

NEW LENOX FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING
OCTOBER 21, 2019

MINUTES OF THE REGULAR PUBLIC MEETING OF THE BOARD OF TRUSTEES OF THE NEW LENOX FIRE PROTECTION DISTRICT, COUNTY OF WILL, HELD AT FIRE STATION #1, 261 E. MAPLE STREET, NEW LENOX, ILLINOIS, IN SAID DISTRICT AT 7:00 P.M. ON MONDAY THE 21TH DAY OF OCTOBER 2019.

Trustees Roll Call:

Trustee Minger	P
Trustee Sauter	A
Trustee Levey	A
Trustee DiFiori	P
Trustee McCollum	P

Others Present:

Attorney John Motylinski, Chief Adam Riegel, Deputy Chief Dan Turner, Battalion Chief Dennis Randolph, Battalion Chief Chris Ward, Lieutenant Tom VanTilburg, Lieutenant Brian Applegate, Lieutenant Wes Lancaster, FF/PM Jereme Leahy, FF/PM Eric Chmura, FF/PM Matt Duda, FF/PM Lauren Ternes, FF/PM Andrew Schofield, Mr. & Mrs. Dick Schofield, Mr. Leo Jimenez, Fire Marshal James Brown, Linda Baaske, Mr. Brian Fischer, Accountant James Howard.

The Monday meeting was called to order at 7:00 p.m. with a quorum present.

SPECIAL PRESENTATION

Deputy Chief Turner introduced Mr. Dick Schofield to tell the events of July 1st. His neighbor Leo Jimenez came to his aid and preformed CPR until New Lenox Fire paramedics arrived on the scene. Upon arrival paramedics preformed the cardiac arrest management program and ALS interventions. He regained his pulse with blood pressure and was transported to a local hospital.

Life Saver awards were presented to the following: Mr. Leo Jimenez, Battalion Chief Dennis Randolph, Lieutenant Wes Lancaster, FF/PM Andrew Schofield, FF/PM Lauren Ternes, FF/PM Eric Chmura, FF/PM Matt Duda. (not present Lieutenant Lucas Rettke, FF/PM Craig Cousins)

PUBLIC COMMENTS

None

TREASURER'S REPORT

Treasurer's Report for September 30, 2019. As of September 1, 2019, the beginning balance was \$2,473,601.00. The total receipts were \$3,358,741.00. The total disbursements were (\$609,016.00). The total ending cash balance as of September 30, 2019, was \$5,223,327.00. The payroll for October 11, 2019 was (\$85,903.00). Accounts Payable for October 2019 total (\$678,979.00). Cash on Deposit as of October 21, 2019 is \$4,458,445.00.

A motion was made by Trustee McCollum seconded by Trustee DiFiori to approve the September Treasurer's report as given and pay the outstanding bills for this month.

ROLL CALL:

Trustee Minger - Yea
Trustee Sauter – Absent
Trustee Levey – Absent
Trustee DiFiori – Yea
Trustee McCollum - Yea

Motion carried with three (3) Yeas.

ACCOUNTANT REPORT

James Howard presented the Financial Report for September 2019, and the Financial Analysis for one (1) month ending September 30, 2019.

SECRETARY'S REPORT

A motion was made by Trustee McCollum second by Trustee Minger to approve the minutes of the Public Meeting of the Board of Trustees of the New Lenox Fire Protection District on Monday September 16, 2019.

ROLL CALL:

Trustee Minger - Yea
Trustee Sauter – Absent
Trustee Levey – Absent
Trustee DiFiori – Yea
Trustee McCollum - Yea

Motion carried with three (3) Yeas.

FIRE CHIEF'S REPORT

Vehicle Report

The new Engine is in, all the radios have been installed. The guys are working on putting all the equipment on board.

Facility Report

Regular fall maintenance is being done at the stations.

Trustee Minger asked BC Randolph if the concrete will be complete in Spring?

BC Randolph stated all work will be completed in 2020.

Administration Report

None.

DEPUTY CHIEF'S REPORT

We currently have 31 buildings and/or tenant buildouts in various stages of construction.

False alarm fees received to date are \$3,560.00, plan review fees are \$9,248.00 and Land Extraction fees are \$33,140.65.

September and October have been busy with fire drills at the schools. We also attended active intruder drills and Lincolnway Central & Lincolnway West.

OLD BUSINESS

A. Image Trend

Chief Riegel stated there is a packet with a cost breakdown in each folder.

Current yearly cost due in 2020 is \$15,108.64.

Proposed cost to move to license in 2020 is \$24,735.00

Additional cost in 2020 \$9,626.36

2021 cost with no change \$15,108.64

2021 cost with license \$10,838.50

Savings in 2021 is \$4,270.14

The estimated time to recover cost to move to license and start saving money yearly 2.25 years.

Chief Riegel requests \$24,735.00 for Image Trend License.

A motion was made by Trustee DiFiori second by Trustee McCollum to approve \$24,735.00 for the Image Trend License.

ROLL CALL:

Trustee Minger - Yea
Trustee Sauter – Absent
Trustee Levey – Absent
Trustee DiFiori – Yea
Trustee McCollum - Yea

Motion carried with three (3) Yeas.

B. Discussion/Possible Action on LCC Dispatch Center.

Chief Riegel presented the Board the LCC Director's Brief, LCC Fire Operations Committee Meeting Director's Report and LLC October 2019 Snapshot report. Chief Riegel stated that LCC sent all the chief's the new Bylaws to be approved at the County's November Meeting in which they added a Buy Out Clause of \$70,000.00 for any department leaving the dispatch center.

NEW BUSINESS**A. Levy Determination Discussion**

Presentation by James Howard. Hard copy attached.
This will be on the November BOT Agenda.

B. Intergovernmental Agreement with Frankfort, Manhattan and Mokena

Chief Riegel stated this is for the Image Trend License, our departments will be sharing the costs.

A motion was made by Trustee Difiori second by Trustee McCollum to approve the Intergovernmental Agreement with Frankfort, Manhattan and Mokena.

ROLL CALL:

Trustee Minger - Yea
Trustee Sauter – Absent
Trustee Levey – Absent
Trustee DiFiori – Yea
Trustee McCollum - Yea

Motion carried with three (3) Yeas.

C. Fire Code Update

Fire Marshal James Brown provided the IFC 2018 Fire Code updates with the changes highlighted for the board to review. James discussed each change. Trustee McCollum has questions about Section 903.2 Automatic Sprinkler Systems.
Tabled until next meeting.

D. Trustee Manual Update

Chief Riegel stated the Manual has not been updated since 2006, the board does need to be notified we are starting the process of updating the Manual.

FIRE COMMISSIONER'S REPORT

Brian Fischer stated the commissioners met October 14th. They Scheduled November 6th & November 7th 5:30 to 9:00 pm for the interviews.

FOUNDATION REPORT

Reported by Trusted McCollum. There was discussion of moving the December Pancake Breakfast up one week. Per Chief Riegel there is a CPR class that day, so they are keeping it the 2nd Saturday of December. Bill is willing to work out the logistics with Skip since that is the same day as Wreath Across America. Trustee Minger stated for insurance reasons the bus will leave from the Metra lot at 8:00 am for the cemetery. Anyone riding the bus will park in the Metra lot. Trustee McCollum also stated one member has resigned from the Foundation board.

TRUSTEE COMMENTS

Trustee DiFiori – Thank you all that received the Life Saver award, moments like this are very emotional. Thank you all for doing a good job.

Trustee McCollum – None.

Trustee Minger – I am very proud to be a trustee here when things like this award happen. Thank you all for what you do.

ROLL CALL: Monday, November 18, 2019.

Trustee Minger - No
Trustee Sauter – Absent
Trustee Levey – Absent
Trustee DiFiori – Yea
Trustee McCollum - Yea

The next Board of Trustees meeting will be held Monday, November 18, 2019.

CLOSED SESSION

A motion was made by Trustee McCollum seconded by Trustee DiFiori to enter closed session at 7:50 p.m.

ROLL CALL:

Trustee Minger - Yea
Trustee Sauter – Absent
Trustee Levey – Absent
Trustee DiFiori – Yea
Trustee McCollum - Yea

Motion carried, and board went into closed session at 7:50 pm.

OPEN SESSION

The Board of Trustees returned to open session at 8:15 pm with no action taken.

ADJOURNMENT

A motion was made by Trustee Minger seconded by Trustee DiFiori to adjourn at 8:15 p.m.

ROLL CALL:

Trustee Minger - Yea
Trustee Sauter – Absent
Trustee Levey – Absent
Trustee DiFiori – Yea
Trustee McCollum - Yea

Motion carried, and meeting was adjourned 8:15 p.m.

Respectfully submitted,



Linda Baaske
Recording Secretary