

NEW LENOX FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING
April 17, 2017

MINUTES OF THE REGULAR PUBLIC MEETING OF THE BOARD OF TRUSTEES OF THE NEW LENOX FIRE PROTECTION DISTRICT, COUNTY OF WILL, HELD AT FIRE STATION #1, 261 E. MAPLE STREET, NEW LENOX, ILLINOIS, IN SAID DISTRICT AT 7:00 P.M. ON MONDAY, THE 17TH DAY OF APRIL 2017.

Trustees Roll Call:

Trustee Minger	P
Trustee Sauter	P
Trustee Levey	P
Trustee DiFiori	P
Trustee McCollum	P

Others Present:

Attorney Tom Gilbert, Deputy Chief Adam Riegel, Deputy Chief Dan Turner, Admin. Assistant Linda Baaske, BC Dennis Randolph, FF Zac Cook, Mr. Marty Terlep, Mr. Jim Pitcairn.

The Monday meeting was called to order by President Minger at 7:00 p.m. with a quorum present.

PUBLIC COMMENTS

None

TREASURER'S REPORT

Treasurer's Report for March 31, 2017. As of March 1, 2017, the beginning balance was \$2,538,688.61. The total receipts were \$178,807.52. The total disbursements were (\$616,806.28). The total ending cash balance as of March 31, 2017 was \$2,100,689.85. The payroll for April 14, 2017 was \$82,997.96. Accounts Payable for April 2017 total \$367,758.29. Cash on Deposit as of April 17, 2017 is \$1,649,933.60.

A motion was made by Trustee Levey seconded by Trustee DiFiori to approve the Treasurer's report as given and pay the outstanding bills for this month.

ROLL CALL:

Trustee DiFiori - Yea
Trustee Levey – Yea
Trustee Minger – Yea
Trustee McCollum - Yea
Trustee Sauter - Yea

Motion carried by five (5) Ayes.

SECRETARY’S REPORT

A motion was made by Trustee McCollum second by Trustee Sauter to approve the minutes of the Public Meeting of the Board of Trustees of the New Lenox Fire Protection District on Monday, March 20, 2017.

ROLL CALL:

Trustee DiFiori - Yea
Trustee Levey – Yea
Trustee Minger – Yea
Trustee McCollum - Yea
Trustee Sauter - Yea

Motion carried by five (5) Ayes.

FIRE CHIEF’S REPORT**A. Vehicle Report**

- The Ambulance should be done around May 4th. It will take about a month to get it stocked and put into service.

B. Facility

- The painting of the bay at station #1 is almost done, Ken is doing a great job.

C. Administration

- FEMA Fire Grant of \$245,000 is pending.
- IPRF grant of \$9,947 was used to purchase headsets and cancer detecting devices.
- A grant of \$20,800 is still in processing.
- ExxonMobil Grant of \$1,000.00
- Dryer Vent Wizard Publication Education Grant of \$500 was received.

D. Other

- Fire Prevention:
44 buildings are under construction
\$1,800 was received this month in false alarm fees, \$3,720 YTD
\$1,800 in Plan Reviews YTD
Letters were sent to current Knox Box residents to follow up

Fuel Purchase:

Villages pumps in 44 days used \$4,176
Wex fuel purchase in October \$3,800
Wex fuel purchase in November \$3,000
Wex fuel purchase in December \$4,000

We are saving a significant amount of money purchasing thru the Village.

OLD BUSINESS

None

NEW BUSINESS

A. Kurtz Contract Renewal

The chairmen of this committee Trustee Joe Levey, Chief Engledow and Deputy Chief Adam Riegel met and reviewed the contract. The cost increase over all is 2.3% with a 1.5% increase to the district. Current monthly payment of \$219,851.00 will increase to \$223,111.00.

A motion was made by Trustee Levey, seconded by Trustee DiFiori to approve the Kurtz Contract.

ROLL CALL:

Trustee DiFiori - Yea
Trustee Levey – Yea
Trustee Minger – Yea
Trustee McCollum - Yea
Trustee Sauter - Yea

Motion carried by five (5) Ayes

B. Kitchen at Station #1

A kitchen remodel is long overdue, currently cabinet doors are falling off and there is a tree growing out of a hole in the wall. The Architect that did the drawing also did the Manhattan FD fire station.

Per Battalion Chief Randolph this went out to bid, four (4) bids were received. The bids were opened by Deputy Chief Turner and Battalion Chief Randolph with the lowest being \$74,727.00 and the highest \$97,800.00. This will be a complete remodel to include flooring, cabinets, counters, ceiling.

Per Trustee Minger Trustee Bill McCollum will work with Battalion Chief Randolph on the financing of this project. He also requests to see if vendor will allow three (3) equal payments or a 5% cash discount.

A motion was made by Trustee Sauter, seconded by Trustee McCollum to approve the Kitchen remodel at Station #1.

ROLL CALL:

Trustee DiFiori - Yea

Trustee Levey – Yea

Trustee Minger – Yea

Trustee McCollum - Yea

Trustee Sauter - Yea

Motion carried by five (5) Ayes

C. Chief Engledow Separation Agreement

Per Attorney Tom Gilbert this applies to Personnel so this should go to closed session.

Trustee Minger stated all future bids \$20,000.00 and over will be opened with Trustee McCollum present.

Trustee Minger listed the following chairmanships:

Trustee Levey & Chief Engledow – State Officials

Trustee McCollum & Battalion Chief Randolph – Building & Grounds and Bidding of projects

FIRE COMMISSIONER'S REPORT

Jim Pitcairn reported he met with Attorney Tom Gilbert on Friday, also president was Marty Terlep and Chief Engledow. They discussed preference points, the eligibility list and reviewed changes in the laws.

FOUNDATION REPORT

None

TRUSTEE COMMENTS

Trustee DiFiori – Thank you for all the hard work and congratulations to Bill and Tom on the reelection.

Trustee Levey – Congratulations to our colleges on reelection. I couldn't imagine being on this board with anyone else. They are both very dedicated. President Minger and I met with Illinois State Representative Margo McDermed on the bill process and the slipping of bills.

Trustee McCollum – Trustee training was very helpful with great ideas. Much gratitude for all the support that Tom and I received in the election.

Trustee Sauter – Thank everyone for their hard work and to all that voted for me and Trustee McCollum.

Trustee Minger – I couldn't be any happier to have our board still together.

Chief Engledow congratulated Tom & Bill on reelection.

ROLL CALL: Monday, May 15, 2017.

Trustee DiFiori - Yes

Trustee Levey – Yes

Trustee Minger – Yes

Trustee McCollum – Yes

Trustee Sauter – Yes

The next Board of Trustees meeting will be held Monday, May 15, 2017.

CLOSED SESSION

A motion was made by Trustee Levey seconded by Trustee McCollum to enter closed session at 7:31 p.m.

ROLL CALL:

Trustee DiFiori - Yea

Trustee Levey – Yea

Trustee Minger – Yea

Trustee McCollum - Yea

Trustee Sauter – Yea

Motion carried and board went into closed session at 7:31 pm.

OPEN SESSION

The Board of Trustees returned to open session at 7:55 pm with the no action taken.

ADJOURNMENT

A motion was made by Trustee seconded by Trustee to adjourn at 7:56 p.m.

Motion carried and meeting was adjourned at 7:56 pm.

Respectfully submitted,

Linda Baaske
Recording Secretary