

NEW LENOX FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES MEETING  
MAY 20, 2019

MINUTES OF THE REGULAR PUBLIC MEETING OF THE BOARD OF TRUSTEES OF THE NEW LENOX FIRE PROTECTION DISTRICT, COUNTY OF WILL, HELD AT FIRE STATION #1, 261 E. MAPLE STREET, NEW LENOX, ILLINOIS, IN SAID DISTRICT AT 7:00 P.M. ON MONDAY THE 20TH DAY OF MAY 2019.

7:01 p.m. Break in the meeting for presentation from Wreath's Across America to Tami Levey, and CFO presentation to Chief Riegel.

7:19 p.m. Meeting called to order.

Trustees Roll Call:

Trustee Minger	P	
Trustee Sauter	P	
Trustee Levey	P	
Trustee DiFiori	A	arrived at 7:24 p.m.
Trustee McCollum	P	

Others Present:

Attorney Tom Gilbert, Chief Adam Riegel, Battalion Chief Michael Parkhurst, Battalion Chief Dennis Randolph, Lieutenant Lucas Rettke, Lieutenant Brian Applegate, Firefighter Jereme Leahy, Linda Baaske, Marisa Schrieber, Mr. Jim Pitcairn, Mr. Marty Terlep, Accountant Brad O'Sullivan,

The Monday meeting was called to order at 7:00 p.m. with a quorum present.

**PUBLIC COMMENTS**

None

**TREASURER'S REPORT**

Treasurer's Report for April 30, 2019. As of April 1, 2019, the beginning balance was \$1,079,601.00. The total receipts were \$773,550.00. The total disbursements were (\$590,664.00). The total ending cash balance as of April 30, 2019, was \$1,262,487.00. The payroll for May 10, 2019 was (\$103,856.00). Accounts Payable for May 2019 total (\$140,589.00). Cash on Deposit as of May 20, 2019 is \$1,018,043.00.

A motion was made by Trustee McCollum seconded by Trustee Levey to approve the April Treasurer's report as given and pay the outstanding bills for this month.

**ROLL CALL:**

Trustee Minger - Yea  
Trustee Sauter – Yea  
Trustee Levey – Yea  
Trustee DiFiori – absent  
Trustee McCollum - Yea

Motion carried with four (4) Yeas.

**ACCOUNTANT REPORT**

Brad O'Sullivan presented the Financial Report for April 2019, and the Financial Analysis for one (1) month ending April 30, 2019.

**SECRETARY'S REPORT**

Report given by Trustee Levey. A motion was made by Trustee Sauter second by Trustee McCollum to approve the minutes of the Public Meeting of the Board of Trustees of the New Lenox Fire Protection District on Monday April 15, 2019.

**ROLL CALL:**

Trustee Minger - Yea  
Trustee Sauter – Yea  
Trustee Levey – Yea  
Trustee DiFiori – Absent  
Trustee McCollum - Yea

Motion carried with four (4) Yeas.

**FIRE CHIEF'S REPORT**

**Vehicle Report**

Update on the ambulance we purchased in February. We're still waiting on the chassis at Lifeline. After it's received its 120 days.

The Engine has been ordered; changes were made to match our vehicles total cost \$511,000.00.

### **Facility Report**

The bathroom work will start at Station 4 this week.

We met with a structural concrete company; they will be doing a concrete survey this Thursday. They will do bore samples (four 4 spots at each station) and give us suggestions. We will receive the results in one week.

### **Administration Report**

We're still waiting on the Kurtz proposal from AMR.

The Village of New Lenox redid the Impact Fees, they met with the taxing bodies last month.

We will get an additional \$10.00 on a four (4) bedroom home.

### **DEPUTY CHIEF'S REPORT**

None

### **OLD BUSINESS**

None

### **NEW BUSINESS**

#### A. Reorganization of the Board

All board members agreed to keep current positions.

Trustee's Sauter and McCollum remain on the Foundation committee.

Trustee Sauter will be on the Leadership at Little Joe's committee.

Trustee McCollum will replace Trustee Minger on the GS31 committee.

A motion was made by Trustee Sauter seconded by Trustee Levey to approve the Board of Trustee positions.

### **ROLL CALL:**

Trustee Minger - Yea

Trustee Sauter – Yea

Trustee Levey – Yea

Trustee DiFiori – Yea

Trustee McCollum - Yea

Motion carried with five (5) Yeas.

#### B. Appointment of Two Fire Commissioners.

Jim Pitcairn appointed to a two (2) year term

A motion was made by Trustee McCollum seconded by Trustee Levey to approve the appointment of Jim Pitcairn as Commissioner.

**ROLL CALL:**

Trustee Minger - Yea  
Trustee Sauter – Yea  
Trustee Levey – Yea  
Trustee DiFiori – Yea  
Trustee McCollum - Yea

Motion carried with five (5) Yeas.

Kevin Kolosh appointed to a three (3) year term

A motion was made by Trustee DiFiori seconded by Trustee Sauter to approve the appointment of Kevin Kolosh as Commissioner.

**ROLL CALL:**

Trustee Minger - Yea  
Trustee Sauter – Yea  
Trustee Levey – Yea  
Trustee DiFiori – Yea  
Trustee McCollum - Yea

Motion carried with five (5) Yeas.

C. Intergovernmental Agreement with Orland Fire Protection District

A motion was made by Trustee Levey seconded by Trustee DiFiori to approve the Intergovernmental Agreement with Orland Fire Protection District.

**ROLL CALL:**

Trustee Minger - Yea  
Trustee Sauter – Yea  
Trustee Levey – Yea  
Trustee DiFiori – Yea  
Trustee McCollum - Yea

Motion carried with five (5) Yeas.

D. Resolution 2019-01 Hose Surplus

A motion was made by Trustee Levey seconded by Trustee McCollum to approve Resolution 2019-01 Hose Surplus.



**ROLL CALL:**

Trustee Minger - Yea  
Trustee Sauter – Yea  
Trustee Levey – Yea  
Trustee DiFiori – Yea  
Trustee McCollum - Yea

Motion carried with five (5) Yeas.

E. Discussion on Dispatch Center

Chief Riegel, Deputy Chief Turner and two Trustees met with the Director of Laraway Dispatch. Some of the issues she inherited, some are poor training. She is committed to correct the issues.

- Trustee Levey stated the simplest thing to do is to stay with them, but only if the problems can be corrected. It's unacceptable to put our people or the public in harms way.
- Chief Riegel stated Manhattan Fire is submitting their letter to leave on June 1<sup>st</sup> because they believe the problems won't be corrected.
- Trustee Sauter stated there needs to be a big improvement by the next board meeting or a decision needs to be made.
- Trustee Minger stated Frankfort and Manhattan fire are leaving, he asked council if we can submit a letter of intent to leave the dispatch center and if the service greatly improves can we withdrawal the letter?
- Attorney Tom Gilbert stated he will investigate this.

F. Equipment Purchase for New Engine

Chief Riegel requested \$25,000.00 for equipment and appliance fittings for operations of the Engine out of the Equipment Budget. And \$7,000.00 for hoses out of the Hose Budget.

A motion was made by Trustee DiFiori seconded by Trustee Sauter to approve the \$25,000.00 purchase of equipment and \$7,000.00 purchase of hose.

**ROLL CALL:**

Trustee Minger - Yea  
Trustee Sauter – Yea  
Trustee Levey – Abstain  
Trustee DiFiori – Yea  
Trustee McCollum - Yea

Motion carried with five (5) Yeas.

### **FIRE COMMISSIONER'S REPORT**

Jim Pitcairn recapped the hiring of district firefighters off the 2017 eligibility list. We currently need to hire three (3) people to fill current openings. Today was the last day to submit preference points. The Commission will meet tomorrow night to total the points and post the final eligibility list.

For the 2019 list we will have a date in September for the orientation and the written test in October.

### **FOUNDATION REPORT**

Trustee McCollum reported the raffle was successful with a net profit of \$32,000.00. Chief Riegel requested thermal imaging cameras in the amount of \$10,000.00. The controlled burn will be moved to the parking lot on Family Fun Day. The Foundation will be meeting with the district this Wednesday to discuss the specifics. There will be a planned giving presentation at the June meeting. There will be a reorganization of the board to be voted on at their June meeting.

### **TRUSTEE COMMENTS**

**Trustee DiFiori** – Congratulations to the Commissioners on your reappointment. Congratulations to Chief Riegel on your CFO certifications. Everyone have a safe and happy Memorial Day.

**Trustee Levey** – Congratulations to Chief Riegel on your CFO. Thank you to the crews for all your hard work despite the dispatch problems.

**Trustee Sauter** – I echo my colleagues.

**Trustee McCollum** – Congratulations Chief and Tami Levy.

**Trustee Minger** – Chief you do a wonderful job, thank you for all you do. BC Randolph thank you and your crew for your response to a call on his street. To the rank and file know that the Trustees are serious about the issues with the dispatch center.

### **ROLL CALL: Monday, June 17, 2019.**

Trustee Minger - Yea

Trustee Sauter – Yea

Trustee Levey – No

Trustee DiFiori – Yea

Trustee McCollum - Yea

The next Board of Trustees meeting will be held Monday, June 17, 2019.

**CLOSED SESSION**

A motion was made by Trustee DiFiori seconded by Trustee McCollum to enter closed session at 8:02 p.m.

**ROLL CALL:**

Trustee Minger - Yea  
Trustee Sauter – Yea  
Trustee Levey – Yea  
Trustee DiFiori – Yea  
Trustee McCollum - Yea

Motion carried, and board went into closed session at 8:02 pm.

**OPEN SESSION**

The Board of Trustees returned to open session at 8:41 p.m. with no action taken.

**ADJOURNMENT**

A motion was made by Trustee Minger seconded by Trustee McCollum to adjourn at 8:42 p.m.

**ROLL CALL:**

Trustee Minger - Yea  
Trustee Sauter – Yea  
Trustee Levey – Yea  
Trustee DiFiori – Yea  
Trustee McCollum - Yea

Motion carried, and meeting was adjourned at 8:42 p.m.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Linda Baaske", written over a horizontal line.

Linda Baaske  
Recording Secretary