

NEW LENOX FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING
DECEMBER 19, 2016

MINUTES OF THE REGULAR PUBLIC MEETING OF THE BOARD OF TRUSTEES OF THE NEW LENOX FIRE PROTECTION DISTRICT, COUNTY OF WILL, HELD AT FIRE STATION #1, 261 E. MAPLE STREET, NEW LENOX, ILLINOIS, IN SAID DISTRICT AT 7:00 P.M. ON MONDAY, THE 19th DAY OF DECEMBER 2016.

Trustees Roll Call:

Trustee Minger	P
Trustee Sauter	P
Trustee Levey	P
Trustee DiFiori	P
Trustee McCollum	P

Others Present:

Attorney Tom Gilbert, Deputy Chief Adam Riegel, Administrative Assistant Linda Baaske, Battalion Chief Josh Swanson, Lt. Tom VanTilburg, Mr. Bob Fronek, Mr. Marty Terlep.

The Monday meeting was called to order by President Minger at 7:00 p.m. with a quorum present.

PUBLIC COMMENTS

None

TREASURER'S REPORT

Treasurer's Report for November 30, 2016. As of November 1, 2016 the beginning balance was \$4,216,688.70. The total receipts were \$150,452.74. The total disbursements were (\$616,551.54). The total ending cash balance as of November 30, 2016 was \$3,750,589.90. The payroll for December 9, 2016 was \$74,880.17. Accounts Payable for December 2016 total \$345,448.10. Cash on Deposit as of December 19, 2016 is \$3,330,261.63.

A motion was made by Trustee McCollum seconded by Trustee DiFiori to approve the Treasurer's report as given and pay the outstanding bills for this month.

Motion carried by five (5) Ayes.

SECRETARY'S REPORT

A motion was made by Trustee Levey second by Trustee McCollum to approve the minutes of the Public Meeting of the Board of Trustees of the New Lenox Fire Protection District on Monday, November 28, 2016.

Motion carried by five (5) Ayes.

FIRE CHIEF'S REPORT

A. Vehicle Report

- The two (2) vehicles that were struck while parked at Station #1 were a 2002 Suburban and 2006 Expedition both used by the Life Safety Division, they are both totaled. There is also damage to landscaping and exterior electrical. Some of the repair work can be done now some not until the spring. We are talking to the insurance companies so we will wait and see what happens.
- The two (2) new vehicles we purchased for that division were delivered the day after the accident, but this still leaves the department short two (2) vehicles.

B. Administration

- Next year is a hiring year for us so we will be working with the Commissioners.

C. Other

- Dan Turner just received the state designation of Fire Marshal, he is one of three (3) in the entire state of Illinois.
- Wreath Across America was Saturday we were able to purchase 1,066 wreaths with the donations we collected. It was so nice to see such a huge bunch of people and those that road on the bus. A big thank you to Skip and Joe & Tami Levey for all they have done for this program.

OLD BUSINESS

None

NEW BUSINESS

A. Ordinance #245 – Approval of Intergovernmental agreement for Dispatch Center
Per Attorney Tom Gilbert he suggests we wait until next month until all the information is finalized.

Brad Verman, the new Director of the Dispatch Center is in attendance to answer any questions the board has. Mr. Verman said the IGA is done and will not change, Chief Engledow has a copy of that. The By-Laws will be finalized at a meeting tomorrow night (12/20/16). You will receive them Wednesday, December 21st for your review.

Per President Minger we will put Ordinance #245 on the January 16, 2017 Board of Trustees Meeting Agenda.

- B. Resolution #16-05 Surplus 2003 Ford Expedition – this vehicle will be used as a trade in on replacing the two (2) vehicles we just lost.

A motion was made by Trustee Sauter, seconded by Trustee Levey to approve Resolution #16-05 Surplus 2003 Ford Expedition.

ROLL CALL:

Trustee DiFiori - Yea

Trustee Sauter - Yea

Trustee Levey – Yea

Trustee Minger – Yea

Trustee McCollum - Yea

Motion carried by five (5) Ayes

- C. Authorization for Emergency Procurement of Vehicles

The two (2) vehicles we just lost in the accident were used daily by the Life Safety Division and need to be replaced. Thru an Emergency Procurement this can be done quicker than having to go out to bid. Deputy Chief Adam Riegel will oversee this.

Attorney Tom Gilbert's preference is to go to bid, but if this is indeed an emergency situation this can be done.

Trustee Levey – you must obtain multiple prices from multiple dealers and present them to the vehicle committee for the final decision.

Trustee Minger – this will not be a cash deal. This will be paid for by either the insurance money or a loan thru a dealership.

A motion was made by Trustee Levey, seconded by Trustee Sauter to authorize the Emergency Procurement of Vehicles.

ROLL CALL:

Trustee DiFiori - Yea
Trustee Sauter - Yea
Trustee Levey – Yea
Trustee Minger – Yea
Trustee McCollum - Yea

Motion carried by five (5) Ayes.

FIRE COMMISSIONER'S REPORT

Marty Terlep reported the Commissioners will be working on the 2017 eligibility list. Their next meeting is January 10, 2017.

FOUNDATION REPORT

None.

TRUSTEE COMMENTS

Trustee Sauter – Merry Christmas and Happy New Year. Thank you for the fruit arrangement. Thank you Jim Pitcairn and Dennis Randolph for visiting me in the hospital. Station #4 did a great job transporting me to the hospital.

Trustee McCollum – It was wonderful being at Wreaths Across America yesterday. There was an army of volunteers, I am proud of our group that road on the bus. This was a heartwarming experience.

Trustee DiFiori – I appreciate all of your hard work. Merry Christmas and Happy New Year.

Trustee Levey – Happy Holidays. We had a great turnout at Wreaths Across America. This was all donations none of it was tax payer's money. The Foundation had a huge turnout at the December pancake breakfast they fed about 500 people, Santa was there. Keep up the hard work thank you.

Trustee Minger – Thank you to Sam from Dunkin Donuts on Laraway Road he paid for the bus for Wreaths Across America. Once again no tax payer's money was used. Thank you to our partners: the Village of New Lenox, VFW, American Legion, Culvers and Jersey Mike's. Last year we raised \$6,000.00 this year we raised \$16,000.00

ROLL CALL: Monday, January 16, 2017.

Trustee DiFiori - Yes

Trustee Sauter - Yes

Trustee Levey – No

Trustee Minger – Yes

Trustee McCollum – Yes

The next Board of Trustees meeting will be held Monday, January 16, 2017.

ADJOURNMENT

A motion was made by Trustee McCollum, seconded by Trustee Sauter to adjourn to closed session at 7:26p.m.

ROLL CALL:

Trustee DiFiori - Yea

Trustee Sauter - Yea

Trustee Levey – Yea

Trustee Minger – Yea

Trustee McCollum - Yea

Motion carried and meeting was adjourned at 7:26 pm.

OPEN SESSION

The Board of Trustees returned to open session at 8:50 pm with the following action taken.

A motion was made by Trustee McCollum, seconded by Trustee Minger to increase office staff salaries in accordance with the recommendation of Chief Engledow.

Motion carried by five (5) Ayes

A motion was made by Trustee Sauter, seconded by Trustee Minger to approve work load stipend for Battalion Chief's and include in their pensionable pay.

Motion carried by five (5) Ayes

A motion was made by Trustee Levey, seconded by Trustee Sauter to destroy all old tapes that are greater than 18 months in accordance with the laws of the open meetings act.

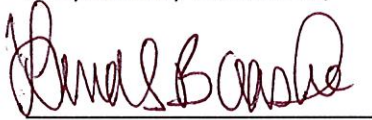
Motion carried by five (5) Ayes

ADJOURNMENT

A motion was made by Trustee Sauter seconded by Trustee Minger to adjourn at 8:53 p.m.

Motion carried and meeting was adjourned at 8:53 pm.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Linda S. Baaske", written over a horizontal line.

Linda S. Baaske
Recording Secretary