

NEW LENOX FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING
MAY 21, 2018

MINUTES OF THE REGULAR PUBLIC MEETING OF THE BOARD OF TRUSTEES OF THE NEW LENOX FIRE PROTECTION DISTRICT, COUNTY OF WILL, HELD AT FIRE STATION #1, 261 E. MAPLE STREET, NEW LENOX, ILLINOIS, IN SAID DISTRICT AT 7:00 P.M. ON MONDAY THE 21ST DAY OF MAY 2018.

Trustees Roll Call:

Trustee Minger	P
Trustee Sauter	P
Trustee Levey	A
Trustee DiFiori	P
Trustee McCollum	P

Others Present:

Chief Adam Riegel, Deputy Chief Dan Turner, Linda Baaske, Battalion Chief Dennis Randolph, LT. Lucas Rettke, FF/PM Zach Cook, FF/PM Eric Windmoeller, FF/PM Jordan Lee, Mr. Jim Pitcairn, Mr. Marty Terlep, Mr. Bob Fronek.

The Monday meeting was called to order at 7:00 p.m. with a quorum present.

PUBLIC COMMENTS

None

TREASURER'S REPORT

Treasurer's Report for April 30, 2018. As of April 1, 2018, the beginning balance was \$1,056,538.00 The total receipts were \$911,155.00. The total disbursements were (\$535,487.00). The total ending cash balance as of April 30, 2018, was \$1,432,205.00. The payroll for May 11, 2018 was \$71,976.00. Payroll for May 16, 2018 was \$12,260.00. Accounts Payable for April 2018 total \$348,168.00. Cash on Deposit as of May 21, 2018 is \$999,802.00.

Trustee Sauter stated that \$427,119.00 is from Land Extraction fees that can only be used for Buildings/Maintenance. \$750,000.00 is the tax anticipation loan from the Old Plank Trail Bank which means without the loan we would negative (\$222,000.00).

Also, our first tax payment from the county will be May 24th, and the first payment from the Village of New Lenox will be the first week of June. (after they receive their first tax payment)

A motion was made by Trustee McCollum seconded by Trustee DiFiori to approve the May Treasurer's report as given and pay the outstanding bills for this month.

ROLL CALL:

Trustee DiFiori - Yea
Trustee Levey – Absent
Trustee Minger – Yea
Trustee McCollum - Yea
Trustee Sauter – Yea

Motion carried with four (4) Yeas.

SECRETARY'S REPORT

A motion was made by Trustee Sauter second by Trustee McCollum to approve the minutes of the Public Meeting of the Board of Trustees of the New Lenox Fire Protection District on Monday April 16, 2018.

ROLL CALL:

Trustee DiFiori - Yea
Trustee Levey – Absent
Trustee Minger – Yea
Trustee McCollum - Yea
Trustee Sauter – Yea

Motion carried with four (4) Yeas.

FIRE CHIEF'S REPORT

Vehicle Report

We are currently working on updating the vehicle replacement plan and evaluating the fleet.

Facility Report

None

Administration Report

- Lt Hall and Lancaster have stepped down as EMS Coordinator and Assistant EMS Coordinator effective May 1st. Lt. Rettke has been selected as the new EMS Coordinator and Lt Applegate as the Assistant EMS Coordinator.
- We completed our Illinois Department of Public Health inspections on the ambulances on Friday and passed all aspects of the inspection.

DEPUTY CHIEF'S REPORT

False Alarm fees we have received \$2,960.00 YTD from Fire Recovery. Plan Review Fees we have received \$5,100.00 YTD and Land Extraction fees we have received \$13,214.90 YTD. We went door to door with New Lenox CERT to nearly 200 residences letting them know there was a fire in their neighborhood, and that we offer free battery only smoke alarms through our partnership with the American Red Cross. Our response call as of 4/30/18 were 1,507 which is up 220 calls from this time last year.

OLD BUSINESS

A motion was made by Trustee Sauter second by Trustee McCollum to disband the 2018 Referendum Committee.

ROLL CALL:

Trustee DiFiori - Yea
Trustee Levey – Absent
Trustee Minger – Yea
Trustee McCollum - Yea
Trustee Sauter – Yea

Motion carried with four (4) Yeas.

NEW BUSINESS

- A. Kurtz Contract Renewal
Negotiations done by Chief Riegel and Trustee Levey for a five (5) year contract with no more than a 3% increase/year. The 1st year there is a savings of 4%.

A motion was made by Trustee Sauter seconded by Trustee DiFiori to approve the Kurtz Contract renewal.

ROLL CALL:

Trustee DiFiori - Yea
Trustee Levey – Absent
Trustee Minger – Yea
Trustee McCollum - Yea
Trustee Sauter – Yea

Motion carried with four (4) Yeas.

- B. Flooring replacement at Station 4 for \$12,380.00.
BC Randolph stated this is new flooring except the bunk rooms. This is a 25-year floor with no maintenance except mopping. This will come out of Land Extraction fees.
- C. Station Lighting for \$12,068.00 (Comed Public Sector Small Facilities Program)
BC Randolph stated this would replace the T12 to T8 and T8 to LED lighting fixtures at all stations. Sensor lighting will also be installed in all the bays. He also reached out to two (2) other fire departments that have done this same and were very happy with the vendor as well as the overall cost savings.

A motion was made by Trustee McCollum seconded by Trustee Sauter to approve the Flooring replacement at Station 4 for \$12,380.00 and approve the Station Lighting replacement for \$12,068.00.

ROLL CALL:

Trustee DiFiori - Yea
Trustee Levey – Absent
Trustee Minger – Yea
Trustee McCollum - Yea
Trustee Sauter – Yea

Motion carried with four (4) Yeas.

- D. Possible action on Resignation Agreement – Moved to Closed Session

FIRE COMMISSIONER'S REPORT

Mr. Jim Pitcairn reported we are two (2) months away from the Lieutenant's and Battalion Chief's testing. Testing will be done by the I Chief's. July 18th from 8:00 am to 12:00 pm will be a workshop. July 25th applications are due for both positions. August 1st are oral interviews for

Battalion Chief position 7:00 am to 1:00 pm. And Lieutenant position 1:00 pm to 4:00 pm.
August 8th will be the written tests. Both lists will be good for three (3) years.

FOUNDATION REPORT

Trustee McCullum reported at their last meeting they discussed the 50/50 raffle. They will be participating at all three concerts. They had their 1st controlled burn meeting and are looking for cooks and sponsors. They hope to have 50 sponsors this year. There is still \$9,000.00 in the referendum committee account.

TRUSTEE COMMENTS

Trustee Levey – Absent

Trustee Sauter – Thank you to everyone at the fire department that makes this the best department in the area. Thank you to the Village of New Lenox for the money to open Station 2 and keep it open until the next election. Hopefully the referendum will pass then and we can keep it open permanently.

Trustee DiFiori – None.

Trustee McCollum – How is the strategic plan coming?

Per Chief Riegel he has met with the new account James Howard and has started the plan by starting on the vehicle replacement program. He will continue to work with the account on this.

Trustee McCollum requested the Strategic Plan remain on the agenda thru November 2018.

Trustee Minger – None.

ROLL CALL: Monday June 18, 2018.

Trustee DiFiori - Yea

Trustee Levey – Absent

Trustee Minger – Yes

Trustee McCollum – Yes

Trustee Sauter – Yes

The next Board of Trustees meeting will be held Monday, June 18, 2018.

CLOSED SESSION

A motion was made by Trustee DiFiori seconded by Trustee McCollum to enter closed session at 7:32 p.m.

ROLL CALL:

Trustee DiFiori - Yea
Trustee Levey – Absent
Trustee Minger – Yea
Trustee McCollum - Yea
Trustee Sauter – Yea

Motion carried and board went into closed session at 7:32 pm.

OPEN SESSION

The Board of Trustees returned to open session at 8:15 p.m. with a Motion made by Trustee DiFiori seconded by Trustee Minger to accept Josh Swanson's resignation.

ADJOURNMENT

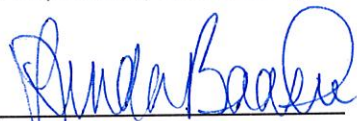
A motion was made by Trustee DiFiori seconded by Trustee McCollum to adjourn at 8:15 p.m.

ROLL CALL:

Trustee DiFiori - Yea
Trustee Levey – Absent
Trustee Minger – Yea
Trustee McCollum - Yea
Trustee Sauter – Yea

Motion carried and meeting was adjourned at 8:15 p.m.

Respectfully submitted,



Linda Baaske
Recording Secretary