

NEW LENOX FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING
JANUARY 21, 2019

MINUTES OF THE REGULAR PUBLIC MEETING OF THE BOARD OF TRUSTEES OF THE NEW LENOX FIRE PROTECTION DISTRICT, COUNTY OF WILL, HELD AT FIRE STATION #1, 261 E. MAPLE STREET, NEW LENOX, ILLINOIS, IN SAID DISTRICT AT 7:00 P.M. ON MONDAY THE 21ST DAY OF JANUARY 2019.

Trustees Roll Call:

Trustee Minger	P
Trustee Sauter	P
Trustee Levey	P
Trustee DiFiori	P
Trustee McCollum	P

Others Present:

Attorney John Motylinski, Chief Adam Riegel, Deputy Chief Dan Turner, Battalion Chief Chris Ward, Lieutenant Tom VanTilburg, Linda Baaske, Mr. Marty Terlep, Accountant James Howard.

The Monday meeting was called to order at 7:00 p.m. with a quorum present.

PUBLIC COMMENTS

None

TREASURER'S REPORT

Treasurer's Report for December 31, 2018. As of December 1, 2018, the beginning balance was \$2,888,687.00. The total receipts were \$212,782.00. The total disbursements were (\$529,641.00). The total ending cash balance as of December 31, 2018, was \$2,571,828.00. The payroll for January 4, 2019 was (\$76,960.00). Accounts Payable for January 2019 total (\$587,292.00). Cash on Deposit as of January 21, 2019 is \$1,907,576.00.

A motion was made by Trustee McCollum seconded by Trustee DiFiori to approve the December's Treasurer's report as given and pay the outstanding bills for this month.

ROLL CALL:

Trustee DiFiori - Yea
Trustee Sauter – Yea
Trustee Levey – Yea
Trustee Minger – Yea
Trustee McCollum - Yea

Motion carried with five (5) Yeas.

ACCOUNTANT REPORT

James Howard presented the Financial Report for December 2018, the 12-month Financial Analysis for 2018 and the 5-year Capital Plan for 2019 – 2023.

SECRETARY'S REPORT

A motion was made by Trustee Sauter second by Trustee McCollum to approve the minutes of the Public Meeting of the Board of Trustees of the New Lenox Fire Protection District on Monday December 17, 2018.

ROLL CALL:

Trustee DiFiori - Yea
Trustee Sauter – Yea
Trustee Levey – was not present at that meeting
Trustee Minger – Yea
Trustee McCollum - Yea

Motion carried with four (4) Yeas.

FIRE CHIEF'S REPORT**Vehicle Report**

The RFP for the ambulance went out and is due February 4th at 10:00 a.m.

Administration Report

Next week we have a Performance Analysis & Strategic Planning Consulting Meeting with the I-Chief's.

I met with the new director of the Laraway Dispatch Center, we need to see improvements soon or we will have to investigate other options.

DEPUTY CHIEF'S REPORT

Per Chief Riegel for 2018 we responded to 4,514 calls, which is up 262 from 2017.

OLD BUSINESS

None.

NEW BUSINESS

- A. Approve 2019 Board of Trustee meeting dates

A motion was made by Trustee Sauter seconded by Trustee Levey to approve the 2019 Board of Trustee Meeting dates.

ROLL CALL:

Trustee DiFiori - Yea
Trustee Sauter – Yea
Trustee Levey – Yea
Trustee Minger – Yea
Trustee McCollum - Yea

Motion carried with five (5) Yeas

- B. Intergovernmental Agreement with Will County

Chief Riegel stated this is for the use of the 800 MHz radio system, which is currently our back up system but will be our primary system in the future. There is no cost the District.

A motion was made by Trustee Sauter seconded by Trustee DiFiori to approve the Intergovernmental Agreement with Will County.

ROLL CALL:

Trustee DiFiori - Yea
Trustee Sauter – Yea
Trustee Levey – Yea
Trustee Minger – Yea
Trustee McCollum - Yea

Motion carried with five (5) Yeas

C. Review Quote for Network Server Upgrade.

Chief Riegel stated the quote from Virtek is \$29,670.00 to replace our three (3) main servers which are seven (7) to twelve (12) years old and have had no hardware updates with one (1) server. The new server will have room to accommodate growth in the future. There is an exemption in the law for IT equipment over \$25,000 does not have to go out for bid.

A motion was made by Trustee Levey seconded by Trustee Sauter to approve the Network Server upgrade for \$29,670.00.

ROLL CALL:

Trustee DiFiori - Yea

Trustee Sauter – Yea

Trustee Levey – Yea

Trustee Minger – Yea

Trustee McCollum - Yea

Motion carried with five (5) Yeas

D. Review Quote for Station 4 shower replacement.

Chief Riegel stated one (1) of the showers has cracked, this is the original shower from 1996. The entire bathroom is all original to the station. We received two (2) quotes as the third company has gone out of business. Battalion Chief Randolph recommends the quote for \$19,830.00 which replaces two (2) showers, vanities and sinks. This will be taken out of Land Extraction funds.

A motion was made by Trustee Sauter seconded by Trustee DiFiori to approve the showers/vanities/sinks replacement at Station 4 for \$19,830.00.

ROLL CALL:

Trustee DiFiori - Yea

Trustee Sauter – Yea

Trustee Levey – Yea

Trustee Minger – Yea

Trustee McCollum - Yea

Motion carried with five (5) Yeas

E. Discussion and possible action regarding tax anticipation warrants.

After discussion with Accountant James Howard Trustee Sauter recommends the amount of \$650,000.00 for a tax anticipation warrant. Trustee Minger stated he will contact the banks to get rates. Accountant James Howard will prepare the recommendation for the February Board meeting.

A motion was made by Trustee Sauter seconded by Trustee DiFiori to prepare Tax Anticipation Warrant documents for the February Board Meeting.

ROLL CALL:

Trustee DiFiori - Yea

Trustee Sauter – Yea

Trustee Levey – Yea

Trustee Minger – Yea

Trustee McCollum - Yea

Motion carried with five (5) Yeas

FIRE COMMISSIONER'S REPORT

Marty Terlep stated there is no report this month.

FOUNDATION REPORT

Trustee McCollum reported that the raffle letters are being printed by Inland. There will be a brain storming meeting February 2nd from 8:00 – 11:00 a.m. in the Lincolnway West conference room which will be chaired by Rosemaria DiBenedetto. All are welcome to attend.

TRUSTEE COMMENTS

Trustee DiFiori – None.

Trustee Levey – Thank you for all your work on the special projects, and the Administrative staff for holding the budget in check.

Trustee Sauter – None.

Trustee McCollum – Thank you to the Chief and the Accountant for the strategic vehicle plan it was great to see this. This was discussed at the Foundation meeting as well as a possible station #5.

Trustee Minger - None.

ROLL CALL: Tuesday, February 19, 2019.

Trustee DiFiori - Yea
Trustee Sauter – Yea
Trustee Levey – Yea
Trustee Minger – Yea
Trustee McCollum - Yea

The next Board of Trustees meeting will be held Tuesday, February 19, 2019.

CLOSED SESSION

A motion was made by Trustee McCollum seconded by Trustee DiFiori to enter closed session at 7:30 p.m.

ROLL CALL:

Trustee DiFiori - Yea
Trustee Sauter – Yea
Trustee Levey – Yea
Trustee Minger – Yea
Trustee McCollum – Yea

Motion carried, and board went into closed session at 7:30 pm.

OPEN SESSION

The Board of Trustees returned to open session at 8:00 p.m. With no action taken.

ADJOURNMENT

A motion was made by Trustee McCollum seconded by Trustee DiFiori to adjourn at 8:00 p.m.

ROLL CALL:

Trustee DiFiori - Yea
Trustee Sauter – Yea
Trustee Levey – Yea
Trustee Minger – Yea
Trustee McCollum – Yea

Motion carried, and meeting was adjourned at 8:00 p.m.

Respectfully submitted,

A handwritten signature in red ink, appearing to read "Linda Baaske", written over a horizontal line.

Linda Baaske
Recording Secretary