

NEW LENOX FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES MEETING  
AUGUST 21, 2017

MINUTES OF THE REGULAR PUBLIC MEETING OF THE BOARD OF TRUSTEES OF THE NEW LENOX FIRE PROTECTION DISTRICT, COUNTY OF WILL, HELD AT FIRE STATION #1, 261 E. MAPLE STREET, NEW LENOX, ILLINOIS, IN SAID DISTRICT AT 7:00 P.M. ON MONDAY, THE 21ST DAY OF AUGUST 2017.

Trustees Roll Call:

Trustee Minger	P
Trustee Sauter	P
Trustee Levey	P
Trustee DiFiori	P
Trustee McCollum	P

Others Present:

Attorney Tom Gilbert, Deputy Chief Dan Turner, Battalion Chief Dennis Randolph, FF/Paramedic Zach Cook, Mr. Jim Pitcairn, Admin. Assistant Linda Baaske, Mr. Bob Fronek.

The Monday meeting was called to order by President Minger at 7:00 p.m. with a quorum present.

**PUBLIC COMMENTS**

None

**TREASURER'S REPORT**

Treasurer's Report for July 31, 2017. As of July 1, 2017, the beginning balance was \$3,182,480.74. The total receipts were \$296,358.67. The total disbursements were (\$774,012.75). The total ending cash balance as of July 31, 2017, was \$2,704,826.66. The payroll for August 4, 2017 was \$73,626.48. The Payroll for August 11, 2017 was \$35,520.74. The Payroll for August 18, 2017 was \$78,058.92. Accounts Payable for August 2017 total \$459,739.74. Cash on Deposit as of August 21, 2017, is \$2,057,880.90.

A motion was made by Trustee McCollum seconded by Trustee DiFiori to approve the Treasurer's report as given and pay the outstanding bills for this month.

\*Trustee Sauter stated our Cash on Deposit is 1.2 Million less than this time last year.

\*Trustee Minger stated that a referendum will probably be something we will consider.

### **SECRETARY'S REPORT**

A motion was made by Trustee Sauter second by Trustee McCollum to approve the minutes of the Public Meeting of the Board of Trustees of the New Lenox Fire Protection District on Monday, July 17, 2017.

### **FIRE CHIEF'S REPORT by Deputy Chief Turner**

#### **A. Vehicle Report**

- None

#### **B. Facility**

- The kitchen at Station #1 is complete and in use.
- The Landscaping and lighting is complete upstairs after the accident. This was all paid for by the Insurance claim.

#### **C. Administration**

- We are down one (1) district firefighter who left for Lockport FD. We are in the process of hiring a replacement.

### **DEPUTY CHIEF'S REPORT**

- Our two Inspectors attended a summit in Addison.
- \$8,96.000 collected in False Alarm Fees YTD.
- \$5,750.00 collected in Plan Reviews
- \$4,000.00+ collected in Land Extraction Fees.
- Marisa is doing a great job; Family Fun Day was a success.
- Read a thank you we received from a resident.

### **OLD BUSINESS**

None.

### **NEW BUSINESS**

- A. Tax Levey request from New Lenox Firefighters' Pension Fund
- B. Resolution 17-04 Adopting the Local Government Travel Expense Control Act Policy for New Lenox Fire Protection District.

A motion was made by Trustee Sauter seconded by Trustee DiFiori to approve Resolution 17-04 Adopting the Local Government Travel Expense Control Act Policy.

**ROLL CALL:**

Trustee DiFiori - Yea  
Trustee Levey – Yea  
Trustee Minger – Yea  
Trustee McCollum - Yea  
Trustee Sauter - Yea

Motion carried by five (5) Ayes

C. Extrication Equipment for \$24,190.00

Per Trustee McCullum the Foundation will cover the cost of this 100%. They can pay half now.

A motion was made by Trustee Sauter, seconded by Trustee McCollum to approve the purchase of Extrication Equipment for \$24,190.00.

**ROLL CALL:**

Trustee DiFiori - Yea  
Trustee Levey – Yea  
Trustee Minger – Yea  
Trustee McCollum - Yea  
Trustee Sauter - Yea

Motion carried by five (5) Ayes

D. Station #1 Roof Repair for \$6,400.00

Battalion Chief Randolph provided a quote from G & L Construction detailing the repair work needed to be done as well as pictures of said repairs.

The board discussed the repairs and instructed BC Randolph to do a final inspection to insure all work was completed before issuing payment. Also, see if any of the work will be guaranteed.

A motion was made by Trustee McCollum, seconded by Trustee DiFiori to approve the roof repairs at Station #1 by G & L Construction for \$6,400.00.

**ROLL CALL:**

Trustee DiFiori - Yea

Trustee Levey – Yea

Trustee Minger – Yea

Trustee McCollum - Yea

Trustee Sauter - Yea

Motion carried by five (5) Ayes

**FIRE COMMISSIONER'S REPORT**

Mr. Jim Pitcairn reported about the testing process for the 2017 eligibility list. On line application opens on September 11, 2017 at 9:00 a.m. The Commission meets tomorrow night to replace the open District spot. Congratulations on Family Fun day, it was a nice day and a nice turn out. Keep up the good work.

**FOUNDATION REPORT**

Trustee McCullum reported that the Foundation has a new member Tom Eddy. The Control Burn is completed, Trustee Levey entered for the Fire Department taking 4<sup>th</sup> place. All future Foundation meetings will be held at Lincolnway. The pancake breakfasts start in October. There is one more concert on Labor Day weekend.

**TRUSTEE COMMENTS**

**Trustee DiFiori-** Thank you to all that supported Family Fun day, it was a great success.

**Trustee Levey** – Thanks to the Firemen, Marisa and all that worked the Family Fun day, this was the best one so far. He attended the first Labor Management meeting with Chief Riegel, all went well. We have partnered again with the Village, Jersey Mikes, the VFW, Dunkin Donuts and Walmart on the Wreaths for Veterans program.

**Trustee McCollum** – It's wonderful getting positive feedback from our residents. Keep up the food work.

**Trustee Minger** – Thank you to the Foundation members, Trustees and Commissioners that attended Family Fun day. James Brown and family worked the food table for the 8<sup>th</sup> year in a row. The Firemen, Marisa and staff all did a great job. Chicago Dough donated 50 pizzas for the event. The engine gave rides to all the kids for almost three hours, it's great to see how happy they were.

**Trustee Sauter** – None.



**ROLL CALL: Monday, September 18 2017.**

Trustee DiFiori - Yes

Trustee Levey – Yes

Trustee Minger – Yes

Trustee McCollum – Yes

Trustee Sauter – Yes

The next Board of Trustees meeting will be held Monday, September 18, 2017.

**ADJOURNMENT**

A motion was made by Trustee Levey seconded by Trustee Sauter to adjourn at 7:30 p.m.

Motion carried and meeting was adjourned at 7:30 pm.

**ROLL CALL:**

Trustee DiFiori - Yea


Trustee Levey – Yea

Trustee Minger – Yea

Trustee McCollum - Yea

Trustee Sauter – Yea

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Linda Baaske", written over a horizontal line.

Linda Baaske

Recording Secretary