

NEW LENOX FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING
SEPTEMBER 18, 2017

MINUTES OF THE REGULAR PUBLIC MEETING OF THE BOARD OF TRUSTEES OF THE NEW LENOX FIRE PROTECTION DISTRICT, COUNTY OF WILL, HELD AT FIRE STATION #1, 261 E. MAPLE STREET, NEW LENOX, ILLINOIS, IN SAID DISTRICT AT 7:00 P.M. ON MONDAY, THE 18TH DAY OF SEPTEMBER 2017.

Trustees Roll Call:

Trustee Minger	P
Trustee Sauter	P
Trustee Levey	P
Trustee DiFiori	P
Trustee McCollum	P

Others Present:

Attorney Tom Gilbert, Deputy Chief Dan Turner, Battalion Chief Josh Swanson, Lt. Ryan Hall, FF/Paramedic Joe Ward, Mr. Jim Pitcairn, Mr. Marty Terlep, Admin. Assistant Linda Baaske, Mr. Bob Fronek, Mr. Glen Krohn

The Monday meeting was called to order by President Minger at 7:00 p.m. with a quorum present.

PUBLIC COMMENTS

None

TREASURER'S REPORT

Correction to the Treasurer's Report for July 31, 2017 Accounts payable for August 2017 was actually \$459,739.74 and Cash on Deposit for August 21, 2017 was \$2,057,880.78.

Treasurer's Report for August 31, 2017. As of August 1, 2017, the beginning balance was \$2,704,826.66. The total receipts were \$288,786.00. The total disbursements were (\$759,610.08). The total ending cash balance as of August 31, 2017, was \$2,234,002.58. The payroll for September 1, 2017 was \$86,947.39. The Payroll for September 15, 2017 was \$89,411.04. Accounts Payable for September 2017 total \$385,466.00. Cash on Deposit as of September 18, 2017, is \$1,672,178.15.

A motion was made by Trustee McCollum seconded by Trustee Levey to approve the Corrected July 2017 Treasurer's report as given.

A motion was made by Trustee Levey seconded by Trustee Sauter to approve the August Treasurer's report as given and pay the outstanding bills for this month.

SECRETARY'S REPORT

A motion was made by Trustee Levey second by Trustee Sauter to approve the minutes of the Public Meeting of the Board of Trustees of the New Lenox Fire Protection District on Monday, August 21, 2017.

Per Trustee McCollum please correct typo on page 4 of trustee's comments from the word "food" to "good".

FIRE CHIEF'S REPORT by Deputy Chief Turner

A. Vehicle Report

- We sold Surpluses vehicles- 1997 Pierce Engine for \$4000, 1999 International Ambulance for \$2500 and a 2007 Ford Ambulance for \$4500. For a total of \$11,000. The 1997 Pierce had significant frame damage from rust which brought its value down significantly.
- We are starting to aggressively treat rust on frames of vehicles when they come in for preventive maintenance. The frame damage is becoming a huge concern in the Midwest due to the use of liquid salts and beat juice on the roads.

B. Facility

- Station 4's windows need to be replaced. The glass is separating from the frames, pictures are in your packets. BC Randolph is working on getting quotes to replace the windows and hope to have them for the next meeting.

C. Administration

- Chief Engledow formerly served as the grant officer, going forward Marissa Schrieber and Brian Applegate will be doing it together. They both registered for a grant writing class in April and should be a nice complement to each other with their differing backgrounds.
- We are starting to look at different options to update our website to make it easier to update information on. We have a few different options on ways to do it and will be forming a committee to research it and make sure it has all the future needs. We hope to have something going by the first part of next year.

- The department is at 2945 call for service for the year and are 144 calls ahead of last year.

DEPUTY CHIEF'S REPORT

- Currently have 50 buildings in construction
- Received \$1,440.00 in false alarm fees in August
- Received \$2,921.90 in land extraction fees in August
- There was an article in the Patriot about Family Fun Day and the MDA Boot Drive
- We partnered with the Red Cross to provide smoke alarms to our residents
- On Facebook we have reached 36,700 people so far this year

OLD BUSINESS

None.

NEW BUSINESS

- A. Travel Expense I Chief's Conference – Chief Riegel
- B. Travel Expense IFA Mechanics Seminar – Lance Foster

A motion was made by Trustee Levey seconded by Trustee McCollum to approve Chief Riegel to attend the I Chief's Conference and Lance Foster to attends the IFA Mechanics Seminar.

ROLL CALL:

Trustee DiFiori - Yea
Trustee Levey – Yea
Trustee Minger – Yea
Trustee McCollum - Yea
Trustee Sauter - Yea

Motion carried by five (5) Ayes

FIRE COMMISSIONER'S REPORT

Mr. Jim Pitcairn reported the applications opened September 11th at 9:00 a.m. and will close September 25th at 4:00 p.m. The Commissioners will meet October 3rd to review the applications. The Written test is October 7th at 8:00 a.m. Jim and Marty are looking forward to attending the Police & Fire Commission Conference in Naperville, IL in November.

FOUNDATION REPORT

Trustee McCollum reported the next Foundation Meeting will be this Wednesday. They just attending the last concert and raised over \$2,800.00. Trustee Minger reported the sponsor letters have gone out to businesses for the pancake breakfasts.

TRUSTEE COMMENTS

Trustee DiFiori- None.

Trustee Levey – None.

Trustee McCollum – None.

Trustee Minger – Thank you to the Fire Fighters that worked Family Fun day, they did an outstanding job. We had over 500 people. Chicago Dough donated 50 pizzas for the event.

Trustee Sauter – None.

ROLL CALL: Monday, October 16, 2017.

Trustee DiFiori - Yes

Trustee Levey – Yes

Trustee Minger – Yes

Trustee McCollum – Yes

Trustee Sauter – Yes

The next Board of Trustees meeting will be held Monday, October 16, 2017.

CLOSED SESSION

A motion was made by Trustee Sauter seconded by Trustee McCollum to enter closed session at 7:24 p.m.

ROLL CALL:

Trustee DiFiori - Yea

Trustee Levey – Yea

Trustee Minger – Yea

Trustee McCollum - Yea

Trustee Sauter – Yea

Motion carried and board went into closed session at 7:24 pm.

OPEN SESSION

The Board of Trustees returned to open session at 8:10 p.m. with no action taken.

ADJOURNMENT

A motion was made by Trustee McCollum seconded by Trustee Levey to adjourn at 8:10 p.m.

Motion carried and meeting was adjourned at 8:10 p.m.

ROLL CALL:

Trustee DiFiori - Yea

Trustee Levey – Yea

Trustee Minger – Yea

Trustee McCollum - Yea

Trustee Sauter – Yea

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Linda Baaske", written over a horizontal line.

Linda Baaske

Recording Secretary