

NEW LENOX FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING
SEPTEMBER 21, 2020

MINUTES OF THE REGULAR PUBLIC MEETING OF THE BOARD OF TRUSTEES OF THE NEW LENOX FIRE PROTECTION DISTRICT, COUNTY OF WILL, HELD AT FIRE STATION #1, 261 E. MAPLE STREET, NEW LENOX, ILLINOIS, IN SAID DISTRICT AT 7:00 P.M. ON MONDAY THE 21ST DAY OF SEPTEMBER 2020.

Trustees Roll Call:

Trustee Minger	P
Trustee Sauter	P
Trustee Levey	P
Trustee DiFiori	A
Trustee McCollum	P

Others Present:

Attorney Tom Gilbert, Chief Adam Riegel, Deputy Chief Dan Turner, Battalion Chief Ryan Hall, Accountant James Howard, Marty Terlep, Marisa Schrieber, Michael Tillman, Ted Beskow, Tom Deegan, Brain Fischer, Gina Biagi, John Begesna, Joe Grygiel, Brian Gorth, Pete DiGianni, Mike Hansen, Larry Robbins, Michael DiSilvestro, Bob Horak.

The Monday meeting was called to order at 7:00 p.m. with a quorum present.

PUBLIC COMMENTS

None

OLD BUSINESS

A. Discussion/Possible Kurtz/AMR Contract

- a. Kurtz/AMR representative: Thank you for our partnership throughout the years. Gave proposal to board. Competitive with others, 3% increase every year. Acknowledged the communication issues and have made changes in personnel. Would extend the AED pricing and Extrication Tools cost to their pricing. Value the relationship and do not want to see it end.
- b. Trustee Levey: Over the last several years, we have tried to be patient and work with you. In 2019, we had a staffing issue where we were short 11 of 30 positions. In March of '19 we met with a team from AMR, in July of '19 we had another meeting and hear nothing since. In August of '19 we once again had a meeting with a team from AMR about raises to our contracted members and didn't hear anything until we went out to bid.

B. Discussion/Possible Action RFP Paramedic Services

- a. All possible providers asked same four questions: 1. If your company is awarded the contract with a start date of 1/1/21 will you be able to provide the staffing to fill the contract 100%. If not, why? When would you be able to have a fully staffed contract? 2. What is the average time for your company to fill a vacancy? 3. What percent raises do you have figured into each of your years for the employee's raises? 4. If your company is selected, who will be the point of contact and will that person be able to service and make decisions in a timely manner?
- b. PSI representative: In the proposal we have three things: High level of care; Contractual obligations; Take care of our firefighters.
 - i. Would like to be full staff 1/1/21. Have special recruitment team, home to be in full force. Would put together task force. May ask to have some part-time staff to reduce too many overtime hours.
 - ii. Have a low turnover/shortage. Can usually fill positions within 2-3 weeks once they are found. Are proactive, not reactive
 - iii. 2% increase each year – minimum of \$1000/year and a merit system
 - iv. Mike D. would be the contact along with a team which includes HR, Financial, Talent Acquisition, etc.
 - v. We hope we can get the opportunity to serve with you and take care of the people who work with the district.
 - vi. They currently have 406 employees, with 12 open positions.
- c. Midwest Medical representatives
 - i. 100% is the goal but cannot commit to 100%. It would be his full-time effort to get there
 - ii. Usually as fast as they find an applicant that fits our needs – could be days, not weeks. They have a few in their pipeline right now.
 - iii. 3% raise after your first year
 - iv. Contacts would be Randy Manns and Ed Matson
 - v. No positions are open
- d. Metro representative:
 - i. Confident they can fill by 1/1/21. With twelve new contracts they recently filled over 120 spots in 30 days
 - ii. Approximately 3 weeks
 - iii. Base 2-4%, 3-5% alternative
 - iv. Heidi Hermes would be the direct contact
 - v. 50k to start. It is not secret there is a shortage of paramedics in the industry and we are all competing for the same pool of paramedics. We need to pay a livable wage to recruit the best.
 - vi. Of 350 spots, we have 7 openings
- e. Discussion by Trustees:
 - i. Trustee Levey: The past is now history. We did not receive an RFP from the current contract provider, and we have not had a good response to

our communication. We cannot consider a proposal that was just received today, if at all. I have to vote for the taxpayers.

- ii. Trustee McCullum: I want to thank the Chief and Deputy Chief for taking the time to go through the RFPs with each of us and follow up.
- iii. Trustee Levey: This is not a decision the board takes lightly. If this does not go well, we will be asking for RFPs again.

A Motion made by Trustee Levey to approve Metro as the new company to oversee the Contract. Seconded by Trustee McCullum.

ROLL CALL:

Trustee McCullum - Yea
Trustee Sauter – Yea
Trustee DiFiori – Absent
Trustee Levey – Yea
Trustee Minger - Yea

Motion carried with four (4) Yeas.

C. Discussion/Possible Action on Zoll AED's.

Chief Riegel heard from Silver Cross they have made progress with IDPH but do not have an approval yet. Silver Cross has been working on the issue and we hope to have an answer soon.

TREASURER'S REPORT

Treasurer's Report for August 31, 2020. As of August 1, 2020, the beginning balance was \$4,409,631. The total receipts were \$303,870.00. The total disbursements were (\$596,437.00). The total ending cash balance as of August 31, 2020, was \$4,117,064.00. The payroll for September 11, 2020 was (\$94,653.00). Accounts Payable for September 2020 total (\$565,202.00). Cash on Deposit as of September 21, 2020 is \$3,457,209.00.

A motion was made by Trustee McCollum seconded by Trustee Levey to approve the August Treasurer's report as given and pay the outstanding bills for this month.

ROLL CALL:

Trustee McCullum - Yea
Trustee Sauter – Yea
Trustee DiFiori – Absent
Trustee Levey – Yea
Trustee Minger - Yea

Motion carried with four (4) Yeas.

ACCOUNTANT REPORT

James Howard reported the Financial Analysis for 8 months ending August 31, 2020 and the Financial report ending August 31, 2020.

SECRETARY'S REPORT

A motion was made by Trustee Sauter second by Trustee McCollum to approve the minutes of the Public Meeting of the Board of Trustees of the New Lenox Fire Protection District on Monday, August 17, 2020.

ROLL CALL:

Trustee McCullum - Yea
Trustee Sauter – Yea
Trustee DiFiori – Absent
Trustee Levey – Yea
Trustee Minger - Yea

Motion carried with four (4) Yeas.

FIRE CHIEF'S REPORT

Vehicle report – The new engine's body has been built and painted with wiring and interior work being started. The chassis is being added this week. May have delivery in November.

We had a 1-year anniversary in September for FFs Karas, Sims and Spanier.

We received a thank you for the Suicide Awareness Veterans Walk, thanking Lt. Cook, FF Chmura for their assistance, and Lance Foster for raising several hundred dollars in donations and participating in the walk.

A check for \$100,000 payment was delivered to the Mayor today.

Discussed life safety issues with the Mayor. 1. Outdoor dining tents – will be using heaters, the NLFPD will be providing CO detectors to businesses to use in the tents. 2. Total area of definition. 3. Plan Review Inspection fees – looking into a \$50 fee.

DEPUTY CHIEF'S REPORT

We have caught up to the number of calls we were at last year to this year due to the Derecho storm that came through the area. Last year at this time we were at 3,017 calls for service, this year we are at 3,034.

The Life Safety Division has 25 new construction projects happening right now.

Plan review fees are \$4,950.00 and Land extraction fees are \$12,997.16. The division has received \$3,280.00 billed from Fire Recovery USA for false alarm fees.

Working with the water department to do zone flow testing which helps with ISO evaluations.

The Life Safety Division is planning to work with area businesses who will be placing heaters in outdoor dining tents by giving each business a carbon monoxide detector to keep their patrons safe. The CO detectors were donated to the fire district over the past year.

Life Safety Education had a couple classes of the Babysitting Academy which includes CPR certification and fire extinguisher training. The Police/Fire cookout was a success. The NLFPS recently joined Ring's Neighbor App. We will be able to send our residents information on areas to avoid/education and also request any video for investigations.

For the month of August our educational Facebook posts reached a total of 10,443 people, total reach for all posts was 15,609.

Trustee McCullum comment: It is wonderful working with businesses in community due to COVID and helping out where we can.

NEW BUSINESS

A. Discussion/Possible Action 2019 Audit

1. Audit sent out with a letter a couple of weeks ago.

A motion was made by Trustee Levey and seconded by Trustee Sauter to approve the 2019 Audit.

ROLL CALL:

Trustee McCullum - Yea

Trustee Sauter – Yea

Trustee DiFiori – Absent

Trustee Levey – Yea

Trustee Minger - Yea

Motion carried with four (4) Yeas.

B. Discussion/Possible Action Resolution 2020-04 Surplus Fire Hose

A motion was made by Trustee McCullum and seconded by Trustee Sauter to approve the Surplus of Fire Hose

ROLL CALL:

Trustee McCullum - Yea
Trustee Sauter – Yea
Trustee DiFiori – Absent
Trustee Levey – Yea
Trustee Minger - Yea

Motion carried with four (4) Yeas.

FIRE COMMISSIONER'S REPORT

Nothing new to report. The next meeting will be 10/6/20

FOUNDATION REPORT

None

TRUSTEE COMMENTS

Trustee Levey– I would like to Thank the Board, Office Staff and Staff for putting in effort and investing your time to make gather the information for the RFPs. It was not an easy decision. Also, thank you to the Life Safety Division for their continued hard work, and to the crews for dealing with the Derecho storm.

Trustee McCollum – It was really great to see how the community and first responders came together and helped each other out after the storm. Also, the New Lenox community lost Guy Sell last week. He was a real patriot who had a large role in the fire district. Can we do something to recognize him – maybe pass a resolution.

Trustee Minger – Thank you to the three fire district members who helped with the suicide walk.

Trustee Sauter – None.

ROLL CALL: Monday, October 19, 2020.

Trustee McCullum - Yea
Trustee Sauter – Yea
Trustee DiFiori – Absent
Trustee Levey – yea
Trustee Minger – Yea

The next Board of Trustees meeting will be held Monday, October 19, 2020.

ADJOURNMENT

A motion was made by Trustee McCollum seconded by Trustee Sauter to adjourn at 8:06 p.m.

ROLL CALL:

Trustee McCullum - Yea

Trustee Sauter – Yea

Trustee DiFiori – Absent

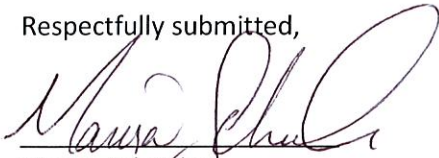
Trustee Levey – Yea

Trustee Minger - Yea

Motion carried with four (4) Yeas.

Motion carried, and meeting was adjourned 7:43 p.m.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Marisa Schrieber", written over a horizontal line.

Marisa Schrieber
Recording Secretary