

NEW LENOX FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING
FEBRUARY 18, 2020

MINUTES OF THE REGULAR PUBLIC MEETING OF THE BOARD OF TRUSTEES OF THE NEW LENOX FIRE PROTECTION DISTRICT, COUNTY OF WILL, HELD AT FIRE STATION #1, 261 E. MAPLE STREET, NEW LENOX, ILLINOIS, IN SAID DISTRICT AT 7:00 P.M. ON TUESDAY THE 18TH DAY OF FEBRUARY 2020.

Trustees Roll Call:

Trustee Minger	P
Trustee Sauter	P
Trustee Levey	A
Trustee DiFiori	A
Trustee McCollum	P

Others Present:

Attorney John Motylinski, Chief Adam Riegel, Deputy Chief Dan Turner, Battalion Chief Chris Ward, Marisa Schrieber, Mr. Brian Fischer, Accountant Brad O'Sullivan.

The Monday meeting was called to order at 7:00 p.m. with a quorum present.

PUBLIC COMMENTS

None

TREASURER'S REPORT

Treasurer's Report for January 31, 2020. As of January 1, 2020, the beginning balance was \$3,935,802.00. The total receipts were \$210,111.00. The total disbursements were (\$891,151.00). The total ending cash balance as of January 31, 2020, was \$3,254,762.00. The payroll for February 14, 2020 was (\$85,588.00). Accounts Payable for February 2020 total (\$387,914.00). Cash on Deposit as of February 18, 2020 is \$2,781,260.00.

A motion was made by Trustee McCollum seconded by Trustee Minger to approve the January Treasurer's report as given and pay the outstanding bills for this month.

ROLL CALL:

Trustee McCullum - Yea
Trustee Sauter – Yea

Trustee DiFiori – Absent
Trustee Levey – Absent
Trustee Minger - Yea

Motion carried with three (3) Yeas.

ACCOUNTANT REPORT

Brad O’Sullivan presented the Financial Report for January 2020, and the Financial Analysis for one (1) month ending January 31, 2020.

SECRETARY’S REPORT

A motion was made by Trustee Minger second by Trustee Sauter to approve the minutes of the Public Meeting of the Board of Trustees of the New Lenox Fire Protection District on Monday January 20, 2020.

ROLL CALL:

Trustee McCullum - Yea
Trustee Sauter – Yea
Trustee DiFiori – Absent
Trustee Levey – Absent
Trustee Minger - Yea

Motion carried with three (3) Yeas.

FIRE CHIEF’S REPORT

Vehicle Report

Andres billing fee is now 4% instead of 5%.

Administration Report

He and Linda worked with Old Plank Trail Bank on protection of fraud by implementing positive pay on our payables account. And keeping fund balances as low as possible.
Thank you, Linda for heading all of this up.

DEPUTY CHIEF’S REPORT

We currently have 28 buildings and/or tenant buildouts in various stages of construction.
False alarm fees received to date are \$880.00.

We had a request from a resident for a bed shaker smoke alarm, as the traditional smoke alarms do not work for people who are deaf like he and his wife. We receive a \$500.00 grant from Dryer Vent Wizard, we purchased three Knox Boxes.

There were 11 classroom visits to preschoolers for the Learn Not to Burn Program, and 24 visits to 1st grade classrooms for the Adopt a Firefighter program.

We submitted the OSFM Small Equipment Grant. Calls for 2020 so far are 399.

Trustee Minger asked DC Turner to reach out to Larry Wennlund thru Mike Hickey.

OLD BUSINESS

None

NEW BUSINESS

A. Station Security

Tabled to closed session.

B. Surplus 2010 Ford Ambulance

A motion was made by Trustee McCullum second by Trustee Sauter to approve the Surplus of the 2010 Ford Ambulance.

ROLL CALL:

Trustee McCullum - Yea

Trustee Sauter – Yea

Trustee DiFiori – Absent

Trustee Levey – Absent

Trustee Minger - Yea

Motion carried with three (3) Yeas.

C. Discussion & Possible Action of Compensation of Fire & Life Safety Educator

Tabled to closed session.

D. Request for a Proposal for Extraction Equipment (2 sets)

Looking for quotes.

E. Approval for Marisa Schrieber to attend IFIA Conference

A motion was made by Trustee McCollum second by Trustee Sauter to approve Marisa Schrieber to attend the IFIA Conference.

ROLL CALL:

Trustee McCullum - Yea
Trustee Sauter – Yea
Trustee DiFiori – Absent
Trustee Levey – Absent
Trustee Minger - Yea

Motion carried with three (3) Yeas.

FIRE COMMISSIONER’S REPORT

Brian Fischer had nothing to report.

FOUNDATION REPORT

Reported by Trustee McCollum. Raffle tickets as of 2/12. The raffle drawing will be April 5th at noon at station 1. Another board member resigned, down to four. Looking for another board member.

Skip stated that Trustee McCullum has been working very hard for several years trying to get more members.

TRUSTEE COMMENTS

Trustee Sauter – None

Trustee McCollum – Congratulations Marisa.

Trustee Minger – He met with Senator Hastings. He will try to get us money this summer from the Capital Improvement Plan.

ROLL CALL: Monday March 16, 2020.

Trustee McCullum - Yea
Trustee Sauter – Yea
Trustee DiFiori – Absent
Trustee Levey – Absent
Trustee Minger - Yea

The next Board of Trustees meeting will be held Monday, March 16, 2020.

CLOSED SESSION

A motion was made by Trustee McCollum seconded by Trustee Sauter to enter closed session at 7:21 p.m.

ROLL CALL:

Trustee McCullum - Yea
Trustee Sauter – Yea
Trustee DiFiori – Absent
Trustee Levey – Absent
Trustee Minger - Yea

Motion carried, and board went into closed session at 7:21 pm.

OPEN SESSION

The Board of Trustees returned to open session at 8:08 pm with the following action taken.

A motion was made by Trustee Minger second by Trustee Sauter to raise the Life Safety Educator pay to \$65,000.00 effective January 1, 2020.

ROLL CALL:

Trustee McCullum - Yea
Trustee Sauter – Yea
Trustee DiFiori – Absent
Trustee Levey – Absent
Trustee Minger - Yea

Motion carried with three (3) Yeas.

ADJOURNMENT

A motion was made by Trustee McCullum seconded by Trustee Sauter to adjourn at 8:12 p.m.

ROLL CALL:

Trustee McCullum - Yea
Trustee Sauter – Yea
Trustee DiFiori – Absent
Trustee Levey – Absent
Trustee Minger - Yea

Motion carried with three (3) Yeas.

Motion carried, and meeting was adjourned 8:12 p.m.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Marisa Schrieber", written over a horizontal line.

Marisa Schrieber
Recording Secretary