

NEW LENOX FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES MEETING  
JUNE 17, 2019

MINUTES OF THE REGULAR PUBLIC MEETING OF THE BOARD OF TRUSTEES OF THE NEW LENOX FIRE PROTECTION DISTRICT, COUNTY OF WILL, HELD AT FIRE STATION #1, 261 E. MAPLE STREET, NEW LENOX, ILLINOIS, IN SAID DISTRICT AT 7:00 P.M. ON MONDAY THE 17TH DAY OF JUNE 2019.

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Trustees Roll Call:

Trustee Minger	P
Trustee Sauter	P
Trustee Levey	P
Trustee DiFiori	p
Trustee McCollum	P

Others Present:

Attorney John Motylinski, Chief Adam Riegel, Deputy Chief Dan Turner, Battalion Chief Michael Parkhurst, Battalion Chief Dennis Randolph, Battalion Chief Chris Ward, Lieutenant Brian Applegate, Lieutenant Ton VanTilburg, Firefighter Jereme Leahy, Linda Baaske, Mr. Marty Terlep, Carol Michalski, Mr. Tim Hartnell, Mr. Brian Fisher, Accountant James Howard.

The Monday meeting was called to order at 7:00 p.m. with a quorum present.

**PUBLIC COMMENTS**

None

**TREASURER'S REPORT**

Treasurer's Report for May 31, 2019. As of May 1, 2019, the beginning balance was \$1,262,487.00. The total receipts were \$655,085.00. The total disbursements were (\$547,071.00). The total ending cash balance as of May 31, 2019, was \$1,370,501.00. The payroll for June 7, 2019 was (\$90,355.00). Accounts Payable for June 2019 total (\$412,593.00). Cash on Deposit as of June 17, 2019 is \$867,554.00.

A motion was made by Trustee McCollum seconded by Trustee DiFiori to approve the May Treasurer's report as given and pay the outstanding bills for this month.

**ROLL CALL:**

Trustee Minger - Yea  
Trustee Sauter – Yea  
Trustee Levey – Yea  
Trustee DiFiori – Yea  
Trustee McCollum - Yea

Motion carried with five (5) Yeas.

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**ACCOUNTANT REPORT**

James Howard presented the Financial Report for May 2019, and the Financial Analysis for one (1) month ending May 31, 2019.

**SECRETARY'S REPORT**

A motion was made by Trustee DiFiori second by Trustee Levey to approve the minutes of the Public Meeting of the Board of Trustees of the New Lenox Fire Protection District on Monday May 20, 2019.

**ROLL CALL:**

Trustee Minger - Yea  
Trustee Sauter – Yea  
Trustee Levey – Yea  
Trustee DiFiori – Yea  
Trustee McCollum - Yea

Motion carried with five (5) Yeas.

**FIRE CHIEF'S REPORT****Vehicle Report**

In your packets are pictures of the engine we purchased. This week it's going to be painted to match our fleet. It should be ready by mid to late July.

The ambulance maybe ready in October. The holdup is with the Ford chassis, after Lifeline receives that is 110 days for completion.

**Facility Report**

The bathroom at Station 4 is done. The coring was done on the concrete project. The company is working with Battalion Chief Randolph on an RPF which should be completed shortly.

## **Administration Report**

We're still in negotiations with the Union on the CBA.

## **DEPUTY CHIEF'S REPORT**

Inspections are being done in Station 3 still district. We currently have 36 buildings and/or tenant buildouts in various stages of construction.

False alarm fees received to date are \$1,520.00 and plan review fees are \$4,050.00.

Learn Not to Burn and Adopt a Firefighter programs are complete putting us into 28 classrooms this month. For the month of May our educational Facebook posts reached 8,779 people.

Dan met with our new IPRF rep and is working with him on a Fire Gap analysis.

Lt. Cook is enrolled in the Blue Card Program, he will then do a four (4) day CTC training in Orland Park.

## **OLD BUSINESS**

None

## **NEW BUSINESS**

### A. Discussion & Possible action on Firewall Replacement

We have a quote from Virtek to replace the firewall at Stations 1,2,3,4 and maintenance facility for \$13,395.00. The end of life on our current Firewall is July 2019.

A motion was made by Trustee Sauter seconded by Trustee McCullum to approve the replacement of the Firewall for \$13,395.00.

## **ROLL CALL:**

Trustee Minger - Yea

Trustee Sauter – Yea

Trustee Levey – Yea

Trustee DiFiori – Yea

Trustee McCollum - Yea

Motion carried with five (5) Yeas.

### B. Discussion & Possible Action of Dispatch Center

A presentation by Battalion Chief Dennis Randolph, Battalion Chief Mike Parkhurst, Battalion Chief Chris Ward and Lieutenant Brian Applegate.

- Chief Riegel stated that Laraway dispatchers are the lowest paid in the county and by far the busiest dispatch center. The Director of the dispatch center is aware of this, but they are locked into a three (3) year CBA, she is trying to improve moral in other ways. She also stated the fire departments are paying 50% of the costs of the dispatch center, more than the police departments.



- Trustee Levey stated he and Chief Riegel met with the Director over a month ago. This was forced on us by the state of Illinois to consolidate the dispatch centers. We are lucky that nothing tragic has happened so far. The Firefighters and Communities safety are number one (1). A decision will be made in closed session.
  - Trustee Sauter stated the dispatch center was told over thirty (30) days ago that things needed to improve, and they have gotten worse. We can't afford to take this risk.
  - Battalion Chief Randolph stated the only reason we haven't had a tragic issue is because of our trained Battalion Chief's and Lieutenant's.
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- Trustee Minger stated we have heard your facts and take this very seriously. We are taking this to closed session for discussion.

C. Appointment of Fire Commissioner

Trustee Levey met with Jim Pitcairn; he has resigned for personal reasons. We put an ad in the paper for the open position. One (1) candidate applied, he will be interviewed in closed session.

D. Discussion & Possible Action on Kurtz Contract(s)

Trustee Levey and Chief Riegel met with them three (3) months ago and just this week we received a letter with a proposal. The contract remains 1/3 unfilled. In closed session we will discuss possible penalties for not filling the contract.

The contract is tabled until next board meeting.

### **FIRE COMMISSIONER'S REPORT**

Marty Terlep stated the Commission will meet on July 9<sup>th</sup>. Their last meeting with Chief and Attorney John Motylinski went well.

### **FOUNDATION REPORT**

Tim Hartnell stated how blessed we are for the dedication of the young members of our department for what they do. This is the ten (10) year anniversary of the Foundation. Over the years we have raised \$300,000.00 with the hard work of our community and the people in this room. We have been able to provide equipment to the fire department such as 12 lead monitors, the ATV, thermal image cameras and most importantly helped in getting the referendum passed. At the Foundations February meeting they discussed a five (5) year plan. They will be hosting events such as the controlled burn on August 3<sup>rd</sup> which will be held at the Family Fun Day at the Fire Station. The pancake breakfast will be September thru December this year. We plan to start a planned giving program.

Our short-term goal is to increase our funds by \$25,000.00 in the next year.

We want to improve our website with awareness on giving and a fund-raising program. We will be having an anniversary celebration this year. Thank you to the Chief, Firefighters and Trustees for all you do.

#### **TRUSTEE COMMENTS**

**Trustee DiFiori** – None.

**Trustee Levey** – Thank you to the Foundation, you have accomplished a lot in 10 years. To the Battalion Chief's we hear your concerns with the dispatch center, and we will take care of it.

**Trustee Sauter** – I echo Trustee Levey and thank you Firefighters for showing us your concerns, we will do something. Thank you, Commissioners, for all you have done and the Foundation for all you have done for our department.

**Trustee McCollum** – I stopped by the Creamery on Saturday where the Firefighters were scoping ice cream for a fund raiser. It was so nice to see them off duty doing this in our community.

**Trustee Minger** – To the rank and file know that the Trustees are serious about the issues with the dispatch center. We are concerned for our residents and the safety of our firefighters. Thank you all for what you do.

#### **ROLL CALL: Monday, July 15, 2019.**

Trustee Minger - Yea

Trustee Sauter – Yea

Trustee Levey – Yea

Trustee DiFiori – Yea

Trustee McCollum - Yea

The next Board of Trustees meeting will be held Monday, July 15, 2019.

#### **CLOSED SESSION**

A motion was made by Trustee DiFiori seconded by Trustee McCollum to enter closed session at 8:05 p.m.

#### **ROLL CALL:**

Trustee Minger - Yea

Trustee Sauter – Yea

Trustee Levey – Yea

Trustee DiFiori – Yea

Trustee McCollum – Yea

Motion carried, and board went into closed session at 8:05 pm.

#### **OPEN SESSION**

The Board of Trustees returned to open session at 9:10 pm.

A motion was made by Trustee Levey seconded by Trustee McCollum to appoint Brian Fischer to Fire Commissioner for the remainder of Jim Pitcairn's term.

#### **ROLL CALL:**

Trustee Minger - Yea  
Trustee Sauter – Yea  
Trustee Levey – Yea  
Trustee DiFiori – Yea  
Trustee McCollum - Yea

Motion carried with five (5) Yeas.

#### **ADJOURNMENT**

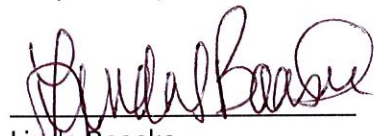
A motion was made by Trustee McCollum seconded by Trustee Levey to adjourn at 9:12 p.m.

#### **ROLL CALL:**

Trustee Minger - Yea  
Trustee Sauter – Yea  
Trustee Levey – Yea  
Trustee DiFiori – Yea  
Trustee McCollum - Yea

Motion carried, and meeting was adjourned at 9:12 p.m.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Linda Baaske", written over a horizontal line.

Linda Baaske  
Recording Secretary