

NEW LENOX FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES MEETING  
JUNE 19, 2017

MINUTES OF THE REGULAR PUBLIC MEETING OF THE BOARD OF TRUSTEES OF THE NEW LENOX FIRE PROTECTION DISTRICT, COUNTY OF WILL, HELD AT FIRE STATION #1, 261 E. MAPLE STREET, NEW LENOX, ILLINOIS, IN SAID DISTRICT AT 7:00 P.M. ON MONDAY, THE 19TH DAY OF JUNE 2017.

Trustees Roll Call:

|                  |   |
|------------------|---|
| Trustee Minger   | P |
| Trustee Sauter   | P |
| Trustee Levey    | P |
| Trustee DiFiori  | P |
| Trustee McCollum | P |

Others Present:

Attorney John Motylinski, Chief Steve Engledow, Deputy Chief Dan Turner, Battalion Chief Dennis Randolph, FF Zach Cook, Human Resource Director Lindsay Cullen, Mr. Marty Terlep, Mr. Jim Pitcairn, Admin. Assistant Linda Baaske, Mr. Bob Fronek.

The Monday meeting was called to order by President Minger at 7:00 p.m. with a quorum present.

**SPECIAL BUSINESS**

Prior to start of business, President Minger suspended the meeting for the Swearing in of Chief Adam Riegel.

President Minger recalled the meeting or order at 7:19 p.m.

**PUBLIC COMMENTS**

None

**TREASURER'S REPORT**

Treasurer's Report for May 31, 2017. As of May 1, 2017, the beginning balance was \$1,724,649.56. The total receipts were \$525,375.15. The total disbursements were (\$570,773.68). The total ending cash balance as of May 31, 2017, was \$1,679,251.03. The payroll for June 9, 2017 was \$77,313.14. Accounts Payable for June 2017 total \$454,345.84. Cash on Deposit as of June 19, 2017, is \$1,147,592.05.

\*Per Trustee Sauter please note the cash on deposit on June 20, 2016 was \$2,285,809.11.

A motion was made by Trustee DiFiori seconded by Trustee McCollum to approve the Treasurer's report as given and pay the outstanding bills for this month.

**ROLL CALL:**

Trustee DiFiori - Yea  
Trustee Levey – Yea  
Trustee Minger – Yea  
Trustee McCollum - Yea  
Trustee Sauter - Yea

Motion carried by five (5) Ayes.

**SECRETARY'S REPORT**

A motion was made by Trustee Sauter second by Trustee McCollum to approve the minutes of the Public Meeting of the Board of Trustees of the New Lenox Fire Protection District on Monday, May 15, 2017.

**ROLL CALL:**

Trustee DiFiori - Yea  
Trustee Levey – Yea  
Trustee Minger – Yea  
Trustee McCollum - Yea  
Trustee Sauter - Yea

Motion carried by five (5) Ayes.

**FIRE CHIEF'S REPORT**

A. Vehicle Report

- The new Ambulance is in service at Station #3.
- The two replacement vehicles are getting their final touches.

B. Facility

- The Station #1 kitchen remodel starts tomorrow.

C. Administration

- Adam Riegel will be the new Chief on Monday, I will be done as Chief this Friday at 4:00 p.m.

Chief Engledow stated he would like to thank the Board for the last 2.5 years, he has enjoyed every minute.

**OLD BUSINESS**

None.

**NEW BUSINESS**

A. Deputy Chief Adam Riegel was sworn in as Fire Chief by Board President Skip Minger.

B. Resolution #17-02 Prevailing Wage Rates

A motion was made by Trustee McCollum, seconded by Trustee Sauter to approve Resolution #17-02 Prevailing Wage Rates.

**ROLL CALL:**

Trustee DiFiori - Yea

Trustee Levey – Yea

Trustee Minger – Yea

Trustee McCollum - Yea

Trustee Sauter - Yea

Motion carried by five (5) Ayes

C. Security Cameras

Chief Engledow stated that we have had several vehicles damaged in our parking lots.

We would like to put cameras in to monitor activity. Requesting \$9,785.00 for cameras installed at Station #1 and the Mechanic's Shop.

A motion was made by Trustee Sauter, seconded by Trustee DiFiori to approve Security Cameras at Station #1 and Mechanic's Shop for \$9,785.00.

**ROLL CALL:**

Trustee DiFiori - Yea

Trustee Levey – Yea

Trustee Minger – Yea

Trustee McCollum - Yea

Trustee Sauter - Yea

Motion carried by five (5) Ayes

D. Radios

The Lincolnway five group bid radios for the new radio system. The bid was awarded to Digital Sky for, for seven (7) radios and will also be used at the hospital. All the departments going to the new PSAP center will use these radios.  
Our cost would be \$21,136.31.

A motion was made by Trustee Levey, seconded by Trustee DiFiori to approve the purchase of radios from Digital Sky for \$21,136.31.

**ROLL CALL:**

Trustee DiFiori - Yea

Trustee Levey – Yea

Trustee Minger – Yea

Trustee McCollum - Yea

Trustee Sauter - Yea

Motion carried by five (5) Ayes

E. Station #1 Stove – Tabled

**FIRE COMMISSIONER'S REPORT**

Mr. Jim Pitcairn reported about the testing process for the 2017 eligibility list. On line application opens on September 11, 2017 at 9:00 a.m. and remains open for two (2) weeks until September 25, 2017 at 12:00 p.m. The cost of the application is \$60.00.

Orientation is October 2, 2017 at the Pipefitters Hall. The written exam is October 7, 2017 at the Pipefitters Hall. There will be forty-five (45) interviews conducted over a three (3) day period.

**FOUNDATION REPORT**

Trustee Minger reported that this past Saturday was the first concert, the Foundation sold 50/50 raffle tickets. The winner received \$1,455.00.



### **TRUSTEE COMMENTS**

**Trustee DiFiori** – Thank you Chief Engledow it has been a pleasure working with you.

**Trustee Levey** – I echo Tom's sentiments and appreciate what you have done to prepare all the young firefighters, you will not be forgotten.

**Trustee Sauter** – Enjoy your retirement.

**Trustee McCollum** – Thank you for your expertise and professionalism. Thank you for your service.

**Trustee Minger** – It was the joy of my life the day we went to the cemetery for Wreaths Across America. We raised \$16,000.00 last year, and that will continue. Thank you for all you have done.

### **ROLL CALL: Monday, July 17, 2017.**

Trustee DiFiori - Yes

Trustee Levey – Yes

Trustee Minger – Yes

Trustee McCollum – Yes

Trustee Sauter – No

The next Board of Trustees meeting will be held Monday, July 17, 2017.

### **CLOSED SESSION**

A motion was made by Trustee Levey seconded by Trustee Sauter to enter closed session at 7:35 p.m.

### **ROLL CALL:**

Trustee DiFiori - Yea

Trustee Levey – Yea

Trustee Minger – Yea

Trustee McCollum - Yea

Trustee Sauter – Yea

Motion carried and board went into closed session at 7:35 pm.

**OPEN SESSION**

The Board of Trustees returned to open session at 7:48 p.m. with no action taken.

**ADJOURNMENT**

A motion was made by Trustee DiFiori seconded by Trustee Minger to adjourn at 7:50 p.m.

Motion carried and meeting was adjourned at 7:50 pm.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Linda Baaske", written over a horizontal line.

Linda Baaske

Recording Secretary