

NEW LENOX FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES MEETING  
JUNE 18, 2018

MINUTES OF THE REGULAR PUBLIC MEETING OF THE BOARD OF TRUSTEES OF THE NEW LENOX FIRE PROTECTION DISTRICT, COUNTY OF WILL, HELD AT FIRE STATION #1, 261 E. MAPLE STREET, NEW LENOX, ILLINOIS, IN SAID DISTRICT AT 7:00 P.M. ON MONDAY THE 18TH DAY OF JUNE 2018.

Trustees Roll Call:

Trustee Minger	P
Trustee Sauter	P
Trustee Levey	P
Trustee DiFiori	P
Trustee McCollum	P

Others Present:

Chief Adam Riegel, Linda Baaske, Lt. Dan Vanek, LT. Ryan Hall, FF/PM Joe Ward, FF/PM Tom Comise, FF/PM Rich Darling, Mr. Jim Pitcairn, Mr. Marty Terlep, Mr. Bob Fronek.

The Monday meeting was called to order at 7:00 p.m. with a quorum present.

**PUBLIC COMMENTS**

None

**TREASURER'S REPORT**

Treasurer's Report for May 31, 2018. As of May 1, 2018, the beginning balance was \$1,432,205.00. The total receipts were \$480,554.00. The total disbursements were (\$759,303.00). The total ending cash balance as of May 31, 2018, was \$1,153,456.00. The payroll for June 8, 2018 was \$86,747.00. Accounts Payable for May 2018 total \$224,913.00. Cash on Deposit as of June 18, 2018 is \$841,795.00.

Trustee Sauter stated that \$433,637.00 is from Land Extraction fees that can't be used in the general fund. And \$750,000.00 is the tax anticipation loan from Old Plank Trail Bank which means without the loan we would be short funds.

A motion was made by Trustee DiFiori seconded by Trustee McCollum to approve the June Treasurer's report as given and pay the outstanding bills for this month.

**ROLL CALL:**

Trustee DiFiori - Yea  
Trustee Levey – Yea  
Trustee Minger – Yea  
Trustee McCollum - Yea  
Trustee Sauter – Yea

Motion carried with five (5) Yeas.

**SECRETARY'S REPORT**

A motion was made by Trustee McCollum second by Trustee Sauter to approve the minutes of the Public Meeting of the Board of Trustees of the New Lenox Fire Protection District on Monday May 21, 2018.

**ROLL CALL:**

Trustee DiFiori - Yea  
Trustee Levey – Yea  
Trustee Minger – Yea  
Trustee McCollum - Yea  
Trustee Sauter – Yea

Motion carried with five (5) Yeas.

7:11 p.m. break in the meeting.

7:14 p.m. meeting resumes.

**FIRE CHIEF'S REPORT**

**Vehicle Report**

We have had a bad month for a vehicle standpoint.

- Truck 61 has been out of service for two (2) weeks with a broken upper torque arm bracket. We expect to have it back in service next week.
- Engine 64, the 2001 engine is out of service with a cracked water tank, frame damage due to rust and a few other mechanical problems. We have had two (2) outside agencies come look at it, and the cost to repair it is over the value of the engine. We are currently checking to make sure that there is no warranty on the tank, but it appears

that due to an accident it was involved with in 2005 the warranty is void. Once we have all the details we will bring back a recommendation to the board.

- Engine 61 blew an upper radiator hose over the weekend, we borrowed an engine from Manhattan to keep a fire engine in each of the still districts.
- Ambulance 62 was involved in an auto accident while returning from training. A person turned in front of them as they were headed east on Rt. 30. We are currently waiting on the insurance company to determine what the next step is.

### **Facility Report**

None

### **Administration Report**

We are currently 314 calls more than this time last year.

### **DEPUTY CHIEF'S REPORT**

None.

### **OLD BUSINESS**

None.

### **NEW BUSINESS**

A. Resolution #18-03 – Adopting Prevailing Wage Rates.

A motion was made by Trustee Sauter seconded by Trustee McCullum to approve Resolution #18-03 Adopting Prevailing Wage Rates.

### **ROLL CALL:**

Trustee DiFiori - Yea

Trustee Levey – Yea

Trustee Minger – Yea

Trustee McCollum - Yea

Trustee Sauter – Yea

Motion carried with five (5) Yeas.

B. Consider and Adopt Ordinance #255 – Authorizing entry into Intergovernmental Agreement with Mokena Fire Protection District.

C. Consider and Adopt Ordinance #256 – Authorizing entry into Intergovernmental Agreement with Homer Fire Protection District.

A motion was made by Trustee Levey seconded by Trustee Sauter to approve Ordinance #255 and Ordinance #256 Intergovernmental Agreements with Mokena and Homer Fire Protection Districts.

**ROLL CALL:**

Trustee DiFiori - Yea

Trustee Levey – Yea

Trustee Minger – Yea

Trustee McCollum - Yea

Trustee Sauter – Yea

Motion carried with five (5) Yeas.

D. Authorize appointment of Firefighter.

Chief Riegel reported with BC Swanson's resignation there is an open spot for a Firefighter.

A motion was made by Trustee Sauter seconded by Trustee DiFiori to approve appointment of a Firefighter.

**ROLL CALL:**

Trustee DiFiori - Yea

Trustee Levey – Yea

Trustee Minger – Yea

Trustee McCollum - Yea

Trustee Sauter – Yea

Motion carried with five (5) Yeas.

**FIRE COMMISSIONER'S REPORT**

Mr. Jim Pitcairn reported when the commission met they approved the background checks of Firefighters on the current list. Once that is complete the District can hire a Firefighter, the Commissioners do not have to meet again.



## **FOUNDATION REPORT**

Trustee McCullum stated there is nothing to report as their last meeting was cancelled.

## **TRUSTEE COMMENTS**

**Trustee Levey** – Thanked the Firefighters for all the hard work they do, and he is proud of what they do. Keep of the good work.

**Trustee Sauter** – None.

**Trustee DiFiori** – None.

**Trustee McCollum** – Would like to thank Chief Riegel, DC Turner and Jamie Brown for having a meeting on the Cherry Creek business park regarding sprinkler codes. It was very informational to all that attended.

Trustee McCullum asked for an update on the strategic plan.

- Chief Riegel stated there will be a presentation done by our accountant James Howard in closed session, this should provide the information he is looking for.
- Further discussion about how long an actual strategic plan takes to prepare, which is between two (2) to three (3) years. This is something that can't be streamlined and will not provide the information that the board members are requesting.
- Trustee Levey stated that Information is being gathered and prepared providing a plan for the district for if the referendum passes and if it does not pass.
- Trustee McCullum asked that the strategic plan remain on the agenda at each board meeting.

**Trustee Minger** – Stated that while he was at the post office last week with Jim Pitcairn there was a call that Gold Shift responded to. The guys all did a great job on the scene.

## **ROLL CALL: Monday July 16, 2018.**

Trustee DiFiori - Yea

Trustee Levey – Yes

Trustee Minger – Yes

Trustee McCollum – Yes

Trustee Sauter – Yes

The next Board of Trustees meeting will be held Monday, July 16, 2018.

**CLOSED SESSION**

A motion was made by Trustee Levey seconded by Trustee McCollum to enter closed session at 7:26 p.m.

**ROLL CALL:**

Trustee DiFiori - Yea  
Trustee Levey – Yea  
Trustee Minger – Yea  
Trustee McCollum - Yea  
Trustee Sauter – Yea

Motion carried and board went into closed session at 7:26 pm.

**OPEN SESSION**

The Board of Trustees returned to open session at 8:26 p.m. with no action taken.

**ADJOURNMENT**

A motion was made by Trustee DiFiori seconded by Trustee McCollum to adjourn at 8:26 p.m.

**ROLL CALL:**

Trustee DiFiori - Yea  
Trustee Levey – Yea  
Trustee Minger – Yea  
Trustee McCollum - Yea  
Trustee Sauter – Yea

Motion carried and meeting was adjourned at 8:26 p.m.

Respectfully submitted,



Linda Baaske  
Recording Secretary