

NEW LENOX FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING
OCTOBER 16, 2017

MINUTES OF THE REGULAR PUBLIC MEETING OF THE BOARD OF TRUSTEES OF THE NEW LENOX FIRE PROTECTION DISTRICT, COUNTY OF WILL, HELD AT FIRE STATION #1, 261 E. MAPLE STREET, NEW LENOX, ILLINOIS, IN SAID DISTRICT AT 7:00 P.M. ON MONDAY, THE 16TH DAY OF OCTOBER 2017.

Trustees Roll Call:

Trustee Minger	P
Trustee Sauter	P
Trustee Levey	P
Trustee DiFiori	P
Trustee McCollum	P

Others Present:

Attorney Tom Gilbert, Chief Adam Riegel, Battalion Chief Chris Ward, Lt. Tom VanTilburg, FF/Paramedic Jereme Leahy, Mr. Jim Pitcairn, Admin. Assistant Linda Baaske, Mr. Bob Fronek.

The Monday meeting was called to order by President Minger at 7:00 p.m. with a quorum present.

PUBLIC COMMENTS

None

TREASURER'S REPORT

Treasurer's Report for September 30, 2017. As of September 1, 2017, the beginning balance was \$2,234,002.58. The total receipts were \$1,566,515.63. The total disbursements were (\$578,481.88). The total ending cash balance as of September 30, 2017, was \$3,222,036.33. The payroll for October 13, 2017 was \$81,852.58. Accounts Payable for October 2017 total \$501,173.47. Cash on Deposit as of October 16, 2017, is \$2,639,010.28.

A motion was made by Trustee DiFiori seconded by Trustee McCollum to approve the September Treasurer's report as given and pay the outstanding bills for this month.

*Per Trustee Sauter we are down 1.5 Million from last year

SECRETARY'S REPORT

A motion was made by Trustee Levey second by Trustee Sauter to approve the minutes of the Public Meeting of the Board of Trustees of the New Lenox Fire Protection District on Monday, September 18, 2017.

FIRE CHIEF'S REPORT

Vehicle Report

- Engine 61 had a mechanical failure of engine and is having an engine overhaul done by an outside shop. We do not have the capabilities to undertake this major of a project inhouse.
- We currently have three (3) engines that are 13, 14 and 16 years old and have between 101,000 and 136,000 miles on them. These engines are starting to have more and more mechanical issues. We hope to have a report next month on some possible solutions for the issue.

A motion was made by Trustee Levey second by Trustee DiFiori to approve the process of getting bids for a new engine.

Facility Report

- The roof repairs at Station 1 are underway and should be completed in the next few weeks, weather dependent.

Administration Report

- The monthly report from the Life Safety Division is in your packet. To date they have collected \$9960 in false alarm fees and \$6799 in plan review fees.
- The department is at 3310 calls for service for the year and are 232 calls ahead of last year.

DEPUTY CHIEF'S REPORT

None

OLD BUSINESS

None.

NEW BUSINESS

- A. Resolution #17-05 Authorizing representation before the Will County Board of Review

A motion was made by Trustee Sauter seconded by Trustee McCollum to approve Resolution #17-05 Authorizing representation before the Will County Board of Review.

ROLL CALL:

Trustee DiFiori - Yea
Trustee Levey – Yea
Trustee Minger – Yea
Trustee McCollum - Yea
Trustee Sauter - Yea

Motion carried by five (5) Ayes

- B. Windows at Station #4

There are three (3) quotes in your packet. The first one from G&R Builders to replace windows with vinyl casement windows for \$16,900.00. The second from G&R Builders to replace the windows with aluminum casement windows for \$19,846.00. The Third is from Rodgers Construction Corp. to replace the windows with aluminum framed windows for \$24,000.00.

BC Randolph recommends the first quote from G&R Builders for \$16,900.00.

A motion was made by Trustee Levey seconded by Trustee McCollum to approve the replacement of windows at Station #4 by G&R Builders for \$16,900.00.

ROLL CALL:

Trustee DiFiori - Yea
Trustee Levey – Yea
Trustee Minger – Yea
Trustee McCollum - Yea
Trustee Sauter - Yea

Motion carried by five (5) Ayes

- C. Illinois Fire Chief's Conference – Chief Riegel

A motion was made by Trustee Sauter seconded by Trustee DiFiori to approve Chief Riegel's attendance at the Illinois Fire Chief's Conference.

ROLL CALL:

Trustee DiFiori - Yea

Trustee Levey – Yea

Trustee Minger – Yea

Trustee McCollum - Yea

Trustee Sauter - Yea

Motion carried by five (5) Ayes

D. Update on Grant Writing Class – Lt. Brian Applegate – Tabled

Lt. Applegate and Marisa Schrieber attended a two (2) day workshop in Plainfield on Grant Writing. A report will be given at the November meeting.

*Per Chief Riegel we were informed Friday that we were denied the FEMA grant this year.

FIRE COMMISSIONER'S REPORT

Mr. Jim Pitcairn reported the Commissioners met with the Chief October 3rd to review four (4) quotes for the oral interviews. The next candidate on the list chose to leave and go to another department. The next person on the list after he is Tim Rhodes. Great planning by Lindsay to process background checks two candidates at a time. We then spent a considerable amount of time opening 90 applications for NLFPD from IO Solutions.

At our meeting on October 10th, it was recommended by the Chief to go with the Chief's for the oral interviews. We also did the final offer to Tim Rhodes.

FOUNDATION REPORT

Trustee McCullum reported the Foundation had their first Pancake Breakfast last Saturday. They served 250 people. Thank you Fire personnel for the set up and take down of the tables and chairs. DC Turner did an interview with Channel 6 at the pancake breakfast.

TRUSTEE COMMENTS

Trustee DiFiori- None.

Trustee Levey – Thank you to the Foundation, Firemen, Commissioners and the Foundation for all you do.

Trustee McCollum – Just to verify with Chief Riegel that he will have information for the Foundation regarding their website on January 1st?

Chief Riegel – That is correct.

Trustee Minger – Thank you to the Fire Fighters.

Trustee Sauter – I agree with Trustee Levey.

ROLL CALL: Monday, November 20, 2017.

Trustee DiFiori - Yes

Trustee Levey – Yes

Trustee Minger – Yes

Trustee McCollum – Yes

Trustee Sauter – Yes

The next Board of Trustees meeting will be held Monday, November 20, 2017.

CLOSED SESSION

A motion was made by Trustee Levey seconded by Trustee McCollum to enter closed session at 7:21 p.m.

ROLL CALL:

Trustee DiFiori - Yea

Trustee Levey – Yea

Trustee Minger – Yea

Trustee McCollum - Yea

Trustee Sauter – Yea

Motion carried and board went into closed session at 7:21 pm.

OPEN SESSION

The Board of Trustees returned to open session at 8:20 p.m. with no action taken.

ADJOURNMENT

A motion was made by Trustee McCollum seconded by Trustee Levey to adjourn at 8:20 p.m.

ROLL CALL:

Trustee DiFiori - Yea

Trustee Levey – Yea

Trustee Minger – Yea
Trustee McCollum - Yea
Trustee Sauter – Yea

Motion carried and meeting was adjourned at 8:20 p.m.

Respectfully submitted,



Linda Baaske

Recording Secretary