

NEW LENOX FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES MEETING  
JULY 21, 2025

MINUTES OF THE REGULAR PUBLIC MEETING OF THE BOARD OF TRUSTEES OF THE NEW LENOX FIRE PROTECTION DISTRICT, COUNTY OF WILL, HELD AT FIRE STATION #1, 261 E. MAPLE STREET, NEW LENOX, ILLINOIS, IN SAID DISTRICT AT 6:00 P.M. ON MONDAY THE 21ST DAY OF JULY 2025.

Trustees Roll Call:

Trustee Sauter	Present
Trustee Scanlan	Present
Trustee Fischer	Present
Trustee Popp	Present
Trustee Levey	Absent

Others Present:

Attorney John Motylinski, Chief Adam Riegel, DC Randolph, DC Vavra, James Brown, Brian Fischer, Marty Terlep, Brad O'Sullivan, Linda Baaske, Ed Lavin.

Monday's meeting was called to order at 6:00 p.m. with a quorum present.

Trustee Scanlan acting president in Trustee Levey's absence.

**PUBLIC COMMENTS**

None

**TREASURER'S REPORT**

Treasurer's Report for June 30, 2025. As of June 1, 2025, the beginning balance was \$6,024,855.00. The total receipts were \$5,591,243.00. The total disbursements were (\$1,375,183.00) The total ending cash balance as of June 30, 2025 was \$10,240,915.00. The payroll for July 11, 2025 was (\$218,164.00). Accounts Payable for July 2025 total (\$622,226.00). Cash on Deposit as of July 21, 2025 is \$9,400,525.00.

A motion was made by Trustee Popp seconded by Trustee Fischer to approve the June Treasurer's report as given and pay the outstanding bills for this month.

**ROLL CALL:**

Trustee Sauter	Yea
Trustee Scanlan	Yea

Trustee Fischer        Yea  
Trustee Popp            Yea

Motion carried with four (4) Yeas.

### **ACCOUNTANT REPORT**

Brad O’Sullivan presented the financial report ending June 30, 2025.

### **PENSION INVESTMENT REPORT**

Ed Lavin from Sawyer Falduto Asset Management gave the quarterly report.

### **SECRETARY’S REPORT**

Trustee Scanlan presented the meeting minutes for the June 16, 2025 Meeting.

A motion was made by Trustee Sauter second by Trustee Fischer to approve the minutes of the Public Meeting of the Board of Trustees of the New Lenox Fire Protection District on Monday, June 16, 2025.

Motion carried with four (4) Yeas.

### **FIRE CHIEF’S REPORT**

Ambulance billing is up. Yesterday we met with our billing company about The Big Beautiful Bill. The GEMT might be affected.

BC Parkhurst was deployed with ITTF-1 to Texas he will be returning Saturday.

### **DEPUTY CHIEF’S REPORT**

None

### **OLD BUSINESS**

#### **A. Discussion/Possible Action Station 62 addition/remodel**

We have an agreement for the Construction Manager with Northern Builders. The terms are 5% of cost of project, 1% Insurance & actual cost of work.

The entire bay area will be updated to code.

Initial estimate of project is 4 million dollars.

Attorney Motylinski has reviewed the contact.

A motion was made by Trustee Popp seconded by Trustee Fischer to approve the contract with Northern Builders.

**ROLL CALL:**

Trustee Sauter	Yea
Trustee Scanlan	Yea
Trustee Fischer	Yea
Trustee Popp	Yea

Motion carried with four (4) Yeas.

**NEW BUSINESS**

**A. Discussion/Possible Action on Variance request concerning 12402 W Raymond Drive**

Homeowner Raymond Kalinsky addressed the board. He has spoken to Fire Marshal Brown about not completely sprinkling his full basement with he does not plan on finishing but completely sprinkling the living quarters of the home.

Fire Marshal Brown denied his request.

The quote he received for the work to be done was \$25,000 to \$35,000 not \$1.65 per square foot as indicated.

After further discussion Trustee Scanlan presented a motion to deny the variance.

A motion was made by Trustee Popp seconded by Trustee Fischer to deny the variance concerning 12402 W Raymond Drive.

**ROLL CALL:**

Trustee Sauter	Yea
Trustee Scanlan	Yea
Trustee Fischer	Yea
Trustee Popp	Yea

Motion carried with four (4) Yeas.

A motion was made by Trustee Popp seconded by Trustee Scanlan to direct Attorney Motylinski to issue a letter to the owner Denying the Variance request.

**ROLL CALL:**

Trustee Sauter	Yea
Trustee Scanlan	Yea
Trustee Fischer	Yea

Trustee Popp            Yea

Motion carried with four (4) Yeas.

**FIRE COMMISSIONER’S REPORT**

Marty Terlep stated the commissioners met to certify the final list. They also approved the promotion of John Ruckman to Lieutenant. Future meeting to be determined.

**TRUSTEE COMMENTS.**

**Trustee Sauter** - None

**Trustee Scanlan**– Thank you to all for your continued hard work.

**Trustee Popp** – Trustee Fischer and I attended the trustee training in Champaign; we thank the district for sending us.

**Trustee Fischer** –None

**ROLL CALL: Monday, August 18, 2025 at 6:00 pm.**

Trustee Sauter	Yes
Trustee Scanlan	Yes
Trustee Fischer	Yes
Trustee Popp	Yes

The next Board of Trustees meeting will be held on Monday, August 18, 2025 at 6:00 pm.

**ADJOURNMENT TO CLOSED SESSION**

A motion was made by Trustee Sauter seconded by Trustee Popp to adjourn to closed session at 6:40 pm.

**ROLL CALL:**

Trustee Sauter	Yea
Trustee Scanlan	Yea
Trustee Fischer	Yea
Trustee Popp	Yea

Motion carried with four (4) Yeas.

Returned from closed session at 6:49 pm.

Motion to adjourn by Trustee Popp, 2<sup>nd</sup> by Trustee Scanlan at 6:50 pm.

Motion carried with four (4) Yeas.

Meeting adjourned at 6:50 PM

Respectfully submitted,

Linda Baaske,  
Recording Secretary