

NEW LENOX FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING
SEPTEMBER 16, 2019

MINUTES OF THE REGULAR PUBLIC MEETING OF THE BOARD OF TRUSTEES OF THE NEW LENOX FIRE PROTECTION DISTRICT, COUNTY OF WILL, HELD AT FIRE STATION #1, 261 E. MAPLE STREET, NEW LENOX, ILLINOIS, IN SAID DISTRICT AT 7:00 P.M. ON MONDAY THE 16TH DAY OF SEPTEMBER 2019.

Trustees Roll Call:

Trustee Minger	P
Trustee Sauter	P
Trustee Levey	P
Trustee DiFiori	P
Trustee McCollum	P

Others Present:

Attorney Thomas Gilbert, Chief Adam Riegel, Deputy Chief Dan Turner, Battalion Chief Dennis Randolph, Lieutenant Brian Applegate, Linda Baaske, Mr. Brian Fischer, Mr. Marty Terlep, Rosemaria DiBenedetto, Accountant Brad O’Sullivan.

The Monday meeting was called to order at 7:00 p.m. with a quorum present.

PUBLIC COMMENTS

None

TREASURER’S REPORT

Treasurer’s Report for August 31, 2019. As of August 1, 2019, the beginning balance was \$3,255,931.00. The total receipts were \$269,004.00. The total disbursements were (\$1,051,373.00). The total ending cash balance as of August 31, 2019, was \$2,473,561.00. The payroll for September 13, 2019 was (\$81,375.00). Accounts Payable for September 2019 total (\$426,991.00). Cash on Deposit as of September 16, 2019 is \$1,965,195.00.

A motion was made by Trustee DiFiori seconded by Trustee McCollum to approve the August Treasurer’s report as given and pay the outstanding bills for this month.

ROLL CALL:

Trustee Minger - Yea
Trustee Sauter – Yea
Trustee Levey – Yea
Trustee DiFiori – Yea
Trustee McCollum - Yea

Motion carried with five (5) Yeas.

ACCOUNTANT REPORT

Brad O’Sullivan presented the Financial Report for August 2019, and the Financial Analysis for one (1) month ending August 31, 2019.

SECRETARY’S REPORT

A motion was made by Trustee Levey second by Trustee Sauter to approve the minutes of the Public Meeting of the Board of Trustees of the New Lenox Fire Protection District on Monday August 19, 2019.

ROLL CALL:

Trustee Minger - Yea
Trustee Sauter – Yea
Trustee Levey – Yea
Trustee DiFiori – Yea
Trustee McCollum - Yea

Motion carried with five (5) Yeas.

FIRE CHIEF’S REPORT

To recap the fire on Amherst Court \$171,000.00 for Air Packs purchased will be out of the 2020 budget. \$95,000.00 for foam used was paid this month and can’t be claimed on insurance.

Vehicle Report

The new Engine is here in the bay. It’s going out this Thursday for radios/equipment to be installed. BC Ward and Lance leave Wednesday morning to pick up the ambulance in Iowa. We hope to have both in service in a month. The Ambulance takes longer because it must be inspected by the state. The air packs should arrive this week, we will have training next week and get them in service asap.

Facility Report

BC Randolph continues the capital improvement projects with black top being done at Station 1 & Station 2.

Administration Report

The 9-1-1 report will be attached to the minutes.

Chief Riegel highlighted a few items.

- Internal issues
- Dispatching is improving
- Power outage on August 25th. The fumes from the generator came in through the ventilation system causing staff members to get sick.
- September 3rd an OSHA complaint was filed on the August 25th outage.
- 12 staff members attended the board meeting to present their concerns with short staffing, turn over, long hours.

DEPUTY CHIEF'S REPORT

We currently have 31 buildings and/or tenant buildouts in various stages of construction.

False alarm fees received to date are \$2,120.00, plan review fees are \$7,448.00 and Land Extraction fees are \$28,668.15.

In August we had our annual Family Fun Day, we assisted the Chamber with their ball drop. Our Educational Facebook posts reached a total of 18,857 people.

OLD BUSINESS

A. None

NEW BUSINESS

A. Discussion/Possible Intergovernmental Agreement with County of Will

Chief Riegel stated this is for the installation of an Opticom at Francis & Parker Road for \$5,250.00. This will be completed next year in the 2020 budget.

A motion was made by Trustee Levey seconded by Trustee Sauter to approve the Intergovernmental Agreement with the County of Will for the installation of an Opticom for \$5,250.00.

ROLL CALL:

Trustee Minger - Yea

Trustee Sauter – Yea

Trustee Levey – Yea

Trustee DiFiori – Yea

Trustee McCollum - Yea

Motion carried with five (5) Yeas.

B. Discussion on Part Time Inspector Pay Rate.

Chief Riegel stated our Part Time Inspector has not had a pay increase in two (2) years. This was an oversight. In the future this position will be reviewed with all staff positions at the end of each year. Research indicates the current rate for this position is \$25 - \$26 per hour. Chief Riegel recommends a raise to \$24.00 per hour.

A motion was made by Trustee McCollum second by Trustee Sauter to approve the Part Time Inspector pay rate of \$24.00 per hour.

ROLL CALL:

Trustee Minger - Yea
Trustee Sauter – Yea
Trustee Levey – Yea
Trustee DiFiori – Yea
Trustee McCollum - Yea

Motion carried with five (5) Yeas.

C. Discussion on Presentation to Senators/Representatives

Trustee McCollum stated he and DC Dan Turner did a presentation to Senator Hastings on capitol improvements. Senator Hastings guaranteed the fire department \$75,000.00 next budget year. DC Dan Turner recommends the money go for station alerting and station security.

Trustee McCollum recommends putting together a committee for future presentations and do a presentation for Margo McDermed.

Trustee Levy suggests bringing literature of the promise from Renee Kosel of \$100,000.00 that never happened to the meeting with Margo.

Trustee McCollum mentioned the comprehensive plan, a new fire station 5 has been discussed in the past. We need to set up a long-term plan.

Trustee Minger stated he has talked to Anthony DeLuca; he was also emailed information from Chief Riegel.

FIRE COMMISSIONER'S REPORT

Marty Terlep stated their next meeting is October 1st where they will discuss the testing procedures for the firefighter testing on Saturday, October 5th.

FOUNDATION REPORT

Reported by Trusted McCollum. Rosemaria is in attendance tonight, she will be the next Foundation President. Skip and Tammy Levy went to 30 businesses in New Lenox asking for funds for the pancake breakfasts. The first breakfast was this past Saturday, thanked Joe Levy and Tom Sauter for helping. This was the first breakfast held in September, the attendance was low. Trustee Levy stated all the leftover food was donated to Day Break Shelter in Joliet; they were very thankful.

TRUSTEE COMMENTS

Trustee DiFiori – Thanked everyone for their hard work. Thank you Rosemaria for taking time out your day to be here.

Trustee Sauter – Glad to hear the 9-1-1 office is doing things to improve the issues.

Trustee Levey – Thank you firefighters for all you do. Its been a tasking month with the fire we had. Also thank you Foundation and Commissioners for all you do.

Trustee McCollum – Attended the 9-11 ceremony last Wednesday. He is so proud and impressed with all our firefighters that attended looking sharp, front and center.

Trustee Minger – The date for next year’s Wreaths Across America is 12/12/2020, the second Saturday of December. The wreath bus will leave from station 1 to the cemetery.
Foundation – please if you have a December breakfast next year have it the third Saturday.

Rosemaria stated the Foundation will be doing things different in the future. They will set up packets with businesses that donate each year, that way they know at the beginning of the year how much money they have. This way people aren’t running around all over town getting donations for each event.

ROLL CALL: Monday, October 21, 2019.

Trustee Minger - Yea
Trustee Sauter – Yea
Trustee Levey – Yea
Trustee DiFiori – Yea
Trustee McCollum - Yea

The next Board of Trustees meeting will be held Monday, October 21, 2019.

CLOSED SESSION

A motion was made by Trustee Levey seconded by Trustee McCollum to enter closed session at 7:41 p.m.

ROLL CALL:

Trustee Minger - Yea
Trustee Sauter – Yea
Trustee Levey – Yea
Trustee DiFiori – Yea
Trustee McCollum – Yea

Motion carried, and board went into closed session at 7:41 pm.

OPEN SESSION

The Board of Trustees returned to open session at 8:15 pm with no action taken.

ADJOURNMENT

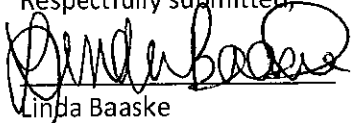
A motion was made by Trustee McCollum seconded by Trustee Levey to adjourn at 8:16 p.m.

ROLL CALL:

Trustee Minger - Yea
Trustee Sauter – Yea
Trustee Levey – Yea
Trustee DiFiori – Yea
Trustee McCollum - Yea

Motion carried, and meeting was adjourned 8:16 p.m.

Respectfully submitted,



Linda Baaske
Recording Secretary