

NEW LENOX FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES MEETING  
NOVEMBER 16, 2020

MINUTES OF THE REGULAR PUBLIC MEETING OF THE BOARD OF TRUSTEES OF THE NEW LENOX FIRE PROTECTION DISTRICT, COUNTY OF WILL, HELD AT FIRE STATION #1, 261 E. MAPLE STREET, NEW LENOX, ILLINOIS, IN SAID DISTRICT AT 7:00 P.M. ON MONDAY THE 16TH DAY OF NOVEMBER, 2020.

Trustees Roll Call:

|                  |   |
|------------------|---|
| Trustee Minger   | P |
| Trustee Sauter   | P |
| Trustee Levey    | p |
| Trustee DiFiori  | A |
| Trustee McCollum | P |

Others Present:

Attorney Tom Gilbert, Deputy Chief Dan Turner, Fire Marshal James Brown, Accountant Brad O'Sullivan, Laura Ward.

The Monday meeting was called to order at 7:00 p.m. with a quorum present.

**PUBLIC COMMENTS**

None

**TREASURER'S REPORT**

Treasurer's Report for October 31, 2020. As of October 1, 2020, the beginning balance was \$6,513,664.00. The total receipts were \$467,247.00. The total disbursements were (\$789,025.00). The total ending cash balance as of October 31, 2020, was \$6,191,887.00. The payroll for November 6, 2020 was (\$116,007). Accounts Payable for November 2020 total (\$338,598.00). Cash on Deposit as of November 16, 2020 is \$5,737,281.00.

A motion was made by Trustee McCullum seconded by Trustee Levey to approve the October Treasurer's report as given and pay the outstanding bills for this month.

**ROLL CALL:**

Trustee DiFiori – Absent  
Trustee Sauter – Yea  
Trustee McCullum - Yea  
Trustee Levey – Yea  
Trustee Minger - Yea

Motion carried with four (4) Yeas.

### **ACCOUNTANT REPORT**

Brad O’Sullivan reported the Financial Analysis for 10 months ending October 31, 2020 and the Financial report ending October 31, 2020.

### **SECRETARY’S REPORT**

A motion was made by Trustee Sauter second by Trustee McCullum to approve the minutes of the Public Meeting of the Board of Trustees of the New Lenox Fire Protection District on Monday, October 19, 2020.

### **ROLL CALL:**

Trustee DiFiori – Absent  
Trustee Sauter – Yea  
Trustee McCullum - Yea  
Trustee Levey – Yea  
Trustee Minger - Yea

Motion carried with four (4) Yeas.

### **FIRE CHIEF’S REPORT**

Vehicle report – The new engine 64 was delivered, finished up today at Harmonics for graphics, and is currently out getting radios and other loose equipment installed. We are hoping to get it back this week or next to continue other equipment installation before going into service. We hope to have the blessing and pushing in before Christmas.

Truck 61 is still out of service waiting on the manufacturing of the suspension part. We have line up a local shop to do the warranty work with the dealer.

Facility report – Water leak at Station 2 under the cabinets is being remediated and checked for mold. We are working to replace those lower cabinets.

As far as the station 5 property, after further investigation we determined that the property is still zoned agricultural and reached out to a local farmer who is interested in planting hay there and maintaining the property. In talking with Tom’s Excavating, who we rent shop space from, his brother is the farmer who will be maintaining, and we won’t be paying to cut weeds.

Administration report – We were awarded a Will County CARES Act grant of \$101,950 to cover COVID response salaries.

At this time, Trustee Minger asked to make Trustee Levey acting secretary as the current secretary is sick and there are some documents which need to be signed at this meeting.

### **DEPUTY CHIEF'S REPORT**

2019 incidents were 3800, currently for 2020 we are at 3877 which is 77 calls more than last year, so we have surpassed the previous deficient in call volume from last year.

Before continuing with the Life Safety Division Report, the district received some accolades which Fire Marshal Brown will present to the Board.

Fire Marshal Brown thanked the board for their support with the fire and life safety division in their mission with fire sprinklers. In the summary edition of the Fire Call, NLFPD was recognized with an ad in that edition. In the Gong Magazine, NLFPD was also recognized for adoption the fire sprinkler code. "Present this plaque to the NLFPD, Trustees, Fire Chief, Deputy Chief, Fire Marshal in recognition of your dedication to protecting residents, business owners, visitors, and firefighters by requiring fire sprinklers in new homes according to NFPA 13D and all other new construction buildings. From the Northern Illinois Fire Sprinkler Advisory Board and the Illinois Fire Sprinkler Coalition." Trustee Minger thanked Fire Marshal Brown and said they would take a picture when they could and had everyone back.

For the Life Safety Division Report, new construction is still going well.

False alarm fees YTD are \$4,100.00, Plan review fees are \$6,200 and Land extraction fees are \$9,674.00. For life safety education, still busy doing car seats, alarms, knox boxes and blended CPR program. We donated 2 car seats to families in need, Marisa oversaw 10 CPR practicals. We may be putting a hold on car seats and CPR practicals for a couple weeks until things settle down. Chief and Deputy Chief were interviewed by the Herald News for achieving Chief Fire Officer designation. This months, our educational Facebook posts reached 7,419 people, with a total reach for the year of 130,755 people.

Trustee McCullum asked about Silver Cross utilization rate and will be having a call with the coordinator tomorrow and will let the board know.

### **OLD BUSINESS**

#### **A. Discussion/Possible Action on Zoll AED's.**

We are looking to purchase 2 during this trial, LT Lucas Rettke reached out to Bill Sears for a quote, but we haven't received it back yet. We believe it will be as anticipated, but we just don't have hard numbers yet.

### **NEW BUSINESS**

#### **A. Adopt Budget and Appropriation Ordinance for Calendar Year 2020**

A motion was made by Trustee Sauter second by Trustee Minger to adopt Ordinance 269-1 Budget and Appropriation Ordinance for Calendar Year 2020.

**ROLL CALL:**

Trustee DiFiori – Absent  
Trustee Sauter – Yea  
Trustee McCullum - Yea  
Trustee Levey – Yea  
Trustee Minger - Yea

Motion carried with four (4) Yeas.

**B. AT 7:30 P.M. TRUTH IN TAXATION HEARING**

A motion was made by Trustee Sauter second by Trustee McCullum to open the Truth in Taxation Hearing.

**ROLL CALL:**

Trustee DiFiori – Absent  
Trustee Sauter – Yea  
Trustee McCullum - Yea  
Trustee Levey – Yea  
Trustee Minger - Yea

Motion carried with four (4) Yeas.

Attorney Tom Gilbert asked if there was anyone who wished to address this.

A motion was made by Trustee McCullum second by Trustee Sauter to close the Truth in Taxation Hearing.

**ROLL CALL:**

Trustee DiFiori – Absent  
Trustee Sauter – Yea  
Trustee McCullum - Yea  
Trustee Levey – Yea  
Trustee Minger - Yea

Motion carried with four (4) Yeas.

**C. Adopt Levy for Tax Year 2020**

A motion was made by Trustee Sauter second by Trustee Levy to adopt Ordinance 269-2 Levy for Tax Year 2020.

**ROLL CALL:**

Trustee DiFiori – Absent  
Trustee Sauter – Yea  
Trustee McCullum - Yea  
Trustee Levey – Yea  
Trustee Minger - Yea

Motion carried with four (4) Yeas.

**D. Authorize appointment of Firefighter(s)**

Deputy Chief Turner asked for board approval to direct the commissioners to appoint three (3) new firefighters for the start of 2021. They were budgeting for and approved by accountant James Howard.

A motion was made by Trustee Levey second by Trustee Sauter to authorize the commission to appoint three (3) new firefighters.

**ROLL CALL:**

Trustee DiFiori – Absent  
Trustee Sauter – Yea  
Trustee McCullum - Yea  
Trustee Levey – Yea  
Trustee Minger - Yea

Motion carried with four (4) Yeas.

**E. Chief's Contract & Evaluation**

Board has no concerns of addressing in open session. Trustee Minger stated Chief Riegel has done an outstanding job, especially with this not being an easy year. Trustee Levey echoed those comments that Chief Riegel is doing a great job especially in this turmoil; and stated his appreciation for the excellent service provided by the district, which starts at the top. The board was presented with 3 options for possible adjustments to Chief's Contract rate for 2021 – Options A, B, and C.

A motion was made by Trustee Levey second by Trustee Sauter to approve an adjustment to Chief's salary schedule to option C.

**ROLL CALL:**

Trustee DiFiori – Absent  
Trustee Sauter – Yea  
Trustee McCullum - Yea  
Trustee Levey – Yea  
Trustee Minger - Yea

Motion carried with four (4) Yeas.

A motion was made by Trustee Sauter second by Trustee Levey to extend authority to Chief or his designee to pay bills for the duration of the emergency order of the pandemic.

**ROLL CALL:**

Trustee DiFiori – Absent  
Trustee Sauter – Yea  
Trustee McCullum - Yea  
Trustee Levey – Yea  
Trustee Minger - Yea

Motion carried with four (4) Yeas.

**FIRE COMMISSIONER'S REPORT**

None

**FOUNDATION REPORT**

None

**TRUSTEE COMMENTS**

**Trustee Levey** – Congratulations to the Fire Prevention Bureau. Wish all residential were covered by the code, but baby steps. Great job for what has been done in a short amount of time. Thank you to every Firefighter/Paramedic working through this pandemic, nothing I could say to give you all the accolades you deserve. All I can say is keep your heads up and keep doing what you're doing and offering outstanding service.

**Trustee Sauter** – I agree with Trustee Levey, I think the district has done a fantastic job with the COVID situation. It's difficult to face the unknown and a tribute to our personnel to do their job as diligently as they do.

**Trustee McCullum** – I appreciate the constant information to the trustees, keeping us informed on the health of our first responders. I think it's amazing, considering all the exposure, how well NLFDP is doing as far as staying healthy. I hope that continues.

**Trustee Minger** – I would like to echo colleagues.

**ROLL CALL: Monday, December 21, 2020**

Trustee DiFiori – Absent

Trustee Sauter – Yea

Trustee McCullum - Yea

Trustee Levey – Yea

Trustee Minger - Yea

The next Board of Trustees meeting will be held Monday, December 21, 2020.

**CLOSED SESSION**

None

**ADJOURNMENT**

A motion was made by Trustee Sauter seconded by Trustee McCullum to adjourn at 7:45 p.m.

**ROLL CALL:**

Trustee DiFiori – Absent

Trustee Sauter – Yea

Trustee McCullum - Yea

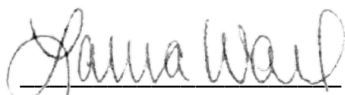
Trustee Levey – Yea

Trustee Minger - Yea

Motion carried with four (4) Yeas.

Motion carried, and meeting was adjourned 7:45 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Laura Ward", written in dark ink.

Laura Ward

Recording Secretary