

NEW LENOX FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES MEETING  
JULY 19, 2021

MINUTES OF THE REGULAR PUBLIC MEETING OF THE BOARD OF TRUSTEES OF THE NEW LENOX FIRE PROTECTION DISTRICT, COUNTY OF WILL, HELD AT FIRE STATION #1, 261 E. MAPLE STREET, NEW LENOX, ILLINOIS, IN SAID DISTRICT AT 7:00 P.M. ON MONDAY THE 19th DAY OF JULY 2021.

Trustees Roll Call:

|                  |   |
|------------------|---|
| Trustee Minger   | P |
| Trustee Sauter   | P |
| Trustee Levey    | P |
| Trustee DiFiori  | A |
| Trustee McCollum | p |

Others Present:

Attorney John Motylinski, Chief Adam Riegel, Deputy Chief Dan Turner, Linda Baaske, Marty Terlep, Brian Fisher, Battalion Chief Dennis Randolph, Lieutenant Brian Applegate, Accountant James Howard.

The Monday's meeting was called to order at 7:00 p.m. with a quorum present.

**PUBLIC COMMENTS**

None

**SPECIAL PRESENTATION**

Swearing in of Firefighter/Paramedic Kevin Pena.

**TREASURER'S REPORT**

Treasurer's Report for June 30, 2021. As of June 1, 2021, the beginning balance was \$3,319,228.00. The total receipts were \$4,797,944.00. The total disbursements were (\$1,804,100.00). The total ending cash balance as of June 30, 2021, was \$6,313,073.00. The payroll for July 21,2021 was (\$121,628.00) payroll for July 16,2021 was (\$113,847.00). Accounts Payable for July 2021 total (\$370,824.00). Cash on Deposit as of July 19,2021 is \$5,706,774.00.

A motion was made by Trustee McCollum seconded by Trustee Levey to approve the June Treasurer's report as given and pay the outstanding bills for this month.

**ROLL CALL:**

|                  |   |
|------------------|---|
| Trustee Minger   | P |
| Trustee Sauter   | P |
| Trustee Levey    | P |
| Trustee DiFiori  | A |
| Trustee McCollum | p |

Motion carried with four (4) Yeas.

**ACCOUNTANT REPORT**

James Howard presented the financial report for June 2021.

**SECRETARY'S REPORT**

Meeting minutes for the June 21,2021 meeting.

A motion was made by Trustee Sauter second by Trustee McCollum to approve the minutes of the Public Meeting of the Board of Trustees of the New Lenox Fire Protection District on Monday June 21, 2021.

**ROLL CALL:**

|                  |   |
|------------------|---|
| Trustee Minger   | P |
| Trustee Sauter   | P |
| Trustee Levey    | P |
| Trustee DiFiori  | A |
| Trustee McCollum | p |

Motion carried with four (4) Yeas.

**FIRE CHIEF'S REPORT**

Vehicle – Ambulance 63 is back from have the repairs done from the accident. State Farm Insurance (the other driver's insurance) covered 100% of the costs, we did not even pay a deductible. Total damage was \$7,800.00. The cot was recertified by Stryker.

Facility – BC Randolph worked on the RFP for the concrete at station 4. The bid prices were better than we expected, we had good conversations with the vendors.

Administration – We are working with Metro on staffing. Currently we are 3 short on the Metro side and 1 short on the District side. Everyone is having staffing issues because of the shortage of firefighters/paramedics.

Breanna Petty an EMT on Metro graduates Saturday from Medical School.

### **DEPUTY CHIEF'S REPORT**

Plan review fees for 2021 are \$4,950.00. Land Extraction fees for the year are \$22,384.20. We have 6 homes in New Lenox Township that will require residential sprinklers. Attorney John drew up the intergovernmental agreement with Will County that is waiting for the States Attorney to review.

For the month of June our educational Facebook posts reached a total of 9,994 people. Marisa held the first of two babysitting academies. We also met our first Project Fire Buddy.

### **OLD BUSINESS**

None

### **NEW BUSINESS**

#### **A. Discussion/Possible Action of Electric Fan Purchase**

These fans remove smoke from buildings, 2 fans are needed. One for Engine 63 and one for Engine 64. Quote from Darley for \$3,943.00 each.

A motion was made by Trustee McCollum seconded by Trustee Sauter to approve the purchase of 2 electric fans from Darley for \$7,886.00.

### **ROLL CALL:**

|                  |   |
|------------------|---|
| Trustee Minger   | P |
| Trustee Sauter   | P |
| Trustee Levey    | P |
| Trustee DiFiori  | A |
| Trustee McCollum | p |

Motion carried with four (4) Yeas.

#### **B. Discussion/Possible Action on Concrete Replacement at Station 4**

Chief Riegel reported after reviewing all bids he recommends Abbey Paving - Option 1 \$54,600.00.

A motion was made by Trustee McCollum seconded by Trustee Sauter to approve the concrete replacement at Station 4 by Abbey Paving – Option 1 for \$54,600.00.

**ROLL CALL:**

|                  |   |
|------------------|---|
| Trustee Minger   | P |
| Trustee Sauter   | P |
| Trustee Levey    | P |
| Trustee DiFiori  | A |
| Trustee McCollum | p |

Motion carried with four (4) Yeas.

**C. Discussion/Possible Action District 2020 Audit**

James Howard stated he reviewed the audit; it is a clean audit everything is in order. Other than the timeliness he is happy with it. He will file with the County & the Comptroller.

A motion was made by Trustee Sauter second by Trustee McCollum to approve the District 2020 Audit.

**ROLL CALL:**

|                  |   |
|------------------|---|
| Trustee Minger   | P |
| Trustee Sauter   | P |
| Trustee Levey    | P |
| Trustee DiFiori  | A |
| Trustee McCollum | p |

Motion carried with four (4) Yeas.

**STANDARDS OF COVER REPORT**

Deputy Chief Turner reported the next phase is an internal SWOT analysis then an external SWOT analysis. (Strength, Weakness, Opportunity, Threats) We plan on meeting with the steak holders, one from each organization we will provide lunch. Then we will send a mailer.

**FIRE COMMISSIONER'S REPORT**

Marty Terlep reported the applications come out August 1<sup>st</sup> and are due September 3<sup>rd</sup>. The test will be October 2<sup>nd</sup>. The new eligibility list should be out in October.

**FOUNDATION REPORT**

No report. Trustee Minger stated we have not gotten any reply to the email that was sent June 6, 2021.



### **TRUSTEE COMMENTS**

**Trustee Levey** – Thank you Firefighter/Paramedics for all your hard work. Commissioners, you are going to be busy the next few months and I thank you. As well as Chief's & Office Staff.

**Trustee Sauter** – I echo trustee Levey, keep up the good work.

**Trustee McCollum** – Congratulations Firefighter Pena, the ceremony was very nice.

**Trustee Minger** – I echo the Trustees. What a great turn out tonight from FF/PM Pena's family, that really says a lot.

### **ROLL CALL: Monday, August 16, 2021.**

|                  |   |
|------------------|---|
| Trustee Minger   | P |
| Trustee Sauter   | P |
| Trustee Levey    | P |
| Trustee DiFiori  | A |
| Trustee McCollum | p |

The next Board of Trustees meeting will be held Monday, August 16, 2021.

### **ADJOURNMENT**

A motion was made by Trustee Levey seconded by Trustee Sauter to adjourn at 7:49 p.m.

Motion carried with four (4) Yeas.

Motion carried, and meeting was adjourned 7:49 p.m.

Respectfully submitted,



Linda Baaske, Recording Secretary