

NEW LENOX FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES MEETING  
DECEMBER 16, 2024

MINUTES OF THE REGULAR PUBLIC MEETING OF THE BOARD OF TRUSTEES OF THE NEW LENOX FIRE PROTECTION DISTRICT, COUNTY OF WILL, HELD AT FIRE STATION #1, 261 E. MAPLE STREET, NEW LENOX, ILLINOIS, IN SAID DISTRICT AT 6:00 P.M. ON MONDAY THE 16TH DAY OF DECEMBER 2024.

Nomination for acting Secretary Dave Scanlan.

Trustees Roll Call:

Trustee Scanlan	Present
Trustee Sauter	Present
Trustee Levey	Present
Trustee Minger	Present

Others Present:

Attorney John Motylinski, Chief Adam Riegel, DC Dennis Randolph, BC Brian Applegate, Lt. Lucas Rettke, Marty Terlep, Brandon Rinker, Dave Pop, Lori Fischer, Linda Baaske.

Monday's meeting was called to order at 6:00 p.m. with a quorum present.

**PUBLIC COMMENTS**

None

**TREASURER'S REPORT**

Treasurer's Report for November 30, 2024. As of November 1, 2024, the beginning balance was \$10,515,225.00. The total receipts were \$335,502.00. The total disbursements were (\$1,276,814.00). The total ending cash balance as of November 30, 2024 was \$9,573,913.00. The payroll for December 13, 2024 was (\$201,134.00). Accounts Payable for December 2024 total (\$341,951.00). Cash on Deposit as of December 16, 2024 is \$9,030,828.00.

A motion was made by Trustee Scanlan seconded by Trustee Levey to approve the November Treasurer's report as given and pay the outstanding bills for this month.

**ROLL CALL:**

Trustee Scanlan	Yea
Trustee Sauter	Yea
Trustee Levey	Yea
Trustee Minger	Yea

Motion carried with four (4) Yeas.

#### **ACCOUNTANT REPORT**

James Howard presented via Zoom the financial report ending November 30, 2024.

#### **SECRETARY'S REPORT**

Trustee Scanlan presented the meeting minutes for the November 18, 2024 Meeting.

A motion was made by Trustee Sauter second by Trustee Levey to approve the minutes of the Public Meeting of the Board of Trustees of the New Lenox Fire Protection District on Monday, November 18, 2024.

#### **ROLL CALL:**

Trustee Scanlan	Yea
Trustee Sauter	Yea
Trustee Levey	Yea
Trustee Minger	Yea

Motion carried with four (4) Yeas.

#### **FIRE CHIEF'S REPORT**

Chief Riegel reported he has been working with the commissioners on the full-time firefighter testing. Reviewing our policies and ISO since its been five years since our last review.

#### **DEPUTY CHIEF'S REPORT**

DC Randolph stated calls are currently up 189 from last year; we will break 5,500 calls this year. The truck committee finalized the specs last week.

#### **OLD BUSINESS**

A. None.

#### **NEW BUSINESS**

A. **Discussion/Possible Appointment of Successor Trustee**  
Moved to closed session.

Note: Trustee Minger stated interviews will be held in the Administrative Office after tonight's board meeting. Chief Riegel will ask questions. The interview order will be Rinker, Pop, Fischer. All candidates will be contacted tomorrow with the results.

**B. 2025 Administrative Raises**

Moved to closed session.

**C. Chief's Contract & Evaluation**

Moved to closed session.

**D. Deputy Chief's Contract & Evaluation**

Moved to closed session.

**E. BOT Meeting dates for Calendar Year 2025**

A motion was made by Trustee Levey second by Trustee Sauter to approve the BOT Meeting dates for the Calendar Year 2025.

**ROLL CALL:**

Trustee Scanlan	Yea
Trustee Sauter	Yea
Trustee Levey	Yea
Trustee Minger	Yea

Motion carried with four (4) Yeas.

**FIRE COMMISSIONER'S REPORT**

Marty Terlep has no report.

**TRUSTEE COMMENTS.**

**Trustee Levey** – Thanks guys for all you do and your involvement with the wreath program, Santa Clause visiting the neighborhoods and Toys for Tots.

**Trustee Sauter** – Merry Christmas, be safe.

**Trustee Scanlan** – Thank you Marisa for all you do in the schools and Chief for allowing the on-duty crew to participate in the Lights & Ladders Event.

**Trustee Minger** – We did the wreaths in New Lenox two weekends ago and Abraham Cemetery last weekend thank you for your help.

**ROLL CALL: Monday, January 20, 2025 at 6:00 pm.**

Trustee Scanlan	Yes
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Trustee Sauter	Yes
Trustee Levey	Yes
Trustee Minger	Yes

The next Board of Trustees meeting will be held Monday, January 20, 2025 at 6:00 pm.

**ADJOURNMENT**

A motion was made by Trustee Levey seconded by Trustee Scanlan to adjourn to closed session at 6:14 pm.

**ROLL CALL:**

Trustee Scanlan	Yea
Trustee Sauter	Yea
Trustee Levey	Yea
Trustee Minger	Yea

Motion carried with four (4) Yeas.

Returned to open session at 7:22 pm.

Motion to appoint Lori Fischer as successor Trustee was made by Trustee Levey, Second by Trustee Scanlan. Voice vote was held and motion carried.

Motion to increase administrative salaries by schedule represented by the chief was made by Trustee Sauter, Second by Trustee Scanlan. Voice vote was held and motion carried.

Motion to adjourn was made by Trustee Levey, Second by Trustee Scanlan. Voice vote was held and motion carried.

Adjourned at 7:23 PM

Respectfully submitted,



Linda Baaske,  
Recording Secretary