

NEW LENOX FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES MEETING  
March 19, 2018

MINUTES OF THE REGULAR PUBLIC MEETING OF THE BOARD OF TRUSTEES OF THE NEW LENOX FIRE PROTECTION DISTRICT, COUNTY OF WILL, HELD AT FIRE STATION #1, 261 E. MAPLE STREET, NEW LENOX, ILLINOIS, IN SAID DISTRICT AT 7:00 P.M. ON MONDAY THE 19th DAY OF MARCH 2018.

Trustees Roll Call:

Trustee Minger	P
Trustee Sauter	P
Trustee Levey	A
Trustee DiFiori	P
Trustee McCollum	P

Others Present:

Chief Adam Riegel, Deputy Chief Dan Turner, Linda Baaske, Battalion Chief Dennis Randolph, Lt. Wes Lancaster, Lt. Lucas Rettke, Lt. Matt Buckley, FF/PM Lucas Stock, FF/PM Nick Bayer, FF/PM Greg Gaj, FF/PM Matt Wingfield, FF/PM Kevin Pena, FF/PM Kevin Carpenter, FF/PM Eric Windmoeller, FF/PM Kyle Calandra, LT. Mike Parkhurst, Accountant James Howard, Mr. Jim Pitcairn, Mr. Marty Terlep, Mr. Bob Fronek.

The Monday meeting was called to order at 7:00 p.m. with a quorum present.

**PUBLIC COMMENTS**

None

**AWARD PERSENTATION**

The Meritorious Service award was presented to FF/PM Matt Wingfield and FF/PM Greg Gaj by Chief Adam Riegel and Lt. Wes Lancaster.

**TREASURER'S REPORT**

Treasurer's Report for February 28, 2018. As of February 28, 2018, the beginning balance was \$1,992,511.00 The total receipts were \$66,147.00. The total disbursements were (\$543,184.00). The total ending cash balance as of February 28, 2018, was \$1,515,474.00.

The payroll for March 16, 2018 was \$76,438.00. Accounts Payable for March 2018 total \$367,102.00. Cash on Deposit as of March 19, 2018 is \$1,071,933.00.

A motion was made by Trustee McCullum seconded by Trustee Sauter to approve the February's Treasurer's report as given and pay the outstanding bills for this month.

#### **SECRETARY'S REPORT**

A motion was made by Trustee Sauter second by Trustee McCollum to approve the minutes of the Public Meeting of the Board of Trustees of the New Lenox Fire Protection District on Tuesday, February 19, 2018.

#### **FIRE CHIEF'S REPORT**

##### **Vehicle Report**

Ambulance 64 and Engine 64 are both out of service for repairs. Station 4 is running both reserve pieces of equipment.

##### **Facility Report**

The asbestos at station 2 was removed by a certified contractor and we received the certificate from them stating the area is safe.

##### **Administration Report**

No report

#### **DEPUTY CHIEF'S REPORT**

The division received \$2,080.00 in false alarm fees, \$1,800.00 in plan review fees and \$5,201.57 in Land Extraction fees all year to date. As of 2/28/18 we had 816 calls for service.

#### **OLD BUSINESS**

- A. Discussion and Possible action on Tax Anticipation Warrants from Old Plank Trail Bank in the amount of \$750,000.00 Ordinance No. 252.

A motion was made by Trustee Sauter seconded by Trustee DiFiori to approve Ordinance No. 252 the Tax Anticipation Warrant from Old Plank Trail Bank in the amount of \$750,000.00.

**ROLL CALL:**

Trustee DiFiori - Yea  
Trustee Levey – Absent  
Trustee Minger – Yea  
Trustee McCollum - Yea  
Trustee Sauter – Yea

Motion carried with four (4) Ayes.

**NEW BUSINESS**

- A. General Anti-Harassment Policy  
Updating the policy per Council.

A motion was made by Trustee McCollum seconded by Trustee Sauter to approve the General Anti-Harassment Policy.

**FIRE COMMISSIONER'S REPORT**

Mr. Jim Pitcairn reported the Commissioners met last Tuesday night regarding the promotion testing with the I Chief's.

**FOUNDATION REPORT**

Trustee McCullum reported the raffle sales are in line with last years. They had a pancake breakfast last weekend and continue to see donations in the Boot.  
Saturday April 2<sup>nd</sup> is the next pancake breakfast.

**TRUSTEE COMMENTS**

**Trustee Sauter** – Thank all the helped and hope all goes well tomorrow.

**Trustee McCollum** – Hope there is a great voter turnout tomorrow.

**Trustee DiFiori** – Hope everyone had a great St. Joseph's day today. Thank all involved in the referendum.

**Trustee Levey** – Absent.

**Trustee Minger** – Thank the Firefighters and the union for all they have done.

**ROLL CALL: Monday April 16, 2018.**

Trustee DiFiori - Yes  
Trustee Levey – Absent  
Trustee Minger – Yes  
Trustee McCollum – Yes  
Trustee Sauter – Yes

The next Board of Trustees meeting will be held Monday, April 16, 2018.

**CLOSED SESSION**

A motion was made by Trustee McCollum seconded by Trustee Sauter to enter closed session at 7:18 p.m.

**ROLL CALL:**

Trustee DiFiori - Yea  
Trustee Levey – Absent  
Trustee Minger – Yea  
Trustee McCollum - Yea  
Trustee Sauter – Yea

Motion carried and board went into closed session at 7:18 pm.

**OPEN SESSION**

The Board of Trustees returned to open session at 7:42 with no action taken.

**ADJOURNMENT**

A motion was made by Trustee Sauter seconded by Trustee Minger to adjourn at 7:42 p.m.

**ROLL CALL:**

Trustee DiFiori - Yea  
Trustee Levey – Absent  
Trustee Minger – Yea  
Trustee McCollum - Yea  
Trustee Sauter – Yea

Motion carried and meeting was adjourned at 7:42 p.m.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Linda Baaske", written over a horizontal line.

Linda Baaske

Recording Secretary