

NEW LENOX FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING
NOVEMBER 21, 2022

MINUTES OF THE REGULAR PUBLIC MEETING OF THE BOARD OF TRUSTEES OF THE NEW LENOX FIRE PROTECTION DISTRICT, COUNTY OF WILL, HELD AT FIRE STATION #1, 261 E. MAPLE STREET, NEW LENOX, ILLINOIS, IN SAID DISTRICT AT 6:00 P.M. ON MONDAY THE 21ST DAY OF NOVEMBER 2022.

Trustees Roll Call:

Trustee Levey	Present
Trustee DiFiori	Present
Trustee McCollum	Present
Trustee Sauter	Present
Trustee Minger	Absent

Others Present:

Attorney John Motylinski, Chief Adam Riegel, Deputy Chief Dan Turner, Deputy Chief Dennis Randolph, Fire Marshal James Brown, Brian Fischer, Marty Terlep, Accountant Brad O'Sullivan, BC Michael Parkhurst, Lt. Lucas Rettke, Lt. Matthew Buckley, FF/PM Kyle Oehler, FF/EMT Michael Jacobson, Jim Jackson.

The Monday's meeting was called to order at 6:00 p.m. with a quorum present.

A motion was made by Trustee DiFiori seconded by Trustee McCollum to allow Trustee Levey to serve as president in Trustee Minger's absents.

PUBLIC COMMENTS

None

TREASURER'S REPORT

Treasurer's Report for October 31, 2022. As of October 1, 2022, the beginning balance was \$9,917,757.00. The total receipts were \$316,824.00. The total disbursements were (\$747,656.00). The total ending cash balance as of October 31, 2022 was \$9,486,925.00. The payroll for November 4, 2022 was (\$298,953.00). The payroll for November 18, 2022 was (\$159,920.00). Accounts Payable for November 2022 total (\$358,594.00). Cash on Deposit as of November 21, 2022 is \$8,669,458.00.

A motion was made by Trustee McCollum seconded by Trustee DiFiori to approve the October Treasurer's report as given and pay the outstanding bills for this month.

ROLL CALL:

Trustee Levey	Yea
Trustee DiFiori	Yea
Trustee McCollum	Yea
Trustee Sauter	Yea
Trustee Minger	Absent

Motion carried with four (4) Yeas.

ACCOUNTANT REPORT

Brad O'Sullivan presented the financial reports for October 2022.

SECRETARY'S REPORT

Meeting minutes for the October 24, 2022 Meeting.

A motion was made by Trustee Sauter second by Trustee McCullum to approve the minutes of the Public Meeting of the Board of Trustees of the New Lenox Fire Protection District on Monday October 24, 2022.

Motion carried a voice vote of all Yeas

FIRE CHIEF'S REPORT

Vehicle – The radiator for the tower ladder is scheduled to be delivered tomorrow and they hope to have it back to us at the end of next week. Deputy Chief Randolph and I have spent a significant amount of time working on finding information on replacement vehicles to be used as staff vehicles but have finally gotten some answers from GM on what we can do.

Facility – Station 1 furnace has been delivered and should be installed in the next few weeks.

Administration – We have been working on updating the Trustee's Policy Manual to reflect the operations of the district.

DEPUTY CHIEF'S REPORT

For the Life Safety Division, we participated in 15 fire drills at area schools, 14 touch a trucks, and a lockdown drill with Lincoln Way Central. We also gave CPR certifications to 31 people. The crews participated in a drive by parade for a resident who was turning 100 years young.

Inspectors Frawley & Donath are working in Station #1, #3 & #4 still districts. Inspector J. Applegate is working on pre-incident surveys and following up on false alarms. Inspector Marianovich is working the Rt. 30 corridor doing annual re-inspections.

Currently we have 25 buildings in various stages of construction. We have 7 homes that require residential sprinklers.

False Alarm fees received \$8,984.85. Land Extraction Fees are \$31,614.16 to date.

OLD BUSINESS

A. None

NEW BUSINESS

A. Adopt Budget and Appropriation Ordinance for Calendar Year 2023.

Chief Riegel and Attorney Motylinski presented the documents for the budget and appropriation ordinance for calendar year 2023. Trustee Sauter asked if the budget had been posted as required and it had.

A motion was made by Trustee DiFiori second by Trustee Sauter to adopt the budget and appropriation ordinance (ORD#272) for calendar year 2023.

ROLL CALL:

Trustee McCollum	Yea
Trustee DiFiori	Yea
Trustee Levey	Yea
Trustee Sauter	Yea
Trustee Minger	Absent

Motion carried with four (4) Yeas

B. At 6:30 PM Truth in Taxation Hearing

At 6:30 PM Trustee Levey opened the Truth in Taxation Hearing and asked for any public comments. No comments were received, and the Truth in Taxation Hearing was closed.

C. Adopt Levey for Tax Year 2022

A motion was made by Trustee DiFiori seconded by Trustee Sauter to adopt the levey for the tax year 2022.

ROLL CALL:

Trustee McCollum	Yea
Trustee DiFiori	Yea
Trustee Levey	Yea
Trustee Sauter	Yea

Trustee Minger Absent

Motion carried with Four (4) Yeas

D. Discussion/Possible Action IGA with Illinois State Toll Highway Authority

Chief Riegel reviewed the agreement with the Illinois State Toll Highway Authority and the changes from the current agreement the district has with them. The agreement will have us cover the same area but allow us to charge more accurately for the responses. Trustee Sauter asked if the agreement was drafted by us or the Toll Authority and legal advised it was drafted by the Toll Authority, but they have reviewed it and have no issues with it.

A motion was made by Trustee DiFiori seconded by Trustee Sauter to approve the IGA with Illinois State Toll Highway Authority.

ROLL CALL:

Trustee McCollum	Yea
Trustee DiFiori	Yea
Trustee Levey	Yea
Trustee Sauter	Yea
Trustee Minger	Absent

Motion carried with four (4) Yeas

E. Discussion/Possible Action Metro Paramedic Services Renewal.

Chief Riegel and Trustee Levey meet with representatives from Metro to go over the third-year renewal of the contract. Trustee Levey reported that the representatives were very responsive to the questions and transparent in the information they provided.

A motion was made by Trustee Sauter second by Trustee McCollum to renew the contract for the third year with Metro Paramedic Services.

ROLL CALL:

Trustee McCollum	Yea
Trustee DiFiori	Yea
Trustee Levey	Yea
Trustee Sauter	Yea
Trustee Minger	Absent

Motion carried with four (4) Yeas

F. Discussion/Possible Action Staff Vehicle Replacement

Chief Riegel and Deputy Chief Randolph described the search that has taken place to try to replace two staff vehicles. They have talked to local Chevy and GMC dealerships and the regional fleet manager for Chevy about being able to disable the auto shut off functionality that comes with push button vehicle off the lot. They were finally advised on last Thursday by the regional fleet manager that he could not support that as it would take reprogramming the main computer. Deputy Chief Randolph has found three Chevy Tahoe SSV's that are red in color from a dealership in New Jersey that would meet the needs of the district. Deputy Chief Randolph explained that he has been searching for a month and these were the only three red ones that he has located. Chief Riegel discussed that two of the vehicles have already been budgeted for in 2021 and 2022 and the other one is in the 2023 budget and the accountant has okayed the purchase.

A motion was made by Trustee DiFiori second by Trustee Sauter to make an emergency purchase of three Chevy Tahoe SUV's outfitted with emergency lighting for a price not to exceed \$270,000.00.

ROLL CALL:

Trustee McCollum	Yea
Trustee DiFiori	Yea
Trustee Levey	Yea
Trustee Sauter	Yea
Trustee Minger	Absent

Motion carried with four (4) Yeas

G. Chief's Contract & Evaluation

Tabled until next month

STANDARDS OF COVER REPORT

Call details were discussed

FIRE COMMISSIONER'S REPORT

October 28 the commission met to confirm the appointment of Dennis Randolph to Deputy Chief they then promoted Brian Applegate to Battalion Chief. On November 9th they meet to certify preference points and approve the final new hire list.

TRUSTEE COMMENTS

Trustee DiFiori – Happy Thanksgiving and keep up the good work.

Trustee Levey – Keep up the good work and Happy Thanksgiving!

Trustee Sauter – Have a Happy holiday!

Trustee McCollum- Happy Thanksgiving

ROLL CALL: Monday, December 19, 2022 at 6:00 pm.

Trustee McCollum	Yes
Trustee DiFiori	Yes
Trustee Levey	Yes
Trustee Sauter	Yes
Trustee Minger	Absent

The next Board of Trustees meeting will be held Monday, December 19, 2022 at 6:00 pm.

ADJOURNMENT

A motion was made by Trustee McCullum seconded by Trustee Sauter to adjourn at 6:49 pm.

ROLL CALL:

Trustee McCollum	Yea
Trustee DiFiori	Yea
Trustee Levey	Yea
Trustee Sauter	Yea
Trustee Minger	Absent

Motion carried with four (4) Yeas.

Respectfully submitted,



James Brown,
Recording Secretary