

NEW LENOX FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING
FEBRUARY 19, 2019

MINUTES OF THE REGULAR PUBLIC MEETING OF THE BOARD OF TRUSTEES OF THE NEW LENOX FIRE PROTECTION DISTRICT, COUNTY OF WILL, HELD AT FIRE STATION #1, 261 E. MAPLE STREET, NEW LENOX, ILLINOIS, IN SAID DISTRICT AT 7:00 P.M. ON TUESDAY THE 19TH DAY OF FEBRUARY 2019.

Trustees Roll Call:

Trustee Minger	A
Trustee Sauter	P
Trustee Levey	P
Trustee DiFiori	A
Trustee McCollum	P

Others Present:

Attorney John Motylinski, Chief Adam Riegel, Deputy Chief Dan Turner, Lieutenant Wes Lancaster, Firefighter Matt Wingfield, Linda Baaske, Mr. Marty Terlep, Accountant Brad O'Sullivan.

The Monday meeting was called to order at 7:00 p.m. with a quorum present.

A motion was made by Trustee Sauter seconded by Trustee McCollum to appoint Trustee Joe Levey President pro tempore.

Motion carried with three (3) Yeas.

PUBLIC COMMENTS

None

TREASURER'S REPORT

Treasurer's Report for January 31, 2019. As of January 1, 2019, the beginning balance was \$2,572,969.00. The total receipts were \$149.085. The total disbursements were (\$781,590.00). The total ending cash balance as of January 31, 2019, was \$1,940,464.00. The payroll for February 1, 2019 was (\$73,362.00). Accounts Payable for February 2019 total (\$358,015.00). Cash on Deposit as of February 18, 2019 is \$1,509,088.00.

A motion was made by Trustee McCollum seconded by Trustee Levey to approve the January's Treasurer's report as given and pay the outstanding bills for this month.

Motion carried with three (3) Yeas.

ACCOUNTANT REPORT

Brad O'Sullivan presented the Financial Report for January 2019, and the Financial Analysis for one (1) month ending January 31, 2019.

SECRETARY'S REPORT

A motion was made by Trustee McCollum second by Trustee Sauter to approve the minutes of the Public Meeting of the Board of Trustees of the New Lenox Fire Protection District on Monday January 21, 2019.

ROLL CALL:

Trustee DiFiori - Absent
Trustee Sauter – Yea
Trustee Levey – Yea
Trustee Minger – Absent
Trustee McCollum - Yea

Motion carried with three (3) Yeas.

FIRE CHIEF'S REPORT

Vehicle Report

Engine 61 is out of service due to damage to the pump panel that happened during the extreme cold we experienced earlier in the year. The parts are on nationwide back order and the dealer is trying to get them expedited but we have no current timeline on when we will receive them.

Facility Report

BC Randolph is working on preparing an RFP for concrete work at Station 4 to fix their crumbling driveway. We hope to have it ready to get approval to send it out at the next meeting.

Administration Report

With the continued issues that Laraway Communications has been having with quality of service we have been looking into what other dispatch centers have to offer. We continue to

work with the center to improve their operations but are preparing a contingency plan in case it doesn't.

We have been talking with the Illinois Fire Chiefs about a performance analysis and station location study. We have received a proposal from them that we are starting to review.

DEPUTY CHIEF'S REPORT

- Deputy Chief Turner reported we currently have 28 buildings and/or tenant build outs in various stages of construction.
- Marisa has done eleven (11) classroom visits to preschoolers for the Learn Not to Burn Program and six (6) visits to 1st grade classrooms for the Adopt a Firefighter Program.
- We received a \$500.00 grant for public education from Dryer Vent Wizard.
- For the month of January our educational Facebook posts reached a total of 176,555 people.
- Our calls for response were 413 which is right on track with 2018 calls.

OLD BUSINESS

A. Discussion of TAWS.

Chief Riegel reported that Trustee Minger met with Old Plank Train Bank, legal counsel, and the accountant to prepare documentation for the March Board Meeting to be executed in April.

NEW BUSINESS

A. Discussion of potential application for SAFER Grant

Chief Riegel reported we will submit for three (3) fulltime firefighters (new hires).

Year 1 75% of base salary

Year 2 75% of base salary

Year 3 35% of base salary

A motion was made by Trustee Sauter seconded by Trustee McCollum to approve the SAFER Grant application.

B. Consider and/or approval of Ambulance Bid

Chief Riegel stated the ambulance bid opening took place on February 4, 2019 at 10:00 am at Station #1. The following bids were received.

1. Lifeline Ambulance \$231,265.00

2. Wheeled Coach \$238,018.00

The vehicle committee reviewed the bids and specs and recommends the Lifeline Ambulance for \$231,265.00. This will be the third ambulance of that make in our fleet. The accountant recommends a short-term loan of three (3) years to purchase the ambulance.

A motion was made by Trustee Sauter seconded by Trustee Levey to approve the Ambulance Bid for the Lifeline Ambulance for \$231,265.00.

ROLL CALL:

Trustee DiFiori - Absent
Trustee Sauter – Yea
Trustee Levey – Yea
Trustee Minger – Absent
Trustee McCollum - Yea

Motion carried with three (3) Yeas.

- C. Approval for James Brown & Marisa Schrieber to attend the IFIA Conference. (Illinois Fire Inspectors Association Annual Conference). Cost of the hotel is \$342.72 each.

A motion was made by Trustee McCollum seconded by Trustee Sauter to approve James Brown & Marisa Schrieber to attend the IFIA Conference.

- D. Consider and/or approval of Contract for Deputy Chief. – Moved to Closed Session

FIRE COMMISSIONER'S REPORT

Marty Terlep reported that per the recommendation of the Chief and council the Commissioners met on February 6. They have agreed to remain with IO Solutions for testing. Their next meeting will be for the approval to hire six (6) new district firefighters.

FOUNDATION REPORT

Trustee McCollum reported that at their last meeting they had discussions about public relations. They approved \$350.00 per month to Jason Baumann from Boxless Media to work on public relations and the Foundation website. They will be updating their website to be able to accept PayPal payments. They are also working on a promotional video. They ordered a booth at the Chamber Expo which is March 9th and are looking for volunteers to work the booth. At the March Board meeting they will be making a presentation to the Fire District.

TRUSTEE COMMENTS

Trustee Levey – Thank all the hardworking men and women that are working in this horrible weather. And for your hard work serving the citizens in our community.

Trustee Sauter – Thank everyone for everything they are doing. Everything is looking good so far; and looking forward to future revenue to start replacing equipment.

Trustee McCollum – Thankful this is the last Tax Anticipation Warrant we will have to go for.

ROLL CALL: Monday, March 18, 2019.

Trustee DiFiori - absent

Trustee Sauter – Yea

Trustee Levey – Yea

Trustee Minger – absent

Trustee McCollum - Yea

The next Board of Trustees meeting will be held Monday, March 18, 2019.

CLOSED SESSION

A motion was made by Trustee Sauter seconded by Trustee McCollum to enter closed session at 7:26 p.m.

ROLL CALL:

Trustee DiFiori - absent

Trustee Sauter – Yea

Trustee Levey – Yea

Trustee Minger – absent

Trustee McCollum – Yea

Motion carried, and board went into closed session at 7:26 pm.

OPEN SESSION

The Board of Trustees returned to open session at 8:25 p.m. with no action taken.

ADJOURNMENT

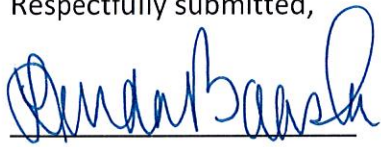
A motion was made by Trustee Sauter seconded by Trustee McCollum to adjourn at 8:26 p.m.

ROLL CALL:

Trustee DiFiori - absent
Trustee Sauter – Yea
Trustee Levey – Yea
Trustee Minger – absent
Trustee McCollum – Yea

Motion carried, and meeting was adjourned at 8:26 p.m.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Linda Baaske", written over a horizontal line.

Linda Baaske
Recording Secretary