

NEW LENOX FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES MEETING  
March 18, 2024

MINUTES OF THE REGULAR PUBLIC MEETING OF THE BOARD OF TRUSTEES OF THE NEW LENOX FIRE PROTECTION DISTRICT, COUNTY OF WILL, HELD AT FIRE STATION #1, 261 E. MAPLE STREET, NEW LENOX, ILLINOIS, IN SAID DISTRICT AT 6:00 P.M. ON MONDAY THE 18TH DAY OF MARCH 2024.

Trustees Roll Call:

Trustee Scanlan	Absent
Trustee Sauter	Present
Trustee DiFiori	Present
Trustee Levey	Present
Trustee Minger	Absent

Others Present:

Attorney John Motylinski, Chief Adam Riegel, Deputy Chief Dennis Randolph, BC Michael Parkhurst, Lt. Mathew Buckley, FF/PM Greg Gaj, FF/PM Nicolas Reyes, FF/PM Paul Chmura, Accountant James Howard, Marty Terlep, Laura Ward, James Jackson Jr., Jacqueline Potocki.

Monday's meeting was called to order at 6:00 p.m. with a quorum present.

Motion by Trustee Sauter, seconded by Trustee DiFiori to make Trustee Levey acting President.

**PUBLIC COMMENTS**

None

**TREASURER'S REPORT**

Treasurer's Report for February 29, 2024. As of February 1, 2024, the beginning balance was \$7,996,304.00. The total receipts were \$202,872.00. The total disbursements were (\$917,426.00). The total ending cash balance as of February 29, 2024 was \$7,281,751.00. The payroll for March 8, 2024 was (\$198,972.00). Accounts Payable for March 2024 total (\$395,451.00). Cash on Deposit as of March 17, 2024 is \$6,687,327.00.

A motion was made by Trustee DiFiori seconded by Trustee Levey to approve the February Treasurer's report as given and pay the outstanding bills for this month.

**ROLL CALL:**

Trustee Sauter	Yea
Trustee DiFiori	Yea

Trustee Levey                      Yea  
Motion carried with three (3) Yeas.

### **ACCOUNTANT REPORT**

James Howard presented the financial report ending February 29, 2024.

### **SECRETARY'S REPORT**

Meeting minutes for the February 20, 2024 Meeting.

A motion was made by Trustee Levey second by Trustee Sauter to approve the minutes of the Public Meeting of the Board of Trustees of the New Lenox Fire Protection District on Tuesday, February 20, 2024.

### **ROLL CALL:**

Trustee Sauter	Yea
Trustee DiFiori	Yea
Trustee Levey	Yea

Motion carried with three (3) Yeas.

### **FIRE CHIEF'S REPORT**

February marked the official switch from Andres Medical Billing to the new parent company, EMC, for our Ambulance billing. They are receiving everything ok from ImageTrend, and all seems to be running smoothly so far. We are continuing to monitor it to make sure the transition is seamless.

Marisa and Jamie recently taught a CPR class for the community Search and Rescue group, and Dan Martin, who leads the group, called to thank them and complimented their teaching skills saying their experience and cooperation shows in how well they ran the class together. Marisa's monthly report was included in the packet.

### **DEPUTY CHIEF'S REPORT**

FF/PM John Ruckman, our search and rescue dog handler, confirmed Bo is good to go into service. Together they completed 114 training hours in 2023 and are up to 24 hours so far in 2024. FF/PM Ruckman hopes they will also be certified in Indiana by late spring/early summer.

### **OLD BUSINESS**

**A. None.**

## **NEW BUSINESS**

### **A. Discussion/Possible Action Outside Lighting**

Chief Riegel stated that DC Vavra and DC Randolph had received a quote to upgrade the exterior lighting at all stations. About 10 years ago the fire district switched to LED lighting inside the stations, which uses considerably less energy than incandescent and fluorescent lighting, and incandescent lighting is becoming less available to purchase. Plus, ComEd currently has a program that increases the normal energy efficiency credit by an additional 15%. Since some of the exterior lights are also starting to fail, the timing makes sense. The breakdown per station is included in the packet, but the total cost would be \$18,608.82. Trustee Levey asked if we would recoup the cost and it was confirmed the payback timing was included in the estimate. DC Randolph also confirmed that the timers on the lights would be switched to photocell as the timers can tend to get off on timing. Trustee Levey asked why Station 3 was so expensive compared to the other stations. DC Randolph confirmed that Station 3 included some interior lights as well that were not done initially; it would include 13 outside lights, plus 11 inside in the dayroom and 2 in the bathroom, whereas, for example, Station 1 has 19 exterior lights total.

A motion was made by Trustee DiFiori second by Trustee Sauter to approve the outside lighting project for \$18,608.82.

### **ROLL CALL:**

Trustee Sauter	Yea
Trustee DiFiori	Yea
Trustee Levey	Yea

Motion carried with three (3) Yeas.

## **FIRE COMMISSIONER'S REPORT**

Marty Terlep stated there was nothing to report at this time. Their next meeting is to be determined.

### **TRUSTEE COMMENTS.**

Trustee Sauter – None

Trustee DiFiori – Appreciate all the hard work everyone has done.

Trustee Levey – Thank you to Jamie and Marisa on their continued hard work, FF/PM John Ruckman and Bo, and everyone else making our lives, as trustees, easy up here and taking care of the public.

### **ROLL CALL: Monday, April 15, 2024 at 6:00 pm.**

Trustee Sauter	Yes
Trustee DiFiori	Yes

Trustee Levey                Yes

The next Board of Trustees meeting will be held Monday, April 15, 2024 at 6:00 pm.

**ADJOURNMENT**

A motion was made by Trustee Sauter seconded by Trustee Levey to adjourn at 6:30 pm.

**ROLL CALL:**

Trustee Sauter                Yea

Trustee DiFiori               Yea

Trustee Levey                Yea

Motion carried with three (3) Yeas and meeting was adjourned at 6:30 pm.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Laura Ward".

Laura Ward,  
Recording Secretary