

NEW LENOX FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES MEETING  
MAY 15, 2023

MINUTES OF THE REGULAR PUBLIC MEETING OF THE BOARD OF TRUSTEES OF THE NEW LENOX FIRE PROTECTION DISTRICT, COUNTY OF WILL, HELD AT FIRE STATION #1, 261 E. MAPLE STREET, NEW LENOX, ILLINOIS, IN SAID DISTRICT AT 6:00 P.M. ON TUESDAY THE 15TH DAY OF MAY 2023.

Trustees Roll Call:

Trustee Levey	Present
Trustee DiFiori	Absent
Trustee Sauter	Present
Trustee Minger	Present

Others Present:

Attorney Tom Gilbert, Chief Adam Riegel, Deputy Chief Dennis Randolph, Linda Baaske, Marty Terlep, BC Ryan Hall, Lt. Tom VanTilburg, Brad O'Sullivan, Nikki Scanlan, Debra Scanlan.

Monday's meeting was called to order at 6:00 p.m. with a quorum present.

**SPECIAL PRESENTATION**

Swearing in of Trustee David Scanlan.

**REORGANIZATION OF BOARD**

Trustee Levey suggested keeping the officers the same.

A motion was made by Trustee Levey second by Trustee Sauter to keep the officers the same.

**ROLL CALL:**

Trustee Scanlan	Yea
Trustee Sauter	Yea
Trustee DiFiori	Absent
Trustee Levey	Yea
Trustee Minger	Yea

Motion carried with four (4) Yeas.

**PUBLIC COMMENTS**

None

**TREASURER'S REPORT**

Treasurer's Report for April 30, 2023. As of April 1, 2023, the beginning balance was \$6,512,010.00. The total receipts were \$216,206.00. The total disbursements were (\$750,065.00). The total ending cash balance as of April 30, 2023 was \$5,978,150.00. The payroll for May 5, 2023 was (\$180,887.00). Accounts Payable for May 2023 total (\$678,143.00). Cash on Deposit as of April 17, 2023 is \$5,119,121.00.

A motion was made by Trustee Levey seconded by Trustee Minger to approve April's Treasurer's report as given and pay the outstanding bills for this month.

**ROLL CALL:**

Trustee Scanlan	Yea
Trustee Sauter	Yea
Trustee DiFiori	Absent
Trustee Levey	Yea
Trustee Minger	Yea

Motion carried with four (4) Yeas.

**ACCOUNTANT REPORT**

Brad O'Sullivan presented the financial reports for April 2023.

**SECRETARY'S REPORT**

Meeting minutes for the April 17, 2023 Meeting.

A motion was made by Trustee Sauter second by Trustee Scanlan to approve the minutes of the Public Meeting of the Board of Trustees of the New Lenox Fire Protection District on Monday April 17, 2023.

**ROLL CALL:**

Trustee Scanlan	Yea
Trustee Sauter	Yea
Trustee DiFiori	Absent
Trustee Levey	Yea
Trustee Minger	Yea

Motion carried with four (4) Yeas.

### **FIRE CHIEF'S REPORT**

We sold the Engine to Markham Fire Department for \$10,000.00. We bought it 10 years ago from Lockport Fire Department for \$30,000.00.

This month's expenses were higher because we are paying cash for the ambulance, we are picking up on the 30<sup>th</sup>.

Tomorrow we are meeting with the manufacturer to have the ambulance re-chassis.

The engine we ordered is about 1 year out.

We will be working on testing with the fire commissioners and IO Solutions for a new list.

### **DEPUTY CHIEF'S REPORT**

Preventative maintenance has been done on all the A/C units. We have lost all but 1 fan in the hallway at station 1, they will need to be replaced.

### **OLD BUSINESS**

#### **A. Discussion/Possible Action Trustee's Policy Manual**

A motion was made by Trustee Levey seconded by Trustee Scanlan to approve the Trustee Policy Manual.

#### **ROLL CALL:**

Trustee Scanlan	Yea
Trustee Sauter	Yea
Trustee DiFiori	Absent
Trustee Levey	Yea
Trustee Minger	Yea

Motion carried with four (4) Yeas.

#### **B. Discussion/Possible Action Job Descriptions**

A motion was made by Trustee Sauter seconded by Trustee Scanlan to approve the Job Descriptions.

#### **ROLL CALL:**

Trustee Scanlan	Yea
Trustee Sauter	Yea
Trustee DiFiori	Absent
Trustee Levey	Yea
Trustee Minger	Yea

Motion carried with four (4) Yeas.

## **NEW BUSINESS**

### **A. Discussion/Possible Action – Investment Management Services**

Presentation by Ed from Sawyer, Faldulo. Handout provided.

A motion was made by Trustee Levey seconded by Trustee Sauter to enter into an agreement with Sawyer, Faldulo to invest funds.

#### **ROLL CALL:**

Trustee Scanlan	Yea
Trustee Sauter	Yea
Trustee DiFiori	Absent
Trustee Levey	Yea
Trustee Minger	Yea

Motion carried with four (4) Yeas.

### **B. Discussion/Possible Action – 2022 Audit**

A motion was made by Trustee Scanlan seconded by Trustee Sauter to approve the 2022 Audit.

#### **ROLL CALL:**

Trustee Scanlan	Yea
Trustee Sauter	Yea
Trustee DiFiori	Absent
Trustee Levey	Yea
Trustee Minger	Yea

Motion carried with four (4) Yeas.

### **C. Discussion/Possible Action Reappointment of Joe Levey to Pension Board**

A motion was made by Trustee Sauter seconded by Trustee Minger to reappoint Joe Levey to the Pension Board.

#### **ROLL CALL:**

Trustee Scanlan	Yea
Trustee Sauter	Yea
Trustee DiFiori	Absent
Trustee Levey	Yea
Trustee Minger	Yea



Motion carried with four (4) Yeas.

**D. Discussion/Possible Action 2023 Illinois Fire Service Conference Attendance for Chief and Deputy Chief's**

A motion was made by Trustee Sauter seconded by Trustee Scanlan to approve the Chief and Deputy Chief's to attend the 2023 Illinois Fire Service Conference.

**ROLL CALL:**

Trustee Scanlan	Yea
Trustee Sauter	Yea
Trustee DiFiori	Absent
Trustee Levey	Yea
Trustee Minger	Yea

Motion carried with four (4) Yeas.

**E. Discussion/Possible Action Pension Payroll Correction.**

There was an error in pension contributions for COVID benefits for three employees. The total is \$775.06. The district will make the contributions.

A motion was made by Trustee Scanlan seconded by Trustee Sauter to approve the pension contribution by the district of \$775.06.

**ROLL CALL:**

Trustee Scanlan	Yea
Trustee Sauter	Yea
Trustee DiFiori	Absent
Trustee Levey	Yea
Trustee Minger	Yea

Motion carried with four (4) Yeas.

**FIRE COMMISSIONER'S REPORT**

Marty Terlep reported the commissioners last meeting was February 2<sup>nd</sup>. Their next meeting is to be determined.

**TRUSTEE COMMENTS.**

**Trustee Levey** – Thank you everyone for all your hard work, commissioners. Firefighters keep up the good work. Welcome Dave.

**Trustee Sauter** – Welcome Dave.

**Trustee Scanlan** – Thank you for the appointment, I’m looking forward to serving the district.

**Trustee Minger** – Thank you to the rank and file for all you do. Welcome Dave.

**ROLL CALL: Monday, June 19, 2023 at 6:00 pm.**

Trustee Scanlan	Yes
Trustee Sauter	Yes
Trustee DiFiori	Absent
Trustee Levey	Yes
Trustee Minger	Yes

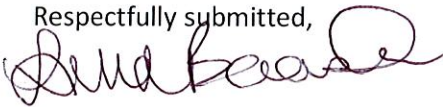
The next Board of Trustees meeting will be held Monday, June 19, 2023 at 6:00 pm.

**ADJOURNMENT**

A motion was made by Trustee Levey seconded by Trustee Scanlan to adjourn at 6:42 pm.

Motion carried with four (4) Yeas, and meeting was adjourned 6:42 pm.

Respectfully submitted,



Linda Baaske,  
Recording Secretary