

NEW LENOX FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING
NOVEMBER 20, 2017

MINUTES OF THE REGULAR PUBLIC MEETING OF THE BOARD OF TRUSTEES OF THE NEW LENOX FIRE PROTECTION DISTRICT, COUNTY OF WILL, HELD AT FIRE STATION #1, 261 E. MAPLE STREET, NEW LENOX, ILLINOIS, IN SAID DISTRICT AT 7:00 P.M. ON MONDAY, THE 20TH DAY OF NOVEMBER 2017.

Trustees Roll Call:

Trustee Minger	A
Trustee Sauter	P
Trustee Levey	P
Trustee DiFiori	P
Trustee McCollum	P

Others Present:

Attorney Tom Gilbert, Chief Adam Riegel, Deputy Chief Dan Turner, Battalion Chief Josh Swanson, FF/Paramedic Joe Ward, Mr. Jim Pitcairn, Mr. Marty Terlep, Admin. Assistant Linda Baaske.

The Monday meeting was called to order by Acting President Levey at 7:00 p.m. with a quorum present.

PUBLIC COMMENTS

None

TREASURER'S REPORT

Treasurer's Report for October 31, 2017. As of October 1, 2017, the beginning balance was \$3,222,036.33. The total receipts were \$738,978.74. The total disbursements were (\$696,712.71). The total ending cash balance as of October 31, 2017, was \$3,264,302.36. The payroll for November 9, 2017 was \$81,124.46. Accounts Payable for November 2017 total \$464,633.09. Cash on Deposit as of November 20, 2017, is \$2,718,544.81.

A motion was made by Trustee DiFiori seconded by Trustee McCollum to approve the October's Treasurer's report as given and pay the outstanding bills for this month.

SECRETARY'S REPORT

A motion was made by Trustee Sauter second by Trustee McCollum to approve the minutes of the Public Meeting of the Board of Trustees of the New Lenox Fire Protection District on Monday, October 16, 2017.

FIRE CHIEF'S REPORT

Vehicle Report

- Truck 61 was out of service for two weeks this past month due to a coolant leak. The dealer determined that the issue was a bad upper tank on the radiator and has replaced it.
- Engine 61 came back from the overhaul but had a few outstanding issues still present, so it was sent back to the dealer.
- Ambulance 62 was out of service for three weeks at the dealer for warranty work due to starting issues. We just received it back today.

Facility Report

- The window replacement at Station 4 should be starting in the next week, weather dependent. We will be using land extraction funds to pay for the replacement.

Administration Report

- The department is at 3721 calls for service for the year and are 277 calls ahead of last year.
- We are also obviously seeing an increase in the amount of multiple calls for service. So far for November we have had 65 incidences where we have had multiple calls at the same time. In the same time frame last year, we had 40 times where we had multiple calls in progress. Last year we had 887 times where we had multiple calls in progress, to date this year that number is 959.

DEPUTY CHIEF'S REPORT

October was Fire Prevention month, we held our 2nd annual open house where residents are invited to stop in at the stations. We gave three (3) Firefighter Statues to our three partners: Chicago Dough, AMC Movie Theatre and Ranch Frosties.

OLD BUSINESS

Per Trustee Sauter: at last month's board meeting we asked for a committed to be formed to get quotes for a new engine. We can't afford it at this time, so we are to disband the search for a new engine.

NEW BUSINESS

A. Hearing on the tentative Budget

A motion was made by Trustee McCullum seconded by Trustee Sauter to open a hearing on the tentative Budget.

No Speakers

A motion was made by Trustee McCullum seconded by Trustee Sauter to close the hearing on the tentative Budget.

B. Consider and adopt Budget & Appropriation Ordinance #248 for Calendar Year 2018

A motion was made by Trustee Levey seconded by Trustee DiFiori to adopt Budget & Appropriation Ordinance #248 for Calendar Year 2018.

ROLL CALL:

Trustee DiFiori - Yea

Trustee Levey – Yea

Trustee Minger – Absent

Trustee McCollum - Yea

Trustee Sauter - Yea

Motion carried by four (4) Ayes

C. Consider and Adopt Ordinance #249 Levy for 2017

A motion was made by Trustee DiFiori seconded by Trustee Sauter to adopt Ordinance #249 Levy for 2017.

ROLL CALL:

Trustee DiFiori - Yea

Trustee Levey – Yea

Trustee Minger – Absent
Trustee McCollum - Yea
Trustee Sauter - Yea

Motion carried by four (4) Ayes

D. Contract for Phone System

Chief Riegel reported we are setting up a new phone system contract with Rival5. This is a cloud based phone service with voice over IP. We won't have to maintain the server here. This will be a savings to the district of \$257.00 per month.

E. Accountant change – tabled

F. Chief's Contract & Evaluation – Closed Session

G. Battalion Chief's Work Agreement – Closed Session

H. Administrative Raises – Closed Session

FIRE COMMISSIONER'S REPORT

Mr. Jim Pitcairn reported the written tests are done. Thirty-three (33) candidates were interviewed, the results are in. Preference points will be accepted for ten (10) days.

In January, they will be working on the Lieutenant and Battalion Chief tests as requested by the union.

FOUNDATION REPORT

Trustee McCullum reported the November pancake breakfast was well attended, and the support continues to increase. At their last meeting, the Foundation discussed charitable giving and the board is working on the raffle.

TRUSTEE COMMENTS

Trustee DiFiori- Happy Thanksgiving.

Trustee Levey – Thank you staff and officers for all your work on ISO. Happy Thanksgiving. Wreaths Across America we raised \$20,000.00 this year. We will be laying wreaths at the cemetery on December 16th. Thank you, Laura Ward, for all your help with this program.

Trustee McCollum – Happy Thanksgiving, and thank you to the fire staff for their help at the pancake breakfast.

Trustee Minger – Absent

Trustee Sauter – Have a nice Thanksgiving.

ROLL CALL: Monday, December 18, 2017.

Trustee DiFiori - Yes

Trustee Levey – Yes

Trustee Minger – Absent

Trustee McCollum – Yes

Trustee Sauter – Yes

The next Board of Trustees meeting will be held Monday, December 18, 2017.

CLOSED SESSION

A motion was made by Trustee Sauter seconded by Trustee McCollum to enter closed session at 7:34 p.m.

ROLL CALL:

Trustee DiFiori - Yea

Trustee Levey – Yea

Trustee Minger – Absent

Trustee McCollum - Yea

Trustee Sauter – Yea

Motion carried and board went into closed session at 7:34 pm.

OPEN SESSION

The Board of Trustees returned to open session at 8:25 p.m. with the following action taken.

Discussed Chief Contract.

Discussed Personnel Raises.

Discussed Battalion Chief Package.

Motion to approve Battalion Chief package by Trustee Minger, second by Trustee Levey.

Motion to approve Administration raises by Trustee Minger, second by Trustee Levey.

ADJOURNMENT

A motion was made by Trustee McCollum seconded by Trustee Levey to adjourn at 8:30 p.m.

ROLL CALL:

Trustee DiFiori - Yea

Trustee Levey – Yea

Trustee Minger – Absent

Trustee McCollum - Yea

Trustee Sauter – Yea

Motion carried and meeting was adjourned at 8:30 p.m.

Respectfully submitted,



Linda Baaske

Recording Secretary