

NEW LENOX FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING
SEPTEMBER 20, 2021

MINUTES OF THE REGULAR PUBLIC MEETING OF THE BOARD OF TRUSTEES OF THE NEW LENOX FIRE PROTECTION DISTRICT, COUNTY OF WILL, HELD AT FIRE STATION #1, 261 E. MAPLE STREET, NEW LENOX, ILLINOIS, IN SAID DISTRICT AT 7:00 P.M. ON MONDAY THE 20th DAY OF SEPTEMBER 2021.

Trustees Roll Call:

Trustee Minger	P
Trustee Sauter	P
Trustee Levey	P
Trustee DiFiori	P
Trustee McCollum	p

Others Present:

Attorney Tom Gilbert, Chief Adam Riegel, Deputy Chief Dan Turner, Linda Baaske, Marty Terlep, Brian Fisher, Battalion Chief Dennis Randolph, Accountant James Howard.

The Monday's meeting was called to order at 7:00 p.m. with a quorum present.

PUBLIC COMMENTS

None

TREASURER'S REPORT

Treasurer's Report for August 31, 2021. As of August 1, 2021, the beginning balance was \$5,885,323.00. The total receipts were \$692,366.00. The total disbursements were (\$686,101.00). The total ending cash balance as of August 31, 2021, was \$5,891,588.00. The payroll for September 10, 2021 was (\$122,687.00). Accounts Payable for September 2021 total (\$356,127.00). Cash on Deposit as of September 20, 2021 is \$5,412,774.00.

A motion was made by Trustee McCollum seconded by Trustee DiFiori to approve the August Treasurer's report as given and pay the outstanding bills for this month.

ROLL CALL:

Trustee Minger	P
Trustee Sauter	P
Trustee Levey	P
Trustee DiFiori	P
Trustee McCollum	p

Motion carried with five (5) Yeas.

ACCOUNTANT REPORT

James Howard presented the financial report for August 2021.

SECRETARY'S REPORT

Meeting minutes for the August 16, 2021 meeting.

A motion was made by Trustee Levey second by Trustee Sauter to approve the minutes of the Public Meeting of the Board of Trustees of the New Lenox Fire Protection District on Monday August 16, 2021.

ROLL CALL:

Trustee Minger	P
Trustee Sauter	P
Trustee Levey	P
Trustee DiFiori	P
Trustee McCollum	p

Motion carried with five (5) Yeas.

FIRE CHIEF'S REPORT

Vehicle – The Ambulance chassis has arrived at the dealership; they are hoping for a mid-January delivery. We are not replacing the BC buggy this year as scheduled because of all the issues the dealerships are having with inventory.

Facility – BC Randolph is having all our parking lots resurfaced and the concrete work at station 4 should start next week. The delay was obtaining a permit from will county, we found out we don't need a permit to have the existing concrete replaced.

Administration – I'm preparing the 2022 budget and working with James Howard on hiring. I've spent the last several weeks preparing for COVID testing for the staff to comply with the Governor's orders. If you don't have a shot, you must be tested every week. We got the testing kits from Will County.

DEPUTY CHIEF'S REPORT

Plan review fees for 2021 are \$7,200.00. Land Extraction fees for the year are \$28,943.90. We have 7 homes in New Lenox Township that will require residential sprinklers.

We currently have 28 buildings and/or tenant buildouts in various states of construction.

For the month of August our educational Facebook posts reached a total of 5,161 people. For the year, our total reach for education posts if 73,798.

We participated in the New Lenox Police Department's National Night Out. We had fire extinguisher training for 30 people at Quad Plus, taught CPR to the preschool teachers with the Mother's Day Out program at Lincoln Way Christian. We did 18 car seat installs.

OLD BUSINESS

None

NEW BUSINESS

None

STANDARDS OF COVER REPORT

Deputy Chief Turner reported the next phase is an internal SWOT analysis, we are presenting this to our BC's at our next Chief's meeting on Wednesday. Then we will consolidate those items.

FIRE COMMISSIONER'S REPORT

The applications were due September 3rd, and the written exam is October 2nd.

FOUNDATION REPORT

Trustee Minger asked council what should be done with the check that was received at the district office from Bayer Corporation made payable to The New Lenox Fire Foundation in the amount of \$2,500.00.

Tom Gilbert advised the Foundation should deposit the check into their account and write us a check for the balance of the account. He will check with the corporate lawyers to verify this. Trustee Minger brought us the \$3,000.00 refund the Foundation is still waiting for from the post office.

Tom Gilbert stated he will email Rose Maria, but suggest she leaves the Foundation bank account open with the minimum balance until the \$3,000.00 is refunded. Once that refund is received the account can be closed and a check for the remaining balance issued to the district. Trustee Levy asked Chief Riegel to reach out to Bayer Corporation and inform them what has happened to the foundation and if they are still ok with their donation.

TRUSTEE COMMENTS

Trustee DiFiori - None

Trustee Levey – Thank everyone for doing a good job and the Foundation for the years of support.

Trustee Sauter – None

Trustee McCollum – there is a 75th anniversary at the Village Commons the first weekend of October.

Trustee Minger – Asking the Trustee's how they feel about moving the board meeting time to 6:00 pm. All other board members agreed to the time change. Starting with the next meeting on October 18, 2021 the time will be 6:00 pm.

ROLL CALL: Monday, October 18, 2021 at 6:00 pm.

Trustee Minger	P
Trustee Sauter	P
Trustee Levey	A
Trustee DiFiori	P
Trustee McCollum	p

The next Board of Trustees meeting will be held Monday, October 18, 2021 at 6:00 pm.

ADJOURNMENT

A motion was made by Trustee McCollum seconded by Trustee DiFiori to adjourn at 7:35 p.m.

Motion carried with five (5) Yeas.

Motion carried, and meeting was adjourned 7:35 p.m.

Respectfully submitted,

Linda Baaske, Recording Secretary