

NEW LENOX FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES MEETING  
DECEMBER 18, 2023

MINUTES OF THE REGULAR PUBLIC MEETING OF THE BOARD OF TRUSTEES OF THE NEW LENOX FIRE PROTECTION DISTRICT, COUNTY OF WILL, HELD AT FIRE STATION #1, 261 E. MAPLE STREET, NEW LENOX, ILLINOIS, IN SAID DISTRICT AT 6:00 P.M. ON MONDAY THE 18TH DAY OF DECEMBER 2023.

Trustees Roll Call:

Trustee Minger	P
Trustee Sauter	P
Trustee Levey	P
Trustee DiFiori	P
Trustee Scanlan	P

Others Present:

Attorney John Motylinski, Chief Riegel, Deputy Chief Dennis Randolph, Deputy Chief Terry Vavra, Linda Baaske, Marty Terlep, Brian Fischer, BC Brian Applegate, Lt. Jereme Leahy, FF/PM Patrick Brennan, FF/PM Luke Wroblewski, FF/PM Shelby Fischer, FF/PM Britney Copano, Accountant Brad O'Sullivan.

Monday's meeting was called to order at 6:00 p.m. with a quorum present.

**PUBLIC COMMENTS**

None

**HEARING ON TENTATIVE BUDGET & APPROPRIATION ORDINANCE FOR 2024**

A motion was made by Trustee Difiori second by Trustee Scanlan to open the hearing.  
Motion carried with five (5) Yeas.

No questions.

A motion was made by Trustee Levey second by Trustee DiFiori to close the hearing.  
Motion carried with five (5) Yeas.

**TREASURER'S REPORT**

Treasurer's Report for November 30, 2023. As of November 1, 2023, the beginning balance was \$10,380,430. The total receipts were \$328,138. The total disbursements were (\$892,081). The total ending cash balance as of November 30, 2023 was \$9,816,487.

The payroll for December 1, 2023 was (\$169,118). The payroll for December 15, 2023 was (\$174,786). Accounts Payable for December total (\$385,553). Cash on Deposit as of December 18, 2023 is \$9,087,031.

A motion was made by Trustee Scanlan seconded by Trustee Levey to approve the November Treasurer's report as given and pay the outstanding bills for this month.

**ROLL CALL:**

Trustee Scanlan	Yea
Trustee Sauter	Yea
Trustee DiFiori	Yea
Trustee Levey	Yea
Trustee Minger	Yea

Motion carried with five (5) Yeas.

**ACCOUNTANT REPORT**

Brad O'Sullivan presented the financial report for November 2023.

**SECRETARY'S REPORT**

Meeting minutes for the November 20, 2023 meeting.

A motion was made by Trustee Levey second by Trustee Sauter to approve the minutes of the Public Meeting of the Board of Trustees of the New Lenox Fire Protection District on Monday November 20, 2023.

**ROLL CALL:**

Trustee Scanlan	Yea
Trustee Sauter	Yea
Trustee DiFiori	Yea
Trustee Levey	Yea
Trustee Minger	Yea

Motion carried with five (5) Yeas.

**FIRE CHIEF'S REPORT**

We met with an ambulance billing company to see what options are out there. They gave us references which we are following up on. We worked on the CBA and finished up year-end items.

### **DEPUTY CHIEF'S REPORT**

DC Randolph reported the door lock project is completed this came in under budget.  
BC Applegate reported they just had 5,000 calls for the year. No big repairs planned for 2024.

DC Vavra reported all the district phones were upgraded and the internet speed increased which we were able to do because Dennis's project came in under budget. He's working with Verizon to upgrade the signal in all stations. We also are getting free boosters from Verizon.

### **OLD BUSINESS**

#### **A. Discussion/Possible Action CBA w/New Lenox Firefighters Local 5097**

A motion was made by Trustee Scanlan second by Trustee Levey to approve the CBA w/New Lenox Firefighters Local 5097.

#### **ROLL CALL:**

Trustee Scanlan	Yea
Trustee Sauter	Yea
Trustee DiFiori	Yea
Trustee Levey	Yea
Trustee Minger	Yea

Motion carried with five (5) Yeas.

#### **B. Discussion/Possible Action Agreement with Metro Paramedic Services**

A motion was made by Trustee Sauter second by Trustee DiFiori to approve the Agreement with Metro Paramedic Services.

#### **ROLL CALL:**

Trustee Scanlan	Yea
Trustee Sauter	Yea
Trustee DiFiori	Yea
Trustee Levey	Yea
Trustee Minger	Yea

Motion carried with five (5) Yeas.

### **NEW BUSINESS**

#### **B. Adopt Budget and Appropriation Ordinance for Calendar Year 2024**

A motion was made by Trustee Levey second by Trustee Scanlan to approve Ord # 2023-275 Budget and Appropriation Ordinance for Calendar Year 2024.

**ROLL CALL:**

Trustee Scanlan	Yea
Trustee Sauter	Yea
Trustee DiFiori	Yea
Trustee Levey	Yea
Trustee Minger	Yea

Motion carried with five (5) Yeas.

**C. 6:30 p.m. HEARING UNDER TRUTH IN TAXATION ACT CONCERNING THE DISTRICT'S 2023 TAX LEVY**

A motion was made by Trustee Scanlan second by Trustee DiFiori to open the hearing.  
Motion carried with five (5) Yeas.

No questions.

A motion was made by Trustee Levey second by Trustee Scanlan to close the hearing.  
Motion carried with five (5) Yeas.

**D. Adopt Levey for Tax Year 2023**

A motion was made by Trustee Levey second by Trustee Scanlan to approve Ord # 2023-276 Levey for Tax Year 2023.

**ROLL CALL:**

Trustee Scanlan	Yea
Trustee Sauter	Yea
Trustee DiFiori	Yea
Trustee Levey	Yea
Trustee Minger	Yea

Motion carried with five (5) Yeas.

**E. 2024 Admin Raises**

A motion was made by Trustee Scanlan second by Trustee DiFiori to approve the 2024 Admin Raises.



**ROLL CALL:**

Trustee Scanlan	Yea
Trustee Sauter	Yea
Trustee DiFiori	Yea
Trustee Levey	Yea
Trustee Minger	Yea

Motion carried with five (5) Yeas.

F. Chief's Contract & Evaluation  
Moved to closed session.

G. Deputy Chief's Contract & Evaluation  
Moved to closed session.

H. BOT Meeting dates for Calendar Year 2024

A motion was made by Trustee DiFiori second by Trustee Scanlan to approve the 2024 BOT Meeting dates.

**ROLL CALL:**

Trustee Scanlan	Yea
Trustee Sauter	Yea
Trustee DiFiori	Yea
Trustee Levey	Yea
Trustee Minger	Yea

Motion carried with five (5) Yeas.

**FIRE COMMISSIONER'S REPORT**

Marty Terlep stated the commissioners met on December 6<sup>th</sup> and approved two (2) conditional offers. One candidate passed. Our next meeting is this Wednesday.

**TRUSTEE COMMENTS**

Trustee DiFiori – Merry Christmas & Happy New Year

Trustee Levey – Thank you for all your hard work. Elf Hero Award Presentation to Chief Riegel.

Trustee Sauter – Appreciate the job you do all year. Merry Christmas & Happy New Year.

Trustee Minger - Last Saturday we placed wreaths at Maplewood Cemetery, thank you DC Randolph, Luke & Patrick for joining us. This past weekend we placed the wreaths at Abraham Lincoln Cemetery; Chief, Lt. Pena, and Lance joined us. Happy Christmas.

**ROLL CALL: Monday, January 15, 2024 at 6:00 pm.**

Trustee Scanlan	P
Trustee Sauter	P
Trustee DiFiori	P
Trustee Levey	P
Trustee Minger	P

The next Board of Trustees meeting will be held Monday, January 15, 2023 at 6:00 pm.

**ADJOURNMENT**

A motion was made by Trustee Sauter seconded by Trustee Levey to adjourn to closed session at 6:32 p.m.

**ROLL CALL:**

Trustee Scanlan	Yea
Trustee Sauter	Yea
Trustee DiFiori	Yea
Trustee Levey	Yea
Trustee Minger	Yea

Motion carried with five (5) Yeas.

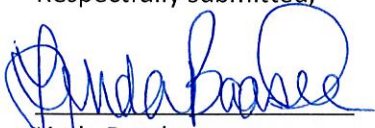
Motion to return to open session at 6:55 pm by Trustee DiFiori seconded by Trustee Levey.  
Motion carried with five (5) Yeas.

Motion was made by Trustee Sauter seconded by Trustee DiFiori to approve Deputy Chief Randolph's contract as presented.  
Motion carried with five (5) Yeas.

Motion was made by Trustee Scanlan seconded by Trustee Sauter to approve Chief Riegel's contract as presented.  
Motion carried with five (5) Yeas.

Motion was made by Trustee DiFiori seconded by Trustee Scanlan to adjourn at 6:58 p.m.  
Motion carried with five (5) Yeas.

Respectfully submitted,



Linda Baaske,  
Recording Secretary