

NEW LENOX FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES MEETING  
JANUARY 20, 2020

MINUTES OF THE REGULAR PUBLIC MEETING OF THE BOARD OF TRUSTEES OF THE NEW LENOX FIRE PROTECTION DISTRICT, COUNTY OF WILL, HELD AT FIRE STATION #1, 261 E. MAPLE STREET, NEW LENOX, ILLINOIS, IN SAID DISTRICT AT 7:00 P.M. ON MONDAY THE 20TH DAY OF JANUARY 2020.

Trustees Roll Call:

Trustee Minger	P
Trustee Sauter	P
Trustee Levey	P
Trustee DiFiori	P
Trustee McCollum	P

Others Present:

Attorney John Motylinski, Chief Adam Riegel, Deputy Chief Dan Turner, Battalion Chief Chris Ward, Lieutenant Tom VanTilburg, Linda Baaske, Mr. Marty Terlep, Accountant James Howard, Ed Tatro NL Library, Colette Loecke NL Library.

The Monday meeting was called to order at 7:00 p.m. with a quorum present.

**PUBLIC COMMENTS**

None

**TREASURER'S REPORT**

Treasurer's Report for December 31, 2019. As of December 1, 2019, the beginning balance was \$4,227,751.00. The total receipts were \$843,091.00. The total disbursements were (\$1,141,814.00). The total ending cash balance as of December 31, 2019, was \$3,929,028.00. The payroll for January 3, 2020 was (\$93,301.00). Payroll for January 17, 2020 was (\$87,198.00). Accounts Payable for January 2020 total (\$589,681.00). Cash on Deposit as of January 20, 2020 is \$3,158,848.00.

A motion was made by Trustee McCollum seconded by Trustee Levey to approve the December Treasurer's report as given and pay the outstanding bills for this month.

**ROLL CALL:**

Trustee McCullum - Yea

Trustee Sauter – Yea

Trustee DiFiori – Yea

Trustee Levey – Yea

Trustee Minger - Yea

Motion carried with five (5) Yeas.

**ACCOUNTANT REPORT**

James Howard presented the Financial Report for December 2019, and the Financial Analysis for one (1) month ending December 31, 2019.

**SECRETARY'S REPORT**

A motion was made by Trustee Sauter second by Trustee McCullum to approve the minutes of the Public Meeting of the Board of Trustees of the New Lenox Fire Protection District on Monday December 16, 2019.

**FIRE CHIEF'S REPORT****Vehicle Report**

The new engine was ordered last month. We are waiting for finalization from Pierce.

**Facility Report**

Continued issues at station 2. There was an emergency plumbing on Christmas.

**Administration Report**

We had a meeting with Trustee Minger, Trustee Levey and the Mayor last Tuesday. We asked the square footage to be reduced on commercial fire alarms. The Mayor will take this to the Village Board on January 27, 2020

**DEPUTY CHIEF'S REPORT**

We currently have 29 buildings and/or tenant buildouts in various stages of construction. False alarm fees received to date are \$8,520.00, plan review fees are \$14,198.00 and Land Extraction fees are \$45,025.29.

We partnered with our firefighter union to bring Santa to New Lenox neighborhoods and to Silver Cross to pass out toys. We participated in Wreaths Across America. We taught 6<sup>th</sup> graders when to call 9-1-1 and practice the new hands only CPR.

We held an engine blessing for the newest addition to our fleet of vehicles.

For the month of December our total educational Facebook posts reached 6,413 people.

For the year our total reach for education posts is 288,192 and total reach for all posts was 466,079.

## **OLD BUSINESS**

### **A. Ratification of Ordinance No. 268-1**

A motion was made by Trustee Levey second by Trustee McCullum to approve the Ratification of Ordinance No. 268-1.

### **ROLL CALL:**

Trustee McCullum - Yea

Trustee Sauter – Yea

Trustee DiFiori – Yea

Trustee Levey – Yea

Trustee Minger - Yea

Motion carried with five (5) Yeas.

## **NEW BUSINESS**

### **A. New Lenox Library**

Mr. Ed Tatro presented the board with information on the Library's referendum at the March 17<sup>th</sup> election including a flyer. Trustee Levey recommended to get the facts out there to the voters.

### **B. Fire Commission Compensation Review**

Chief Riegel stated he received a report done by Homer Fire which revealed we are underpaying our Commissioners and in fact are the lowest paying.

Trustee Minger recommends raising the Commissioner pay from \$500 per year to \$1,000.00 per year paid in January & July.

A motion was made by Trustee DiFiori second by Trustee Sauter to approve the Commissioner pay of \$1,000.00 per year.

**ROLL CALL:**

Trustee McCullum - Yea  
Trustee Sauter – Yea  
Trustee DiFiori – Yea  
Trustee Levey – Yea  
Trustee Minger - Yea

Motion carried with five (5) Yeas.

**C. Station 62 Analysis/Planning Study**

In the board packets is a report from Battalion Chief Randolph high lighting the issues at Station 2 with the plumbing, electrical, HVAC and bathrooms. FMG Architects will develop a facility analysis and make recommendations with remodel costs, costs for an addition or to level the building and rebuild. The cost for analysis is \$14,500.00.

A motion was made by Trustee Sauter second by Trustee Levey to approve the Station 62 Analysis/Planning Study for \$14,500.00.

**ROLL CALL:**

Trustee McCullum - Yea  
Trustee Sauter – Yea  
Trustee DiFiori – Yea  
Trustee Levey – Yea  
Trustee Minger - Yea

Motion carried with five (5) Yeas.

**D. Resolution #20-01 Surplus of Airpacks**

33 airpacks and 91 Scott Air Bottles. Chief Riegel stated that these are not from the fire.

A motion was made by Trustee McCollum second by Trustee Sauter to approve Resolution #20-01 Surplus of Airpacks.

**ROLL CALL:**

Trustee McCullum - Yea  
Trustee Sauter – Yea  
Trustee DiFiori – Yea  
Trustee Levey – Yea  
Trustee Minger - Yea

Motion carried with five (5) Yeas.



#### **E. Wireless Network Station 1**

Quote from Virtek for \$8,635.00.

A motion was made by Trustee McCollum second by Trustee Sauter to approve the Wireless Networking at Station 1 for \$8,635.00.

#### **ROLL CALL:**

Trustee McCullum - Yea

Trustee Sauter – Yea

Trustee DiFiori – Yea

Trustee Levey – Yea

Trustee Minger - Yea

Motion carried with five (5) Yeas.

#### **FIRE COMMISSIONER'S REPORT**

Marty Terlep stated their January 14 meeting was cancelled. They will have their next meeting after the district is done with contract negotiations.

He thanked the Board for the pay increase.

#### **FOUNDATION REPORT**

Reported by Trustee McCollum. The Christmas dinner on Friday Dec 20<sup>th</sup> at Gatto's was well attended. Their last meeting was a two-hour comprehensive planning meeting to schedule their events of 2020. The raffle drawing will be April 5<sup>th</sup> at station 1. At the February board meeting the president of the Foundation will make a presentation to the board.

Trustee Sauter recommended the Board of Trustees throw a party and awards ceremony in the future. Trustee McCollum agrees. Trustee Levey stated the Foundation can be involved with a donation. Trustee Minger stated that Kurtz Chapel used to pay for the beverages.

Chief Riegel stated we don't have that line item in the budget.

This topic needs further discussion.

#### **TRUSTEE COMMENTS**

**Trustee Sauter** – None

**Trustee DiFiori** – None

**Trustee Levey** – None

**Trustee McCollum** – Thanked the Commissioners and stated the increase is well deserved.

**Trustee Minger** – Stated the Mayor posted on Facebook about the violent crimes happening on the south side of town. Chief please meet with the three BC's on the policy & procedures on safety. Please submit a report to the board at our next meeting.

The firefighters did a great job at Christmas with Santa; please note no activities will be scheduled at any of our fire stations on Saturday 12/19/20 so that they can do this.

**ROLL CALL: Tuesday, February 18, 2020.**

Trustee McCullum - Yea

Trustee Sauter – Yea

Trustee DiFiori – Yea

Trustee Levey – No

Trustee Minger - Yea

The next Board of Trustees meeting will be held Tuesday, February 18, 2020.

**CLOSED SESSION**

A motion was made by Trustee Levey seconded by Trustee McCollum to enter closed session at 7:48 p.m.

**ROLL CALL:**

Trustee McCullum - Yea

Trustee Sauter – Yea

Trustee DiFiori – Yea

Trustee Levey – Yea

Trustee Minger - Yea

Motion carried, and board went into closed session at 7:48 pm.

**OPEN SESSION**

The Board of Trustees returned to open session at pm with no action taken.

**ADJOURNMENT**

A motion was made by Trustee Sauter seconded by Trustee McCullum to adjourn at 8:32 p.m.

**ROLL CALL:**

Trustee McCullum - Yea

Trustee Sauter – Yea

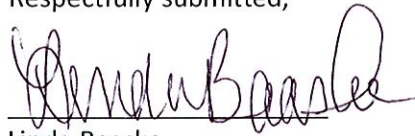
Trustee DiFiori – Yea

Trustee Levey – Yea  
Trustee Minger - Yea

Motion carried with five (5) Yeas.

Motion carried, and meeting was adjourned 8:32 p.m.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Linda Baaske", written over a horizontal line.

Linda Baaske  
Recording Secretary