

NEW LENOX FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING
May 15, 2017

MINUTES OF THE REGULAR PUBLIC MEETING OF THE BOARD OF TRUSTEES OF THE NEW LENOX FIRE PROTECTION DISTRICT, COUNTY OF WILL, HELD AT FIRE STATION #1, 261 E. MAPLE STREET, NEW LENOX, ILLINOIS, IN SAID DISTRICT AT 7:00 P.M. ON MONDAY, THE 15TH DAY OF MAY 2017.

Trustees Roll Call:

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| Trustee Minger | P |
| Trustee Sauter | P |
| Trustee Levey | P |
| Trustee DiFiori | P |
| Trustee McCollum | P |

Others Present:

Attorney Tom Gilbert, Chief Steve Engledow, Deputy Chief Adam Riegel, Deputy Chief Dan Turner, Human Resource Director Lindsay Cullen, Mr. Marty Terlep, Mr. Bob Fronek.

The Monday meeting was called to order by President Minger at 7:06 p.m. with a quorum present.

SPECIAL BUSINESS

Prior to start of business, President Minger inquired if there needed to be a realignment to the Board following the recent re-election of Trustee McCollum and Trustee Sauter.

A motion was made by Trustee McCollum seconded by Trustee Levey to keep the assignments of the Board as they are currently.

ROLL CALL:

Trustee DiFiori - Yea
Trustee Levey – Yea
Trustee Minger – Yea
Trustee McCollum - Yea
Trustee Sauter – Yea

Motion carried by five (5) Ayes.

PUBLIC COMMENTS

None

TREASURER'S REPORT

Treasurer's Report for April 30, 2017. As of April 1, 2017, the beginning balance was \$2,100,689.85. The total receipts were \$164,120.16. The total disbursements were (\$540,160.45). The total ending cash balance as of April 30, 2017 was \$1,724,649.56. The payroll for May 12, 2017 was \$90,435.07. Accounts Payable for May 2017 total \$418,693.92. Cash on Deposit as of May 15, 2017 is \$1,215,520.57.

A motion was made by Trustee McCollum seconded by Trustee DiFiori to approve the Treasurer's report as given and pay the outstanding bills for this month.

ROLL CALL:

Trustee DiFiori - Yea
Trustee Levey – Yea
Trustee Minger – Yea
Trustee McCollum - Yea
Trustee Sauter - Yea

Motion carried by five (5) Ayes.

SECRETARY'S REPORT

Trustee DiFiori asked that the minute of the April 17, 2017 meeting be changed to reflect that Chief Engledow was present at the meeting.

A motion was made by Trustee Levey second by Trustee Sauter to approve the minutes of the Public Meeting of the Board of Trustees of the New Lenox Fire Protection District on Monday, April 17, 2017.

ROLL CALL:

Trustee DiFiori - Yea
Trustee Levey – Yea
Trustee Minger – Yea
Trustee McCollum - Yea
Trustee Sauter - Yea

Motion carried by five (5) Ayes.

FIRE CHIEF'S REPORT

A. Vehicle Report

- The new Ambulance arrived. It will be sent out for lettering on May 16th, 2017. It will be ready for service in four to six weeks.

B. Facility

- The kitchen contract has been signed, and work has begun.

C. Administration

- Public Education Coordinator Marisa Schrieber attended a training course and is now a certified Youth Fire Setter Interventionist.
- The Life Safety Division received \$1,000.00 in false alarm fees for the month of April. This brings their year-to-date collections up to \$4,700.00
- The NLFPD Facebook page has reached 2,500 followers

D. Other

- A patient with a dislocated hip wrote a positive Facebook post about the excellent care he received from our paramedics. He also brought cookies in to the crew as a Thank You.

OLD BUSINESS

Trustees were advised by counsel to re-sign the addendum agreement with the State of Illinois for the intersections of Route 30 and I-80 entrance and exit ramps. No vote is needed, as the original addendum was signed and voted on in 2013.

NEW BUSINESS

A. Resolution #17-01 Surplus Equipment

Lieutenant Havener requested to surplus six (6) MSA air packs, one (1) MSA RIT pack, and spare MSA 4500 PSI air bottles that the District is no longer using. Chief Engledow stated that the District exclusively uses Scott air packs, and does not use MSA air packs. He stated it is unsafe for firefighters to conduct operations with two different types of air packs. Trustee McCollum asked if the intention was to sell the MSA air packs, Chief Engledow responded yes.

A motion was made by Trustee Sauter, seconded by Trustee McCollum to pass Resolution #17-01 to surplus the listed air packs.

ROLL CALL:

Trustee DiFiori - Yea

Trustee Levey – Abstain

Trustee Minger – Yea

Trustee McCollum - Yea
Trustee Sauter - Yea

Motion carried by four (4) Ayes

B. IO Solutions

Chief Engledow explained the Commission is required to run an Eligibility Test every two years to maintain a list of firefighters to potentially hire on the District. Last time, the Commission conducted the interviews. Chief Engledow and the Commission recommend contracting IO Solutions to conduct 45 interviews for this test. Cost of three (3) days of interviewing for 45 candidates is \$6,240.00

A motion was made by Trustee Levey, seconded by Trustee Sauter to approve the payment of \$6,240.00 to IO Solutions to conduct interviews for the 2017 Eligibility Test on behalf of the Commission.

ROLL CALL:

Trustee DiFiori - Yea
Trustee Levey – Yea
Trustee Minger – Yea
Trustee McCollum - Yea
Trustee Sauter - Yea

Motion carried by five (5) Ayes

C. Consideration of Terms & Appointment of Fire Chief
Tabled by Trustee Minger.

D. Appointment of Trustees & Realignment of Board
Realignment of the Board was completed at the opening of this meeting. Trustee Minger confirmed with counsel that the re-elected Trustees do not need to be formally sworn in. Attorney Thomas Gilbert confirmed.

FIRE COMMISSIONER'S REPORT

Mr. Marty Terlep relayed that the Commission had a meeting on May 9, 2017 with their attorney. Preference points, written test, and orientation were discussed for the Eligibility Test. The agenda format and the Rules & Regulations were updated. Next meeting is August 8, 2017.

FOUNDATION REPORT

Trustee McCollum reported that meetings began last week for the Controlled Burn Beef Cook-Off. The Foundation is actively pursuing cookers and sponsors at this time.

Discussions for the 50/50 Raffle at this year's Village of New Lenox Triple Play Concert Series also took place at last week's meeting.

TRUSTEE COMMENTS

Trustee Sauter – It appears we are doing well out in the field. Keep up the good work.

Trustee McCollum – I met with a contractor for the kitchen remodel and was very impressed with the company. They were the lowest bidder, and reflected great quality work.

Trustee DiFiori – Everyone is doing a great job. Have a happy and safe Memorial Day weekend.

Trustee Levey – I have nothing.

Trustee Minger – In your packet, please look at what committees you are on. We tried to place our Trustees on committees according to what strengths they can bring the taxpayers. We are down to \$1.2 million, but we've done an outstanding job with the money we have to work with. Bill and Tom D., please take the next four (4) months to investigate alternative funding and report back to the Board at the October meeting. Also, come up with some cost-cutting measures. We need to make sure we explore all avenues of alternative funding before taking any other measures.

ROLL CALL: Monday, June 19, 2017.

Trustee DiFiori - Yes

Trustee Levey – No

Trustee Minger – Yes

Trustee McCollum – Yes

Trustee Sauter – Yes

The next Board of Trustees meeting will be held Monday, June 19, 2017.

CLOSED SESSION

A motion was made by Trustee DiFiori seconded by Trustee Sauter to enter closed session at 7:27 p.m.

ROLL CALL:

Trustee DiFiori - Yea
Trustee Levey – Yea
Trustee Minger – Yea
Trustee McCollum - Yea
Trustee Sauter – Yea

Motion carried and board went into closed session at 7:27 pm.

OPEN SESSION

The Board of Trustees returned to open session at 8:36 pm with the following action taken.

A motion was made by Trustee DiFiori seconded by Trustee Minger to appoint Adam Riegel to Chief.

ROLL CALL:

Trustee DiFiori - Yea
Trustee Levey – Yea
Trustee Minger – Yea
Trustee McCollum - Yea
Trustee Sauter - Yea

Motion carried by five (5) Ayes

ADJOURNMENT

A motion was made by Trustee McCollum seconded by Trustee Minger to adjourn at 8:40 p.m.
Motion carried and meeting was adjourned at 8:40 pm.

Respectfully submitted,


Lindsay Cullen
Recording Secretary