

NEW LENOX FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES MEETING  
JULY 18, 2016

MINUTES OF THE REGULAR PUBLIC MEETING OF THE BOARD OF TRUSTEES OF THE NEW LENOX FIRE PROTECTION DISTRICT, COUNTY OF WILL, HELD AT FIRE STATION #1, 261 E. MAPLE STREET, NEW LENOX, ILLINOIS, IN SAID DISTRICT AT 7:00 P.M. ON MONDAY, THE 18th DAY OF JULY 2016.

Trustees Roll Call:

Trustee Minger	P
Trustee Sauter	P
Trustee Levey	A
Trustee DiFiori	P
Trustee McCollum	P

Others Present:

Attorney Tom Gilbert, Attorney John Morylinski, Deputy Chief Adam Riegel, Battalion Chief Dennis Randolph, Lt. Dan Vanek, Administrative Assistant Linda Baaske, FF/Paramedic Zach Cook, Mr. Bob Fronek, Mr. Jim Pitcairn, FF/Paramedic Matt Duda, FF/Paramedic Daniel Heinrich, FF/Paramedic Mitch Serrato.

The Monday meeting was called to order by President Minger at 7:00 p.m. with a quorum present.

**PUBLIC COMMENTS**

None

**TREASURER'S REPORT**

Treasurer's Report for June 30, 2016. As of June 1, 2016 the beginning balance was \$2,842,482.69. The total receipts were \$1,898,831.67. The total disbursements were (\$659,965.27). The total ending cash balance as of June 30, 2016 was \$4,081,349.09. The payroll for July 11, 2016 was \$80,889.83. Accounts Payable for July 2016 total \$351,035.88. Cash on Deposit as of July 18, 2016 is \$3,649,423.38.

A motion was made by Trustee DiFiori seconded by Trustee McCollum to approve the Treasurer's report as given and pay the outstanding bills for this month.

**ROLL CALL:**

Trustee DiFiori - Yea  
Trustee Sauter - Yea  
Trustee Levey – Absent  
Trustee Minger – Yea  
Trustee McCollum - Yea

Motion carried by four (4) Ayes.

**SECRETARY'S REPORT**

A motion was made by Trustee Sauter second by Trustee McCollum to approve the minutes of the Public Meeting of the Board of Trustees of the New Lenox Fire Protection District on Monday, June 20, 2016.

**ROLL CALL:**

Trustee DiFiori - Yea  
Trustee Sauter - Yea  
Trustee Levey – Absent  
Trustee Minger – Yea  
Trustee McCollum - Yea

Motion carried by four (4) Ayes.

**FIRE CHIEF'S REPORT**

A. Vehicle Report

- We should receive the new engine before August.

B. Facility Report

- The new Mechanics Shop is working out well. Lance is more productive and Station #1 has much more room in the bay.

C. Administration

- We should have bids by next month's meeting for the kitchen remodel at Station #1. This project is being done by Battalion Chief Randolph.

## **OLD BUSINESS**

None

## **NEW BUSINESS**

### **A. Adoption of Risk Care Management Policy.**

Attorney John Morylinski stated this is in regards to our Tort Fund. This policy expands what can be spent out of the Tort Fund. The money can be challenged, having a policy in effect protects the district.

A motion was made by Trustee Sauter seconded by Trustee McCollum to approve the Adoption of the Risk Care Management Policy.

## **ROLL CALL:**

Trustee DiFiori - Yea

Trustee Sauter - Yea

Trustee Levey – Absent

Trustee Minger – Yea

Trustee McCollum - Yea

Motion carried by four (4) Ayes.

## **FIRE COMMISSIONER'S REPORT**

Jim Pitcairn stated that the Commissioners have spent most of the month of July developing questions for the Lieutenant Oral Interviews. There will be three meetings in August and September for the Lieutenants testing.

## **FOUNDATION REPORT**

Jim Pitcairn stated that the Foundation sold a record number of raffle tickets at Saturdays concert totaling \$5,000.00. The winner was present and claimed the \$2,500.00 prize.

President Minger would like to thank the Foundation for all their hard work. They are still looking for sponsors and cooks for the upcoming Beef Cook Off.

## **CORRESPONDENCE**

Linda Baaske presented a thank you card from the Bob Schaper Family.

Informed the District of a \$200.00 donation by the Jurvich Family and a \$250.00 donation from the Larson Family. Both as a thank you to the FF/Paramedics for taking such good care of their family member on numerous calls.

Also received a thank you letter from Wreaths Across America for the charitable donation of \$5,896.06 in 2015. The district will once again participate in 2016 with additional organizations.

#### **TRUSTEE COMMENTS**

**Trustee DiFiori** – None

**Trustee Levey** – Absent

**Trustee Sauter** – The donations and thank you letters show the FF/Paramedics are doing a good job. Thank you and keep up the good work.

**Trustee McCollum** – The trustee training attending in June was interesting and I met many people thanks to Chief Engledow. Attorney Gilberts seminar on Personnel was very informative. Battalion Chief Randolph, thank you for the trip up the ladder truck today.

**Trustee Minger** – Thank you Fire Department for your service and professionalism.

#### **ROLL CALL: Monday, August 15, 2016.**

Trustee DiFiori - Present

Trustee Sauter - Present

Trustee Levey – Absent

Trustee Minger – Present

Trustee McCollum - Present

Motion carried by four (4) Ayes.

The next Board of Trustees meeting will be held Monday, August 15, 2016.

#### **ADJOURNMENT**

A motion was made by Trustee Sauter, seconded by Trustee McCollum to adjourn to closed session at 7:14 p.m.

#### **ROLL CALL:**

Trustee DiFiori - Yea

Trustee Sauter - Yea

Trustee Levey – Absent

Trustee Minger – Yea

Trustee McCollum - Yea

Motion carried and meeting was adjourned at 7:14 pm.



**OPEN SESSION**

The Board of Trustees returned to open session at 7:35 pm with no action taken.

**ADJOURNMENT**

A motion was made by Trustee DiFiori, seconded by Trustee Minger to adjourn at 7:39 p.m.  
Motion carried and meeting was adjourned at 7:39 pm.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Linda S. Baaske". The signature is fluid and cursive, with the first name "Linda" being more prominent.

Linda S. Baaske  
Recording Secretary