

NEW LENOX FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES MEETING  
JUNE 20, 2022

MINUTES OF THE REGULAR PUBLIC MEETING OF THE BOARD OF TRUSTEES OF THE NEW LENOX FIRE PROTECTION DISTRICT, COUNTY OF WILL, HELD AT FIRE STATION #1, 261 E. MAPLE STREET, NEW LENOX, ILLINOIS, IN SAID DISTRICT AT 6:00 P.M. ON MONDAY THE 20TH DAY OF JUNE 2022.

Trustees Roll Call:

Trustee Levey	Present
Trustee DiFiori	Absent
Trustee McCollum	Present
Trustee Sauter	Present
Trustee Minger	Present

Others Present:

Attorney Tom Gilbert, Chief Adam Riegel, Deputy Chief Dan Turner, Linda Baaske, Marty Terlep, Brian Fischer, BC Dennis Randolph, Lt. Brian Applegate, FM James Brown, Accountant Brad O'Sullivan.

The Monday's meeting was called to order at 6:00 p.m. with a quorum present.

A Motion was made by Trustee Minger seconded by Trustee Sauter to make Trustee Joe Levey acting Secretary.

**PUBLIC COMMENTS**

None

**TREASURER'S REPORT**

Treasurer's Report for May 31, 2022. As of May 1, 2022, the beginning balance was \$4,861,022.00. The total receipts were \$732,614.00. The total disbursements were (\$778,732.00). The total ending cash balance as of May 31, 2022 was \$4,814,904.00. The payroll for June 3, 2022 was (\$148,922.00). The payroll for June 17, 2022 was (\$151,137.00). Accounts Payable for June 2022 total (\$561,555.00). Cash on Deposit as of June 20, 2022 is \$3,953,290.00.

A motion was made by Trustee McCollum seconded by Trustee Levey to approve the May Treasurer's report as given and pay the outstanding bills for this month.

**ROLL CALL:**

Trustee Levey	Yea
Trustee DiFiori	Absent
Trustee McCollum	Yea
Trustee Sauter	Yea
Trustee Minger	Yea

Motion carried with four (4) Yeas.

**ACCOUNTANT REPORT**

Brad O'Sullivan presented the financial reports for May 2022.

**SECRETARY'S REPORT**

Meeting minutes for the May 16, 2022 Meeting.

A motion was made by Trustee Sauter second by Trustee McCollum to approve the minutes of the Public Meeting of the Board of Trustees of the New Lenox Fire Protection District on Monday May 16, 2022.

**ROLL CALL:**

Trustee Levey	Yea
Trustee DiFiori	Absent
Trustee McCollum	Yea
Trustee Sauter	Yea
Trustee Minger	Yea

Motion carried with four (4) Yeas.

**FIRE CHIEF'S REPORT**

Vehicle – We paid off the Sutfin Engine with the Illinois Finance Authority. We still do not have the title because they cannot find it. They should be issuing a duplicate title from the Secretary of State.

The engine we purchased from Manhattan Fire is in service, tomorrow it will be lettered.

Facility – Station 5 lot has been planted with soybeans by the farmer.

Administration – I finished applying for the \$177,010 from Will County. We will use the funds to pay back part of the cost of the ambulance we purchased last year.

### **DEPUTY CHIEF'S REPORT**

Jamie Brown stated on May 15<sup>th</sup> he attended a conference for National Home Fire Sprinkler week. NLFPSD was one of three departments to receive an award from NIFSAB for passing ordinance 13 D for residential sprinklers. Highland Park and Bloomingdale Fire also received awards. He presented the 2022 award to Trustee Minger.

Currently have twenty-eight buildings in various stages of construction.

False Alarm fees received \$3,196.00 and \$1,938.45.00 in plan review fees. Land Extraction fees year to date \$20,577.35.

We participated in the Loyalty Day Parade. Marisa assisted Manhattan Fire with Matter of Balance Classes. Our ambulance was on standby at Lincoln Way West & Central's graduation. May our educational Facebook posts reached 10,268 people.

### **OLD BUSINESS**

**A. None**

### **NEW BUSINESS**

**A. Resolution 2022-02 Surplus 2004 Pierce Engine.**

**B. Resolution 2022-03 Surplus 2010 Ford Ambulance**

A motion was made by Trustee Sauter second by Trustee McCollum to approve both surplus resolutions.

#### **ROLL CALL:**

Trustee Levey	Yea
Trustee DiFiori	Absent
Trustee McCollum	Yea
Trustee Sauter	Yea
Trustee Minger	Yea

Motion carried with four (4) Yeas.

### **C. Discussion/Possible Action 2021 Audit**

A motion was made by Trustee Sauter second by Trustee McCollum to approve the 2021 Audit.

#### **ROLL CALL:**

Trustee Levey	Yea
Trustee DiFiori	Absent

Trustee McCollum	Yea
Trustee Sauter	Yea
Trustee Minger	Yea

Motion carried with four (4) Yeas.

**D. Discussion/Possible Action Hiring Life Safety Division Part-Time Inspector(s) Peter Marianovich and Jody Applegate**

This would allow the department to have a P/T staff member in the office all five days. Sixteen hours a week each starting in July. This was budgeted for in the 2022 budget.

A motion was made by Trustee Levey second by Trustee Sauter to approve two (2) part time Inspectors Peter Marianovich and Jody Applegate.

**ROLL CALL:**

Trustee Levey	Yea
Trustee DiFiori	Absent
Trustee McCollum	Yea
Trustee Sauter	Yea
Trustee Minger	Yea

Motion carried with four (4) Yeas.

**STANDARDS OF COVER REPORT**

Deputy Chief Turner stated everything is going well. Their next meeting is this Thursday. They will continue to meet every two weeks.

**FIRE COMMISSIONER'S REPORT**

Marty Terlep reported they met on May 25<sup>th</sup> to certify the preference points and approve the final eligibility list. There are fourteen candidates on the list.

**TRUSTEE COMMENTS**

**Trustee Levey** – Thank you Jamie for your dedication to the fire sprinkler group and to the fire staff keep up the good work.

**Trustee Sauter** – Echo Trustee Levey.

**Trustee McCollum** – I was proud to be at the presentation with Jamie.

**Trustee Minger** – Thank the fire department for helping at the concert Saturday with the wreaths across America they did a great job.



**ROLL CALL: Monday July 18, 2022 at 6:00 pm.**

Trustee Levey	Yes
Trustee McCollum	Yes
Trustee Sauter	Yes
Trustee Minger	Yes

The next Board of Trustees meeting will be held Monday, July 18, 2022 at 6:00 pm.

**ADJOURNMENT**

A motion was made by Trustee McCollum seconded by Trustee Sauter to adjourn at 6:27 p.m.  
Motion carried with four (4) Yeas.

Motion carried, and meeting was adjourned 6:27 p.m.

Respectfully submitted,



Linda Baaske,  
Recording Secretary