

NEW LENOX FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES MEETING  
OCTOBER 19, 2020

MINUTES OF THE REGULAR PUBLIC MEETING OF THE BOARD OF TRUSTEES OF THE NEW LENOX FIRE PROTECTION DISTRICT, COUNTY OF WILL, HELD AT FIRE STATION #1, 261 E. MAPLE STREET, NEW LENOX, ILLINOIS, IN SAID DISTRICT AT 7:00 P.M. ON MONDAY THE 19TH DAY OF OCTOBER 2020.

Trustees Roll Call:

Trustee Minger	P
Trustee Sauter	P
Trustee Levey	A
Trustee DiFiori	p
Trustee McCollum	P

Others Present:

Attorney Tom Gilbert, Chief Adam Riegel, Deputy Chief Dan Turner, Battalion Chief Dennis Randolph, Lt. Brian Applegate, FF/PM Kevin Pena, Accountant James Howard, Marty Terlep, Marisa Schrieber, Brian Fischer.

The Monday meeting was called to order at 7:00 p.m. with a quorum present.

**PUBLIC COMMENTS**

None

**SPECIAL PRESENTATION:**

Postponed to November or December. Several members of our personnel will be receiving a Life Saving Award. They responded to a call for a 43-year-old male in full arrest and were able to save his life. He will be joining us to help present the awards.

**TREASURER'S REPORT**

Treasurer's Report for September 30, 2020. As of September 1, 2020, the beginning balance was \$4,117,064.00. The total receipts were \$3,209,136.00. The total disbursements were (\$809,536.00). The total ending cash balance as of September 30, 2020, was \$6,513,664.00. The payroll for October 9, 2020 was (\$94,653.00). Accounts Payable for September 2020 total (\$381,164.00). Cash on Deposit as of October 19, 2020 is \$6,037,848.00.

A motion was made by Trustee McCollum seconded by Trustee DiFiori to approve the September Treasurer's report as given and pay the outstanding bills for this month.

**ROLL CALL:**

Trustee McCullum - Yea  
Trustee Sauter – Yea  
Trustee DiFiori – Yea  
Trustee Levey – Absent  
Trustee Minger - Yea

Motion carried with four (4) Yeas.

**ACCOUNTANT REPORT**

James Howard reported the Financial Analysis for 9 months ending September 30, 2020 and the Financial report ending September 30, 2020.

**SECRETARY'S REPORT**

A motion was made by Trustee McCollum second by Trustee Sauter to approve the minutes of the Public Meeting of the Board of Trustees of the New Lenox Fire Protection District on Monday, September 21, 2020.

**ROLL CALL:**

Trustee McCullum - Yea  
Trustee Sauter – Yea  
Trustee DiFiori – Yea  
Trustee Levey – Absent  
Trustee Minger - Yea

Motion carried with four (4) Yeas.

**FIRE CHIEF'S REPORT**

- A. Vehicle report – The new engine is near completion. The final inspection will be done on October 27<sup>th</sup> by Deputy Chief Turner, Battalion Chief Randolph, and Mechanic Foster. It is anticipated to be in our possession early November.  
Truck 61 had a suspension system failure. The repair is expected to take a couple of weeks. The part is under warranty.
- B. Facility report – The neighbors next to our land for a future Station 5 have complained about the upkeep of the lot, which has been up to village code. We met with them last week and are looking at different maintaining options.
- C. Administration report – Nothing to report.

**DEPUTY CHIEF'S REPORT**

Request for service calls are at 3,464, which is ahead of last year's number by 40 calls. The Life Safety Division recently switched to doing inspections using iPads for ImageTrend instead of

paper. There are currently 26 new construction projects underway. False Alarm Fees are at \$4,100 YTD and Plan Review fees are \$5,400 YTD.

Life Safety Education has had eight CPR classes in the past month, certifying 50 people through in-person and blended learning classes. There were also three fire drills. FM Brown and FLSE Schrieber assisted with the presentation of several Annual Life Safety Awards by the Illinois Fire Inspector's Association, including the Corporate Award which was given to our local Chicago Dough for their assistance and donations with several of the NLFPDs programs and events.

Our total reach on Facebook for the month of September was 17,167. We also recently joined Instagram, the total reach for September was 1,642.

### **OLD BUSINESS**

#### **A. Discussion/Possible Action on Zoll AED's.**

Chief Riegel heard from Silver Cross they have reached an agreement with the State to do a one-year trial period.

### **NEW BUSINESS**

#### **A. Consider and Approve Personnel Service Contract for the Fire District**

Chief Riegel: he has had one meeting with the entire management staff of Metro in the last month. Metro also met with each shift to explain everything to contract personnel. They have been very responsive so far.

Deputy Chief Turner: Metro is planning to honor all vacation time and seniority levels for employees as they take over the contract. Will also have allotted sick time and can earn safety points which can be accumulated to earn a day off. The safety points can also be taken away if there is reason for it.

A motion was made by Trustee Sauter second by Trustee DiFiori to approve Metro Services for the new personnel service contact.

### **ROLL CALL:**

Trustee McCullum - Yea

Trustee Sauter – Yea

Trustee DiFiori – Yea

Trustee Levey – Absent

Trustee Minger - Yea

Motion carried with four (4) Yeas.

#### **B. Consider and Approve Battalion Chief's Work Agreement**

Battalion Chief work agreement expired at the beginning of 2020. It will now be a 4-year agreement which will be good through 2023.

Discussion and clarification on vacation policy.

A motion was made by Trustee DiFiori second by Trustee McCollum to approve the Battalion Chief's work agreement.

**ROLL CALL:**

Trustee McCullum - Yea  
Trustee Sauter – Yea  
Trustee DiFiori – Yea  
Trustee Levey – Absent  
Trustee Minger - Yea

Motion carried with four (4) Yeas.

**C. Determine Amount to be Levied for Tax Year 2020**

Reviewed information on levy for 2020. 10% over prior year extension bringing up to allowed .59

**D. Receive tentative budget for Fiscal Year 2021**

?????

**FIRE COMMISSIONER'S REPORT**

No report. Tentatively planning to have a meeting in December.

**FOUNDATION REPORT**

No Report.

**TRUSTEE COMMENTS**

**Trustee DiFiori** – None

**Trustee Sauter** – Thank you to the fire service for what you are doing during this troubling time. I hope that the personnel stay healthy.

**Trustee McCollum** – I echo what Trustee Sauter said and would also like to thank James Howard for his reports and support to the board.

**Trustee Minger** – ?

**ROLL CALL: Monday, November 16, 2020.**

Trustee McCullum - Yea  
Trustee Sauter – Yea  
Trustee DiFiori – Yea  
Trustee Levey – Absent  
Trustee Minger – Yea

The next Board of Trustees meeting will be held Monday, November 16, 2020.

**CLOSED SESSION**

A motion was made by Trustee DiFiori seconded by Trustee McCollum to enter closed session at 7:37 p.m.

**ROLL CALL:**

Trustee McCullum - Yea  
Trustee Sauter – Yea  
Trustee DiFiori – Yea  
Trustee Levey – Absent  
Trustee Minger - Yea

Motion carried, and board went into closed session at 7:37 pm.

**OPEN SESSION**

The Board of Trustees returned to open session at 7:41 p.m. with the following action taken.

A motion was made by Trustee DiFiori second by Trustee McCollum to deny the step 3 grievance.

**ROLL CALL:**

Trustee McCullum - Yea  
Trustee Sauter – Yea  
Trustee DiFiori – Yea  
Trustee Levey – Absent  
Trustee Minger - Yea

Motion carried with four (4) Yeas.

**ADJOURNMENT**

A motion was made by Trustee McCollum seconded by Trustee Sauter to adjourn at 7:43 p.m.

**ROLL CALL:**

Trustee McCullum - Yea  
Trustee Sauter – Yea  
Trustee DiFiori – Yea  
Trustee Levey – Absent  
Trustee Minger - Yea

Motion carried with four (4) Yeas.

Motion carried, and meeting was adjourned 7:43 p.m.

Respectfully submitted,

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Marisa Schrieber  
Recording Secretary