

NEW LENOX FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING
DECEMBER 15, 2025

MINUTES OF THE REGULAR PUBLIC MEETING OF THE BOARD OF TRUSTEES OF THE NEW LENOX FIRE PROTECTION DISTRICT, COUNTY OF WILL, HELD AT FIRE STATION #1, 261 E. MAPLE STREET, NEW LENOX, ILLINOIS, IN SAID DISTRICT AT 6:00 P.M. ON MONDAY THE 15TH DAY OF DECEMBER 2025.

Trustees Roll Call:

Trustee Sauter	Present
Trustee Scanlan	Present
Trustee Fischer	Present
Trustee Popp	Present
Trustee Levey	Present

Others Present:

Attorney John Motylinski, Chief Adam Riegel, DC Randolph, Brian Fischer, Marty Terlep, Brad O’Sullivan, Linda Baaske, BC Brian Applegate, BC Ryan Hall.

Monday’s meeting was called to order at 6:00 p.m. with a quorum present.

PUBLIC COMMENTS

None

TREASURER’S REPORT

Treasurer’s Report for November 30, 2025. As of November 1 2025, the beginning balance was \$11,446,102.00. The total receipts were \$420,279.00. The total disbursements were (\$1,102,786.00) The total ending cash balance as of November 30, 2025 was \$10,763,595.00. The payroll for December 12, 2025 was (\$213,735.00). Accounts Payable for December 2025 total (\$379,042.00). Cash on Deposit as of December 15, 2025 is \$10,170,818.00.

A motion was made by Trustee Scanlan seconded by Trustee Fischer to approve the November Treasurer’s report as given and pay the outstanding bills for this month.

ROLL CALL:

Trustee Sauter	Yea
Trustee Scanlan	Yea
Trustee Fischer	Yea
Trustee Popp	Yea
Trustee Levey	Yea

Motion carried with five (5) Yeas.

ACCOUNTANT REPORT

Brad O’Sullivan presented the financial report ending November 30, 2025.

SECRETARY’S REPORT

Trustee Scanlan presented the meeting minutes for the November 17, 2025 Meeting.

A motion was made by Trustee Popp second by Trustee Levey to approve the minutes of the Public Meeting of the Board of Trustees of the New Lenox Fire Protection District on Monday, November 17, 2025.

ROLL CALL:

Trustee Sauter	Yea
Trustee Scanlan	Yea
Trustee Fischer	Yea
Trustee Popp	Yea
Trustee Levey	Yea

Motion carried with five (5) Yeas

FIRE CHIEF’S REPORT

Ambulance billing is up this year since we moved from the standard to the GEMT rate and the increase of calls.

1 year ago, discussion started with the village about a land swap for the land at St 5 location on Schoolhouse. A water tower for them and a training facility for us.

We’re moving on with testing and hiring new people. The test is Tuesday & Wednesday this week. We hope to hire 7. 30 have taken out applications and 22 are eligible to test.

DEPUTY CHIEF’S REPORT

You have an updated packet with the call data, this report is being reworked.

We are on track with 6,000 calls this year, the crews have been very busy.

I will be meeting with the Rep from Lifeline for our next ambulance and get a budget number for another remount.

The truck is scheduled for a remount in June.

Construction is happening at station 2, they are making good progress.

OLD BUSINESS

None

NEW BUSINESS

- A. Discussion and Possible Award of Construction Bids as Presented by Northern Builders**
The original bid was only for 2 rear doors at St 2. There was a re bid on all the doors.
Northern recommends United Door & Dock for \$36,117.90

A motion was made by Trustee Popp seconded by Trustee Scanlan to approve United Door & Dock for St 2 door replacement for \$36,117.90.

ROLL CALL:

Trustee Sauter	Yea
Trustee Scanlan	Yea
Trustee Fischer	Yea
Trustee Popp	Yea
Trustee Levey	Yea

Motion carried with five (5) Yeas

- B. Discussion and Possible Action Station 62 Budget**

The budget increased by adding the doors to \$2,531,319.84.

A motion was made by Trustee Scanlan seconded by Trustee Fischer to Approve the St 2 budget of \$2,531,319.84.

ROLL CALL:

Trustee Sauter	Yea
Trustee Scanlan	Yea
Trustee Fischer	Yea
Trustee Popp	Yea
Trustee Levey	Yea

Motion carried with five (5) Yeas

- C. Adopt Ordinance No 282 Establishing Reasonable Fees for Excessive Lift Assists.**

A motion was made by Trustee Scanlan seconded by Trustee Fischer to Adopt Ordinance No. 282 Establishing Reasonable Fees for Excessive Lift Assists..

ROLL CALL:

Trustee Sauter	Yea
Trustee Scanlan	Yea
Trustee Fischer	Yea

Trustee Popp Yea
Trustee Levey Yea

Motion carried with five (5) Yeas

D. Discussion and Possible Action Creation of Deputy Chief Position

A second position on the district side. It's in the 2026 Budget.

A motion was made by Trustee Scanlan seconded by Trustee Popp to Approve the Deputy Chief Position.

Motion carried with five (5) Yeas.

E. Discussion and Possible Action Purchase 2026 Tahoe

Illinois State Bid, located in Decator. The radios are covered with a grant.
\$64,000.00 for the Vehicle and \$8,000.00 for the lighting total of \$72,000.00.

A motion was made by Trustee Fischer seconded by Trustee Popp to Approve the purchase of a 2026 Tahoe with lighting for \$72,000.00.

ROLL CALL:

Trustee Sauter Yea
Trustee Scanlan Yea
Trustee Fischer Yea
Trustee Popp Yea
Trustee Levey Yea

Motion carried with five (5) Yeas

F. 2026 Administrative Raises

Moved to closed session

G. Chief's Contract & Evaluation

Moved to closed session

H. Deputy Chief's Contract & Evaluation

Moved to closed session

I. BOT Meeting dates for Calendar Year 2026

A motion was made by Trustee Scanlan seconded by Trustee Fischer to Approve the BOT Meeting dates for Calendar Year 2026.

Motion carried with five (5) Yeas

FIRE COMMISSIONER'S REPORT

Marty Terlep stated no report. Their next meeting is Wednesday, December 17th at 8:30 am.

TRUSTEE COMMENTS.

Trustee Sauter – Good job this year by the companies. Keep up the good work.

Trustee Popp – I concur, I'm Proud of New Lenox and all you do.

Trustee Scanlan – The crews have all carried themselves well. Thank you to BC Hall for assisting the family and representing New Lenox.

Trustee Fischer –I'm proud to be a part of this fire department.

Trustee Levey – I agree with all the trustees. Everyone have a Happy & Safe Holiday.

ROLL CALL: Monday, January 19, 2026 at 6:00 pm.

Trustee Sauter	Yes
Trustee Scanlan	Yes
Trustee Fischer	Yes
Trustee Popp	Yes
Trustee Levey	Yes

The next Board of Trustees meeting will be held on Monday, January 19, 2026 at 6:00 pm.

ADJOURNMENT

A motion was made by Trustee Levey seconded by Trustee Popp to adjourn to closed session at 6:29 pm.

Motion carried with five (5) Yeas.

Returned to open session at 7:19 PM

Motion was made to approve the 2026 administrative raises: Chief's contract renewal and Deputy Chief's contract renewal as presented by Trustee Levey, Seconded by Trustee Scanlan.

Roll Call Vote

Trustee Sauter- Yea

Trustee Scanlan- Yea
Trustee Fischer- Yea
Trustee Popp- Yea
Trustee Levey- Yea

Motion to adjourn by Trustee Popp and Seconded by Trustee Scanlan at 7:20 PM

Motion Caried by voice vote.

Respectfully submitted,



Linda Baaske,
Recording Secretary